



BOROUGH OF LEETSDALE

Department of Code Enforcement

373 Beaver Street
Leetsdale, PA 15056-1136
(724) 266-4820
FAX: (724) 266-7530
jivancik@leetsdaleboro.net

RENTAL UNIT OPERATING LICENSE APPLICATION

****NOTE: YOU MUST CONTACT THIS OFFICE FOR A FINAL OCCUPANCY INSPECTION UPON COMPLETION OF ANY WORK/RENOVATION AND PRIOR TO OCCUPANCY****

****ALL INFORMATION MUST BE FILLED OUT COMPLETELY****

DATE MAILED: _____ PROPERTY LOCATION: _____ TAX PARCEL NO _____ APT/UNIT NUMBER: _____	2016
---	------

PROPERTY OWNER INFORMATION

COMPANY OR DESIGNEE: _____

NAME: _____ PHONE : _____

HOME ADDRESS: _____

OWNER EMAIL: _____

BUILDING MANAGER: _____ PHONE : _____

ADDRESS: _____

PLEASE TYPE OR PRINT CLEARLY - MAKE ANY CHANGES/ADDITIONS AS NECESSARY

OCCUPANCY INFORMATION

List all ADULT occupants who will be living in this unit

<u>NAME</u>	<u>PHONE #</u>	<u>VEHICLE PLATE #</u>	<u>PLACE OF EMPLOYMENT</u>

FORM MUST BE SIGNED IN ORDER FOR IT TO BE VALID

CERTIFICATION

I certify that the above information is complete and correct.
 Please sign, date and return
 Owner's/Manager's signature _____ Date: _____

Receipt #:	_____	Date Received:	_____
Amount Received: \$	_____	Cash: _____	Check # _____
Received by: _____	Data Entered <input type="checkbox"/>		