

LEETSDALE BOROUGH COUNCIL met in Regular Session at 7:00 PM on Thursday, April 13, 2023 in Council Chambers.

Council President Lee called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Council President P. Lee; Councilors W. James, R. Nanni and M. Napolitano

ATTENDED BY PHONE: Councilor J. Weatherby

EXCUSED: Councilors O. Awad and B. Carroll

ALSO, PRESENT: Mayor S. Ford; D. Conlon, Esq., Tucker Arensberg Attorneys; D. Slagle, P.E., Nichols & Sagle Engineering, Inc.

REPORTS RECEIVED

TREASURER'S: March

MINUTES: March Workshop and Regular Sessions

TAX COLLECTOR'S: April

MOTION BY Mr. Weatherby to approve the March Treasurer's Report, March Workshop and Regular Session Minutes and the April Tax Collector's Report, second by Ms. Napolitano
MOTION CARRIES

MOTION BY Ms. Napolitano to AMEND the Agenda for a motion to adopt the Memorandum of Understanding between the Borough and the Wage and Policy Unit of the Borough, second by Mr. James
MOTION CARRIES

Ms. Carrol joined the meeting by phone at 7:55 PM

MOTION BY Ms. Napolitano to AMEND the Agenda for a motion to hire Full-time Police Officer, Stephen Impel, second by Mr. Weatherby
MOTION CARRIES

AUDIENCE ADDRESSING COUNCIL

Scott Zahner, 164 Victory Lane, Leetsdale 4th of July Committee, inquired if Council would consider a \$10,000.00 donation to support the upcoming celebration and Council agreed to discuss next meeting. Upcoming Fundraisers: Spaghetti Luncheon in the community room on April 28th from 11 AM until 1 PM and a Garden Sale in Henle Park, May 7th from 11 AM until 3 PM

Suzie Kretzler-Falcon, 11 Winding Road, expressed concern that Council is considering to hire a part-time parks concession stand worker again

Lisa Seymour, 26 Victory Lane, suggested a clean up campaign for Victory Lane to encourage the residents to clean up their properties and allowing additional parking in the no parking areas for residents' guests to park.

SOLICITOR

D. Conlon, Esq.

- Council met in Executive Session prior to this Regular Session Meeting to discuss litigation and personnel matters

MOTION BY Ms. Napolitano to adopt the Chicken Ordinance, second by Mr. Nanni

ROLL CALL: Mr. James, yes; Mr. Nanni, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, no; Ms. Carroll, yes

MOTION CARRIES

MOTION BY Mr. James to adopt the amendments to the Property Maintenance Code to set fines and penalties, Ms. Napolitano

ROLL CALL: Ms. Carroll, yes; Mr. James, yes; Mr. Nanni, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

- Mr. Conlon provided additional information on the Memorandum of Understanding for the hiring of the full-time officer

ENGINEER

Dan Slagle, P.E.

- Mr. Slagle reviewed the Engineer's monthly report
- The Municipal Separate Storm Sewer System (MS4) Annual Status Report is due September 21, 2023

MAYOR'S REPORT

Sandra J. Ford

- The Annual Cleanup Day will be held Saturday, April 22, 2023 from 9:00 AM until Noon
- Will be attending the RAVE Alert training on April 20, 2023 and will be able to register residents after the system is available online
- Planning a May Senior Luncheon at the highrise, more details to come

FINANCE/BUDGET/TAXES

Patricia Lee, Chairperson

- Received the Liquid Fuels payment on March 6th in the amount of \$42,303.91

MOTION BY Mr. Weatherby to accept the quote from Industrial Appraisal Company to inventory and appraisal service for \$6,870.00, Ms. Napolitano

ROLL CALL: Ms. Carroll, yes; Mr. James, yes; Mr. Nanni, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

ORGANIZATION ADMINISTRATION

Maria Napolitano, Chairperson

MOTION BY Ms. Napolitano to hire Conor Kelley as a summer intern at \$12/h under the Local Government Academy Municipal Intern program 50:50 matching grant, second by Ms. Carroll

ROLL CALL: Ms. Carroll, yes; Mr. James, yes; Mr. Nanni, yes; Ms. Napolitano, yes; Mr. Weatherby, no; Ms. Lee, yes

MOTION CARRIES

MOTION BY Ms. Napolitano to purchase the ArcGIS software license with the QVCOG in the amount of \$538 /year, second by Mr. Nanni

ROLL CALL: Ms. Carroll, yes; Mr. James, yes; Mr. Nanni, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

MOTION BY Ms. Napolitano to accept the quotes from Bartlett Tree Experts to maintain the Borough, Henle Park and Kohlmeyer Park Properties in the total annual cost of \$4,985.00, second by Mr. Nanni
Question on the Motion by Mr. James, is there need to hire an arborist since there is one named on the quote? Ms. Napolitano stated yes.

ROLL CALL: Ms. Carroll, yes; Mr. James, yes; Mr. Nanni, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes
MOTION CARRIES

MOTION BY Ms. Napolitano to hire a certified arborist Andrew Tomascovic for tree inspections over the summer, not to exceed \$600.00, second by Mr. Weatherby
MOTION CARRIES

ACTION ITEMS

MOTION BY Ms. Napolitano to hire Full-time Police Officer, Stephen Impel, second by Mr. Nanni
MOTION CARRIES

MOTION BY Ms. Napolitano to adopt the Memorandum of Understanding between the Borough and the Wage and Policy Unit of the Police Department of the Borough of Leetsdale for Officer Stephen Impel in accordance with the pay scale from prior Collective Bargaining Agreement from 2018-2020, second by Mr. Weatherby
MOTION CARRIES

MOTION BY Ms. Napolitano to appointment request from Susie Kretzler-Falcone for the Planning Commission, term ending 2027, second by Mr. Nanni
MOTION CARRIES

MOTION BY Ms. Napolitano to appointment request from Gary Vlachos to the Shade Tree Commission with a term ending 2028, second by Mr. Weatherby
MOTION CARRIES

MOTION BY Ms. Napolitano to approval of the Buncher Building 27 Subdivision plan, second by Mr. Nanni
MOTION CARRIES

MOTION BY Ms. Napolitano to approve the Buncher Building 27 Site plan with the conditions set forth by the Planning Commission, second by Mr. Weatherby
MOTION CARRIES

Mr. Nanni left the meeting at 7:45 PM, a physical quorum no longer exists. Mr. Conlon announced that no votes moving forward just discussion can take place.

ORGANIZATION ADMINISTRATION

Maria Napolitano, Chairperson

- Ms. Napolitano announced the Tree-Vitalize Planting Day is being held April 29th at 9:00 AM meeting in the community room for breakfast and then lunch afterwards, please register to help

PUBLIC SAFETY/POLICE

Jeffery Weatherby, Chairperson

- Mayor Ford reviewed the Police Department's monthly report
- Mr. Weatherby attended the Leet Township, Beech Street Meeting to discuss possible speed humps to be placed on the roadway to slow traffic

PUBLIC SAFETY/FIRE

Wesley James, Chairperson

- Mr. James reviewed the Fire Department's monthly report

STREET DEPARTMENT/BOROUGH PROPERTY**Osman Awad, Chairperson**

- The borough office received a Lunch Program donation in the amount of \$500 from Sewickley Union Aid, will council be accepting this donation for such a program this summer, a possible motion will be needed if hosting a program
- The Street Dept will be utilizing a subcontractor(s) for additional work around the borough

PARKS, RECREATION AND COMMUNITY**Beth Carroll, Chairperson**

- The Easter Egg Hunt was held Sunday, April 2, 2023
- Mother's Day Tea is being held on Sunday, May 14, 2023 at 11:00 AM in the community room
- Two vacancies remain on the Parks & Rec Board, both terms end 2024
- The Henle Park Splash Pad opening day, Saturday, May 27th and remain open daily after school closes from noon until 6:00 PM, closed during inclement weather and close after Labor Day
- Council was unable to make a motion to hire Sarah Scimio to work at the Splash Pad snack shack at \$12/hour, Monday through Friday, not to exceed 20 hours/week, excluding inclement weather, contingent upon at least a 50:50 matching donor grant since there was no longer a quorum present
- The Leetsdale Garden Club requesting permission to beautify the area of parcel 814-M-11 located next to the old Leet Street Bridge along Beaver Street and have the public works department place some leaf mulch in the area for the club to plant a garden

PLANNING/ZONING & CODE ENFORCEMENT**Maria Napolitano, Chairperson**

- A representative with PVE, Dillon Brennan, PE provided an update on the Subdivision and site plan approvals for Building 27, Avenue A, located in Buncher Industrial Park
- The Planning Commission hosted a Parks & Recreation Focus Group on March 12, 2023 and discussed with the residents in attendance, the borough parks and the boat dock current conditions and possible improvements
- The Planning Commission is hosting a Focus Group on April 23, 2023 at 6:00 PM in the community room to discuss blight in Leetsdale

CORRESPONDENCE

- All elected and appointed members need to return their completed Ethics Form to Jennifer Simek by May 1, 2023
- Homestead Exemption Forms are available on the borough website
- Mayor Ford will be attending the PSAB 111th Annual Conference, June 4-7, 2023 at the Hershey Lodge; \$254.19 / per night for room (\$762.57) and \$250 / full package is free with the certificate that the mayor obtained

AUDIENCE ADDRESSING COUNCIL

Tom Casillas, 12 Main Street, thanked Council for passing the Chicken Ordinance and inquired how to obtain a permit

Lisa Seymour, 26 Victory Lane, confirmed that the trees that were awarded by a grant will be planted on public right a way. Ms. Seymour confirmed parking for street sweeping along Victory Lane.

LIST OF BILLS

The List of Bills will be ratified next meeting

ADJOURNMENT

MOTION BY Ms. Napolitano to adjourn at 8:45 P.M.

Respectfully submitted,

Jennifer Simek



Jennifer Simek
Borough Secretary/Treasurer