

LEETSDALE BOROUGH COUNCIL met in Regular Session at 7:00 PM on Thursday, May 11, 2023 in Council Chambers.

Council President Lee called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Council President P. Lee; Councilors A. Awad, B. Carroll, W. James, R. Nanni, M. Napolitano and J. Weatherby

ALSO, PRESENT: Mayor S. Ford; D. Conlon, Esq., Tucker Arensberg Attorneys; D. Slagle, P.E., Nichols & Sagle Engineering, Inc., Chief D. Raible and Douglas Ford, Street Commissioner

MOTION BY Mr. Weatherby to hire Full-time Officer Steven Impel and to hire Part-time Officer Aaron Vanatta, second by Ms. Carroll

MOTION CARRIES

Officer Steven Impell and Officer Aaron Vanatta were sworn in by Mayor Ford

REPORTS RECEIVED

MINUTES: April Regular Sessions

TAX COLLECTOR'S: April

LIST OF BILLS: April and May

MOTION BY Mr. Weatherby to approve the April Regular Session Minutes, the April Tax Collector's Report and April and May List of Bills, second by Ms. Carroll

Mr. Weatherby abstained since he received reimbursement for mileage to attend trainings

MOTION CARRIES

AUDIENCE ADDRESSING COUNCIL

Suzie Kretzler-Falcon, 11 Winding Road, last month's agenda items that were postponed are worded differently on this month's agenda

Clyde Fowler, 307 Beaver Street, suggested a garbage can be installed at the top the steps along Beaver Street and questioned the application process for a handicap parking space

Scott Zahner, 164 Victory Lane, Leedsdale 4th of July Committee, thanked all who helped with the recent fundraisers for the committee

James Gilbert, 3 Main Street, received clarification for the Borough Manager's job description and suggested a promotion

Barb Herman, 28 Victory Lane, confirmed the updated job description for Borough Manager

Henriette Kretzler, 343 Washington Street, expressed interest in monthly Workshop Meetings

Jim Wilzack, 428 Beaver Street, questioned the powers of a Borough Manager

Deb Canney, 2 Oak Drive, encourages monthly Workshops Meetings to be held

Suzie Kretzler-Falcon, 11 Winding Road, was advised that Borough Council follows the Sunshine Act

President Lee announced that she has to resign from her position of Council President

Ms. Lee called for nominations for the position of Council President

MOTION BY Mr. Awad to nominate Maria Napolitano for the position of Council President, second by Mr. Nanni

MOTION BY Mr. Weatherby to nominate himself, Jeffery Weatherby for the position of Council President, second by Mr. James

MOTION BY Ms. Lee to amend the agenda to appoint Ms. Napolitano as Council President, second by Ms. Carroll

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Mr. Nanni, yes; Ms. Napolitano, yes; Mr. Weatherby, no; Ms. Lee, yes

MOTION CARRIES

MOTION BY Mr. James to appoint Ms. Napolitano as Council President, second by Mr. Nanni

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, no; Mr. Nanni, yes; Ms. Napolitano, yes; Mr. Weatherby, no; Ms. Lee, yes

MOTION CARRIES

Ms. Lee congratulated Ms. Napolitano on her appointment as Council President. Ms. Napolitano thanked Ms. Lee for her dedication to the Borough as Council President.

Ms. Lee excused herself from the meeting at 7:25 PM

Ms. Napolitano confirmed that the Council Committees can be updated at any time

MOTION BY Mr. Nanni to nominate Osman Awad as the Council Vice-President, second by Mr. Awad

MOTION BY Mr. James to nominate Jeffery Weatherby, second by Mr. Weatherby

MOTION BY Ms. Carroll to amend the agenda to appoint Osman Awad for the position of Council Vice-President, second by Mr. Nanni

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, no; Mr. Nanni, yes; Ms. Napolitano, yes; Mr. Weatherby, no

MOTION CARRIES

SOLICITOR

D. Conlon, Esq.

- Council met in Executive Session prior to this Regular Session Meeting for a litigation item and personnel matter

ENGINEER

Dan Slagle, P.E.

- Mr. Slagle reviewed the Engineer's monthly report
- QVCOG/ACDD will be accepting bids in June 2023 for the Henle Park Ada Parking/Sidewalk Project
- The next Municipal Separate Storm Sewer System (MS4) Annual Status Report is due on September 21, 2023
- The next National Pollutant Discharge Elimination System (NPDES) Permit application is due on June 30, 2024
- The 2023 Paving Project preconstruction meeting will be held May 12, 2023
- Currently monitoring the 12 gas meter replacements by Columbia Gas for pavement/sidewalk restoration
- The QVCOG/ACDD Grant Pre-applications are due on September 9, 2023, Council will need to decide on which pre-applications to be submitted

MAYOR'S REPORT

Sandra J. Ford

- Mayor Ford announced her monthly Shoutouts and Recognitions, thanking Osman Awad for volunteering his time to the 4th of July Fundraisers and the highrise luncheon

MOTION BY Mr. Weatherby to accept the Civil Service Certified List to hire Full-time Officer Steve Impel, second by Mr. Awad

MOTION CARRIES

FINANCE/BUDGET/TAXES**Patricia Lee, Chairperson**

MOTION BY Mr. Weatherby to transfer the April Road Tax collected from the General Fund to the Road Reconstruction Fund in the amount of \$18,330.44, second by Mr. Nanni

MOTION CARRIES

MOTION BY Mr. Weatherby to make a donation of \$12,000 to the 4th of July Committee, second by Mr. Nanni

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Mr. Nanni, yes; Ms. Napolitano, yes; Mr. Weatherby, yes

MOTION CARRIES

MOTION BY Mr. Weatherby to approve Mayor Ford's attendance to the Pennsylvania State Mayors' Association Conference July 20 – 23 in Lancaster and associated cost of attendance, second by Mr. Nanni

Nanni

MOTION CARRIES

ORGANIZATION ADMINISTRATION**Maria Napolitano, Chairperson**

- Thanked everyone for their support to make the Tree-Vitalize Planting Day successful

MOTION BY Mr. Nanni to authorize W. Shepard of the Shade Tree Commission and M. Napolitano of the Borough Council to apply for the next round of TreeVitalize program for either Fall 2023 or Spring 2024 planting, at no cost to the borough, second by Mr. Awad

MOTION CARRIES

MOTION BY Mr. Awad to appoint M. Napolitano as a voting delegate to the PSAB annual conference, June 4-7 and for the Borough to cover the cost of the room and travel costs, second by Ms. Carroll

MOTION CARRIES

MOTION BY Mr. Weatherby to approve Jennifer Simek to attend an in-person Zoning Officer PSAB Seminar on May 25, 2023, or on another upcoming date, at a cost not to exceed \$150.00, second by Mr. Awad

Mr. Awad

MOTION CARRIES

MOTION BY Mr. James to accept the job description for the position of Borough Manager and to include the required education and experience updated; graduated from accredited four-year College or University with a Bachelor's Degree in Administration, Political Science, Business Management or a similar field. Have five to eight years of experience as a Municipal Administer or Assistant. An Associate's Degree with an additional two years of experience is accepted. A Master's Degree is highly preferred, second by Mr. Weatherby

Mr. Nanni, opposed

MOTION CARRIES

PUBLIC SAFETY/POLICE**Jeffery Weatherby, Chairperson**

- Chief Raible reviewed the Police Department's monthly report

MOTION BY Mr. Weatherby to install handicap parking spaces at 287 and 621 Beaver Street, second by Mr. James

MOTION CARRIES

MOTION BY Mr. Weatherby to issue a permit allowing the Pilsie Project to have extended working hours from 5:00am until 8:00pm for one-week during the month of May or the beginning of the month of June, second by Mr. James

Question on the Motion by Mr. Nanni, isn't 5:00 am early for construction to start? Council discussed that the concrete pours and the need for additional hours to complete the job.

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Mr. Nanni, no; Ms. Napolitano, yes; Mr.

Weatherby, yes

MOTION CARRIES

MOTION BY Mr. Weatherby to advertise the hiring of one Full-time Officer, second by Mr. Nanni

Question on the Motion by Ms. Napolitano, if hiring an additional full-timer will this eliminate the need for part-timers? Chief Raible advised that the need for part-timers will always exist but would not be needed as often.

MOTION CARRIES

MOTION BY Mr. Weatherby to install a speed hump along Beech Street to help slow the flow of traffic, second by Mr. Awad

Question on the Motion by Ms. Napolitano, where will the humps be installed, Mr. Weatherby confirmed the location of one in Leetsdale Borough and the other in Leet Township.

MOTION CARRIES

PUBLIC SAFETY/FIRE**Wesley James, Chairperson**

- Mr. James reviewed the Fire Department's monthly report

STREET DEPARTMENT/BOROUGH PROPERTY**Osman Awad, Chairperson**

MOTION BY Mr. Awad to amend the rock salt contract with Cargill, Inc. to extend the minimum purchase requirement until December 31, 2023, Mr. Nanni

MOTION CARRIES

PARKS, RECREATION AND COMMUNITY**Beth Carroll, Chairperson**

- The Parks & Rec Board is hosting Mother's Day Tea in the community room on Sunday, May 14th from 11:00 AM until 2:00 PM

MOTION BY Ms. Carroll to amend the motion to include the working hours to not exceed 20 hours weekly and to hire Sarah Scimio to work the Henle Park Concession Stand for \$12 an hour, Monday through Friday when the splash pad is open from Noon until 3:00 PM, second by Mr. Nanni

MOTION CARRIES

- The Henle Park Concession Stand will be open for concession sales Monday through Thursday and a free lunch program will be provided on Fridays, this program is being funded by an anonymous donation in the amount of \$3,000.00.

MOTION BY Mr. Awad to accept the \$500.00 donation from Sewickley Union Aid to help fund the Free Lunch Program, second by Ms. Carroll

MOTION CARRIES

MOTION BY Mr. Nanni to amend the agenda to approve the June cookout at the highrise, second by Mr. Awad

MOTION CARRIES

MOTION BY Mr. Nanni to approve a highrise cookout in June and pay for the handling, storage and delivery of the food, second by Mr. Awad
Mr. James, opposed
MOTION CARRIES

PLANNING/ZONING & CODE ENFORCEMENT**Maria Napolitano, Chairperson**

- Ms. Napolitano provided an update on the Planning Commission April 23rd, From Blight to Bright and May 7th, Risks to the Community Focus Groups.

MOTION BY Ms. Carroll to forward the draft SALDO ordinance to the Borough Solicitor, Borough Engineer, Planning Commission, and Allegheny County for review, second by Mr. Awad
Question on the Motion by Ms. Carroll, will the draft be available for review by Council and Ms. Napolitano stated that the draft would be forwarded to all of Council
MOTION CARRIES

OLD BUSINESS

- Vacancy on the Zoning Hearing Board, Alternate, with a term ending 2023
- Two vacancies on the Parks & Rec Board, both terms end 2024

CORRESPONDENCE

- Received the QVCOG Executive Director's Report

AUDIENCE ADDRESSING COUNCIL

Barb Herman, 28 Victory Lane, requests for new license plates if your current plate is peeling can be signed off by Chief Raible at the station. Confirmed the Henle Park Concession Stand hours.

Confirmed the Code Enforcement Officer is currently working off complaints only.

Judy Felicion, 186 Broad Street, confirmed the voting process and why a member of council would abstain from a vote

James Degori, 481 Washington Street, concerned that the street lights have been disconnected along Monroe Way

Clyde Fowler, 307 Beaver Street, suggested a handicap parking space be removed at 305 Beaver Street since the renter has since moved

Jim Wilzack, 428 Beaver Street, requested that the road sign located at Village Drive and Ohio River Blvd be corrected since a number is missing for the miles to Ambridge

Lisa Seymore, 28 Victory Lane, discussed the alley way behind the houses in Victory Lane and the possibility of it being paved. Advised that a huge tree located in the rear of property needs removed.

James Gilbert, 3 Main Street, suggested that the VFW rent their parking lot for additional money

Suzie Kretzler-Falcon, 11 Winding Road, requested that the Quaker Valley High School remove the cross-walk signs on Beaver Street nightly, confirmed that Council is currently working with the owner of the leaking pool located on Winding Road to have it repaired before winter and the Code Enforcement Officer will be responsible to enforce the Chicken Ordinance

ADJOURNMENT

MOTION BY Mr. Weatherby to adjourn at 8:57 P.M.

Respectfully submitted,

Jennifer Simek



Jennifer Simek

Borough Secretary/Treasurer