

LEETSDALE BOROUGH COUNCIL met in Workshop Session at 7:00 PM on Thursday, March 2, 2023 in Council Chambers.

Council President Lee called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Council President P. Lee; Councilors O. Awad, M. Carroll, W. James, M. Napolitano and J. Weatherby

EXCUSED: Councilor R. Nanni

ALSO, PRESENT: Mayor S. Ford; Weston Pesillo, Esq., Tucker Arensberg Attorneys; Daniel Raible, Chief of Police

REPORTS RECEIVED

MINUTES: February Regular Session

TREASURER'S: January

Mayor Ford announced the retirement of Magistrate Robert Ford to Senior Judge Ford next year.

AUDIENCE ADDRESSING COUNCIL

Audience declined to address Council

SOLICITOR

W. Pesillo, Esq.

- Mr. Pesillo announced that council met in executive session prior to the meeting to discuss a personnel matter
- A Motion will be considered at the Regular Session Meeting to advertise the chicken ordinance and amendments to the Property Maintenance Code to set fines and penalties for adoption at the April Regular Session Meeting. Council and the audience discussed additional changes for consideration and all agreed that the yard size would need to be adjusted
- Amendments were made to the Fire Department Code as recommended by the Leetsdale Volunteer Fire Department, once reviewed by the LVFD Council will consider advertising for adoption

ENGINEER

Dan Slagle, P.E.

- Mr. Slagle will review the Engineer's monthly report next meeting
- A motion will be considered to pay final estimate no 1 to C. Crump, Inc. in the amount of \$5,800.00 for the First Street Stormwater Project at the Regular Session Meeting

MAYOR'S REPORT

Sandra J. Ford

- Mayor Ford announced that she will be hosting a Cleanup Day on Saturday, April 22, 2023, a light breakfast and lunch will be served and volunteers who sign up will receive a free t-shirt

FINANCE/BUDGET/TAXES

Patricia Lee, Chairperson

- A motion will be considered next Thursday to transfer \$9,602.50 from the Road Reconstruction Fund to the General Fund for reimbursement of the Final Estimate no. 3 for the Overpass Barrier Ramp Project paid to El Grande Industries, Inc.

ORGANIZATION ADMINISTRATION

Maria Napolitano, Chairperson

- Council was awarded the Local Government Academy 2023 Municipal Intern. A possible motion at the Regular Session Meeting to accept the Placement Site Guidelines will be considered

- Ms. Napolitano advised the new website is still in the process of being updated and no launch date has been announced yet.
- The Tree-Vitalize Grant award was received and the planting day is scheduled for Saturday, April 29th from 9:00 AM until Noon
- Council will be hosting a Meet the Candidates Night on March 30, 2023 at 7:00 PM in the Community Room

PUBLIC SAFETY/POLICE**Jeffery Weatherby, Chairperson**

- Chief Raible will review the police department's monthly report next meeting
- Mr. Weatherby advised that the Borough is accepting applications at this time for the two open positions for Full-time Police Officer
- Council will consider a motion to adopt the QVCOG shared mobile fingerprint scanner by the PA Chiefs of Police Association agreement outlining the device usage and sharing policy next meeting

PUBLIC SAFETY/FIRE**Wesley James, Chairperson**

- Mr. James will review the Fire Department's monthly report next meeting

STREET DEPARTMENT/BOROUGH PROPERTY**Osman Awad, Chairperson**

- The 4th of July Committee is hosting a spaghetti dinner fundraiser in the community room on Friday, April 28, 2023 from 11:00 AM until 1:00 PM, also planning to have an Election Day Bake Sale. Council and audience discussed if the committee would be requesting a donation from the borough to cover the celebration and fireworks, this will be discussed further at the Regular Session Meeting when the committee chairperson, Scott Zahner will be in attendance

PARKS, RECREATION AND COMMUNITY**Beth Carroll, Chairperson**

- Two Parks & Rec Board vacancies with terms ending 2024
- The Rec Board is hosting an Easter Egg Hunt & Activities in Henle Park on Saturday, April 1, 2023 at 2:00 PM and a Mother's Day Tea on May 14, 2023 in the community room

PLANNING/ZONING & CODE ENFORCEMENT**Maria Napolitano, Chairperson**

- Council reviewed the Building Inspection and Code Enforcement Monthly Report
- The Planning Commission is hosting Focus Groups to be held on March 12, April 23 and May 7, 2023 at 6:00 PM located in the Community Room, additional information is located on the Borough website
- Council discussion a Resolution to appoint members to the IPMC Board of Appeals and set an application fee, a motion will be considered at the Regular Session Meeting.
- A Comprehensive Plan baseline draft has been created by the Planning Commission. A motion to agree that this text, compiled from the 2005 and 2007 plans without edits, constitutes Leetsdale's current Comprehensive Plan on record at the next Regular Session Meeting.

NEW BUSINESS

- A motion will be considered next Thursday to accept the resignation letter from Deb Canney from the Planning Commission
- Once the resignation is accepted there will be one vacancy on the Planning Commission with a term ending December 31, 2027
- Received a reappointment request from Deborah Taggart for the Shade Tree Commission with a term ending 2028
- Received an appointment request from Scott Zahner and Judy Felicion for the Vacancy Board Chairperson with a term ending 2024
- Received a reappointment request from Debra Henle for the Zoning Hearing Board with a term ending 2025
- One vacancy remains on the Zoning Hearing Board Alternate with a term ending 2023

CORRESPONDENCE

- Return your completed Ethics Form to Jennifer Simek by May 1, 2023

LIST OF BILLS

- Council will motion to accept the List of Bills at the Regular Session Meeting

ADJOURNMENT

MOTION BY Mr. Weatherby to adjourn at 7:53 P.M.

MOTION CARRIES

Respectfully submitted,

Jennifer Simek



Jennifer Simek
Borough Secretary/Treasurer