

2022 Local Services Tax Employer Quarterly Return

Quarter Ending _____

No new employees this quarter

INSERT EMPLOYER NAME, ADDRESS & PHONE NO.

1. Total number of employees on attached roster _____
2. Total number of exemptions (forms included) _____
3. Total number of payrolls in 2022 _____
4. Total number of temporary employees (*see reverse side*) _____
5. Total of Local Services Taxes withheld this quarter _____
6. Interest due (6% per annum from date due) _____
7. Penalty due (10% of LST due this quarter) _____
8. Total amount of check enclosed herewith _____

Signature **Phone Number**

Email address

PLEASE COMPLETE REVERSE SIDE

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The Local Services Tax Ordinance applies to all employees of third-party companies such as temporary employment agencies, contractors and individuals working within the Borough of Leetsdale. Please answer the following questions.

List all third-party companies, their addresses and phone numbers that employ individuals working in your location, such as Manpower, Adecco, ADP Total Source, Liken, etc.

List all companies, contractors or individuals and their addresses and phone numbers that your company has hired to perform services within the Borough of Leetsdale.

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