

LEETSDALE BOROUGH COUNCIL met in Regular Session June 9, 2016 in the Council Chambers

Council President James called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Council President W. James; Councilors M. Nobers, J. Weatherby, L. Michael, J. McGurk and L. Jones

EXCUSED: Councilor T. Belcastro

ALSO PRESENT: Mayor P. Poninsky; M. Ott, Esq., Goehring, Rutter and Boehm; D. Slagle, P.E., Nichols & Slagle Engineering, Inc.; Daniel Raible, Police Chief

REPORTS RECEIVED

TREASURER'S REPORTS: April & May

MINUTES: April Regular, May Workshop & Regular and June Workshop Sessions

MOTION BY Mr. Weatherby to accept the April and May Treasurer's Report and the following minutes; April Regular, May Workshop & Regular and June Workshop Sessions, second by Mr. McGurk

MOTION APPROVED UNANIMOUSLY

AUDIENCE ADDRESSING COUNCIL

Carol Poninsky, 17 Main Street, Provided council with the 4th of July Event and Volunteer Schedule. Mrs. Poninsky also gave a Leetsdale Food Pantry update.

Susie Kretzler-Falcone, Winding Road, Discussed concerns in the Borough; strange smell along Washington Street near the pump station, discussed Building 803 that will be located behind Snyder Building and expressed concern of a natural spring that is causing water runoff along Winding Road.

SOLICITOR

Megan Ott, Esq.

- Council is working on a Beekeeping Ordinance for consideration.
- Ms. Ott's office is working to finalize the Comcast Cable Franchise Agreement.
- The Developer's Agreement has been signed and the escrow check was received for Building #180. Mr. Slagle advised that the Environmental Agreement is still needed.

MAYOR'S REPORT

Peter A. Poninsky

- Conducted a Memorial Service at the Leetsdale VFW on May 30, 2016
- The Ohio River Sweep will be held on Saturday, June 18th at the Leetsdale Boat Dock from 8:00 a.m. to Noon, if you are interested in volunteering please show up.
- The Leetsdale Food Pantry will be receiving a freezer paid for by the Salvation Army and has also received the following donations:
 - a. An anonymous donation in the amount of \$550.00
 - b. Approximately 500 lbs of food from a recent food drive held at the Quaker Village Dollar Tree
 - c. Leetsdale Curves donated food and money
 - d. Resident from Winding Road donated 18 lbs of food
 - e. The Sewickley United Methodist Church donated \$386.52 from the 2015 CROP Walk

FINANCE/BENEFITS

Wesley James, Chairperson

MOTION BY Mr. Weatherby to make a transfer in the amount of \$4,000.00 to the Health Saving Account, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. McGurk to transfer \$33,024.14 from the General Fund to the Road Reconstruction Account for the Real Estate Taxes received, second by Ms. Michael
MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Weatherby to pay off the \$300,000 Tax Anticipation Loan plus interest, second by Ms. Jones
MOTION APPROVED UNANIMOUSLY

MOTION BY Ms. Jones to pay the second quarter payment for the 2016 Allocation to the Leetsdale Fire Department in the amount of \$12,500, second by Mr. Weatherby
MOTION APPROVED UNANIMOUSLY

- Notification was received stating that the Borough is not eligible to receive a Short Term Disability Dividend Check for 2015
- The Borough Auditor will begin the 2015 Audit on Wednesday, June 15, 2016

ADMINISTRATION, BENEFITS & PENSIONS**Mike Nobers, Chairperson**

- Jennifer Simek, Borough Secretary attended "Your Role as a Municipal Secretary/Administrator" that was held May 25 & 26 at the Monroeville Doubletree Hotel.

MOTION BY Mr. Weatherby for Jennifer Simek, Borough Secretary to become a member of the PAMA in the amount of \$140.00, second by Ms. Jones
MOTION APPROVED UNANIMOUSLY

- Mary Adkins, Assistant Secretary received second place for the 2016 Borough News Annual Municipal Newsletter Contest and will receive a plaque for this achievement from PSAB.

PUBLIC SAFETY/POLICE & FIRE**Jeffery Weatherby, Chairperson**

- Review the Police Department's Monthly Report
- Contact Jeff Weatherby if interested in joining the American Red Cross Community Shelter Team
- The Fire Department will be working with the American Red Cross to install fire alarms at the resident's homes in the Borough.

STREET DEPARTMENT/BOROUGH PROPERTY**Joseph McGurk, Chairperson**

- Bartlett Tree Service removed two large broken branches at Henle Park
- The construction crew working to replace the gas lines broke a water line Wednesday along Broad and Rapp Streets and it has since been repaired.

PARKS & RECREATION**Lauren Jones, Chairperson**

- The Borough will not supply the concession stand with supplies or the \$100.00 start up cash for the volunteers. The Henle Park Concession Stand will not be open this Saturday due to no volunteers.

PLANNING, ZONING, CODE ENFORCEMENT & ORDINANCES**Tom Belcastro, Chairperson**

- Received the monthly code enforcement report by Jim Ivancik and the monthly building inspection report by Joe Luff
- Ms. Michael questioned a \$55.00 fence permit that was issued along Little Sewickley Creek Road by Joe Luff and asked that the Borough Office follow up on the permit to verify if the permit was issued in Leetsdale Borough and if it wasn't a refund would need to be issued.

NEW BUSINESS

- The American Red Cross will be joining the Leetsdale Volunteer Fire Department to install fire alarms in resident's homes.

OLD BUSINESS

- Estimates are needed for repairs at the Fire Department and the rear steps of the Borough Building
- Vacancy remaining:
 - a) Recreation Board – 3 vacancies - Terms exp. 2020

CORRESPONDENCE

- Allegheny League of Municipalities Annual Golf Outing on July 11, 2016 at the Allegheny Country Club, Sewickley

ENGINEER**Daniel B. Slagle, P.E.**

- Reviewed the Engineer's Monthly Report
- MS4 Annual Progress Report was submitted and a record book for outfalls was put together for Douglas Ford, Street Commissioner.
- Currently designing the DCNR Boat Launch Ramp Grant Project
- Centerville Development Site Plan (August) - The manhole has not been located to date.
- 10 Rapp Street, 2014 Demolition is complete and the contractor provided fill as needed.

MOTION BY Mr. Weatherby to allow payment from the QVCOG in the amount of \$15,000.00 to Continental Construction & Demolition and The QVCOG/ACDD agreed to contribute the additional \$5,000.00 for the 2014 House Demo at 10 Rapp Street, second by Mr. McGurk

MOTION APPROVED UNANIMOUSLY

- No additional information about the Henle Park Gazebo. Contact with the County will be needed.
- No update on the Leet Street Bridge

MOTION BY Mr. McGurk to award the Washington Street Paving Project to Youngblood Paving based on Alternative Bid 1 at a unit price cost of \$68,806.50, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Weatherby to award the Washington Street Storm Sewer Project to Excavation Solutions based on the Alternative Bid at a unit price cost of \$82,187.50, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Weatherby to allow the Engineer to address the sidewalk issues along Broad Street and if needed allow the Solicitor to prepare a Developer's Agreement, second by Ms. Michael

MOTION APPROVED UNANIMOUSLY

- Washington Street ADA Project design will start and the project will be completed in phases
- 2016 Housing Demolition Project located at 45 First Street has been completed

MOTION BY Mr. McGurk to approve the final Estimate No. 1 in the Lump Sum Amount of \$21,900 to A.W. McNabb conditioned on receipt of the Close-Out Documents and Utility Certifications for the 2016 Housing Demolition Project located at 45 First Street, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

- Mr. Slagle's office received the Final As-Built Environmental Cleanup Summary Report on June 6, 2016 for the Leetsdale Industrial Park Building 180. A final inspection and review of the Final Summary Report will be performed.
- A preliminary design was prepared for the Borough Building ADA Ramp to serve the first floor near the Fire Department. The project should be considered for the next round of QVCOG/ACDD grants.
- The Three Rivers Trust Edgeworth Estate will convey sewage through the Borough's sewer lines down Winding Road/Wood Spur. The Sewer/Storm Sewer will be owned by the Borough. The net asset to the Borough totals \$175,879.00.
- Mr. Slagle's office has reviewed the Act 14 notification to construct 6 – 21,000 gallon chemical above ground tanks. The concern is that all the tanks are located in the 100 year flood plain as set forth in the letter dated March 2, 2015.

MOTION BY Mr. McGurk to give permission to the Solicitor to prepare a Developers Agreement and post appropriate bond for the Centerville Development Site Plan located at Building No. 803, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. McGurk to allow the Solicitor to prepare a Developers Agreement and post appropriate bonding for the Three Rivers Trust Edgeworth Estate, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

- Mr. McGurk discussed using a grant for new park equipment since the equipment at Henle Park is aged and needs replaced. Council agreed that the Parks and Recreation Committee would provide a list of desired equipment for consideration. Mr. Slagle suggested making this a must for the next round of grants.
- Council will need to make some decisions for the Henle Park Gazebo. Mr. Weatherby and Mayor Poninsky will discuss the options further before contacting ACED.

LIST OF BILLS

MOTION BY Mr. Weatherby to accept the list of bills, second by Mr. McGurk

MOTION APPROVED UNANIMOUSLY

ADJOURNMENT

MOTION BY Mr. Weatherby to adjourn, second by Mr. McGurk

MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Jennifer Simek

Jennifer Simek
Borough Secretary/Treasurer

