

LEETSDALE BOROUGH COUNCIL met in Regular Session at 7:00 PM on Thursday, February 9, 2023 in Council Chambers.

Council Vice President Napolitano called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Council Vice President M. Napolitano; Councilors O. Awad, M. Carroll, W. James, R. Nanni and J. Weatherby

EXCUSED: Council President P. Lee

ALSO, PRESENT: Mayor S. Ford; Daniel C. Conlon, Esq., Tucker Arensberg Attorneys; D. Slagle, P.E., Nichols & Sagle Engineering, Inc.; Daniel Raible, Chief of Police; Douglas Ford, Street Commissioner

REPORTS RECEIVED

MINUTES: October Regular, November Workshop, Regular and Special Session, December Workshop/Special Session and Regular and January Workshop and Regular Sessions

TAX COLLECTOR'S: January

MOTION BY Mr. Weatherby to accept the October Regular, November Workshop, Regular and Special Session, December Workshop/Special Session and Regular and January Workshop and Regular Sessions, second by Mr. Awad

Mr. Nanni, no

MOTION CARRIES

MOTION BY Mr. Weatherby to accept the January Treasurer's Report, second by Ms. Carroll

MOTION CARRIES

Ms. Napolitano announce that Council held a strategy meeting on Saturday, September 4, 2023

AUDIENCE ADDRESSING COUNCIL

James Gilbert, 3 Main Street, suggested Council consider solar street lights for the overpass

SOLICITOR

D. Conlon, Esq.

- An Executive Session was held at prior to this meeting today to discuss Personnel Issues and possible litigation
- Mr. Conlon prepared a Chicken Ordinance and an amendment to the property maintenance code to include fees that were referred to council's committees for review

ENGINEER

Dan Slagle, P.E.

- Mr. Slagle reviewed the Engineer's monthly report

MOTION BY Mr. Weatherby to approve Final Estimate no. 3 for the Overpass Barrier Ramp Project in the amount of \$9,602.50 paid to El Grande Industries, Inc., second by Mr. Nanni

MOTION CARRIES

MAYOR'S REPORT

Sandra J. Ford

- Mayor Ford recognized Mr. Conlon for the presentation he provided at the strategymeeting
- Mayor Ford is hosting a senior luncheon at the highrise on February 23, 2023 at 1:00 PM

- Clean up Day will be held Saturday, April 22, 2023 and shirts will be ordered for the volunteers
- Allegheny County Health Department is now requiring food banks to have a permit and a yearly inspection completed.

MOTION BY Mr. Nanni to purchase the Rave Alert for events and emergencies, second by Mr. Awad
Questions on the motion:

Mr. Weatherby, what is the yearly cost? Mayor Ford advised the cost of the old system was \$795.00 and new option will be \$1,250.00 annually

Ms. Napolitano, who will have access? Mayor Ford, Chief Raible and the Emergency Management Coordinators; Amos Cameron and Jeffrey Weatherby

MOTION CARRIES

FINANCE/BUDGET/TAXES**Patricia Lee, Chairperson**

MOTION BY Mr. Weatherby to table the face value of the real estate taxes received in the amount of \$6,467.40 from 4 Wood Spur and forgive the penalty amount of \$646.74

- Give an update on the Strategy Meeting that was held February 4, 2023

MOTION BY Mr. Weatherby to transfer \$36,765.00 from the Road Reconstruction Fund to reimburse the General Fund for the payment to El Grande Industries Inc. for the Ramp Wall Project, second by Mr. Nanni

MOTION CARRIES

ORGANIZATION ADMINISTRATION**Maria Napolitano, Chairperson**

- Ms. Napolitano advised that additional training was recently received and the new website will be launch soon. Mr. Nanni suggested that all attachments be in PDF format.

MOTION BY Mr. Weatherby to adopt the new Borough Seal design, second by Mr. James

Question on the motion by Mr. Nanni and Mr. Awad, both want to review the final design before adopting

ROLL CALL: Mr. Awad, no; Ms. Carroll, yes; Mr. James, yes; Mr. Nanni, no; Ms. Napolitano, abstained;

Mr. Weatherby, yes

MOTION DOES NOT CARRY

MOTION BY Ms. Carroll to advertise the Leetsdale Borough Planning Commission Focus Groups to be held on March 12, April 23 and May 7, 2023 at 6:00 PM located in the community room, second by Mr. Awad

MOTION CARRIES

MOTION BY Ms. Carroll to submit the application for the 2023 Municipal Intern Program with the Local Government Academy, second by Mr. Awad

Question on the motion by Ms. Carroll, is there a cost to apply? Ms. Napolitano advised that there is no application fee and council discussed some job duties that could be assigned to the intern

Mr. Weatherby, no

MOTION CARRIES

PUBLIC SAFETY/POLICE**Jeffery Weatherby, Chairperson**

- Chief Raible reviewed the police department's monthly report

MOTION BY Mr. Weatherby to adopt the Civil Service Rules and Regulations that was updated and recommended by the Civil Service Commission, second by Mr. Nanni

MOTION CARRIES

MOTION BY Mr. Weatherby to adopt the Resolution for the Police Officer Application Fee in the amount of \$25.00, second by Mr. Awad
MOTION NCARRIES

MOTION BY Mr. Weatherby to advertise that the Civil Service Commission is establishing an Officer Eligibility List for two Full-time Police Officers to be hired, second by Mr. James
MOTION CARRIES

- The Beech Street request by Leet Township meeting was cancelled and has not been rescheduled to date.

PUBLIC SAFETY/FIRE**Wesley James, Chairperson**

- Mr. James reviewed the Fire Department's monthly report

STREET DEPARTMENT/BOROUGH PROPERTY**Osman Awad, Chairperson**

MOTION BY Mr. Awad to authorize the removal of the stumps on the borough patio in the amount of \$1,650.00, second by Mr. Nanni
Question on the motion by Ms. Carroll, are these trees being replaced? Ms. Napolitano advised that the tree grant is supplying two new smaller trees
MOTION CARRIES

- Council discussed the 4th of July committee, celebration, parade and fireworks

PARKS, RECREATION AND COMMUNITY**Beth Carroll, Chairperson**

- Two Parks & Rec Board vacancies with terms ending 2024
- The rec board is hosting an Easter Egg Hunt & Activities in Henle Park on Saturday, April 1, 2023

PLANNING/ZONING & CODE ENFORCEMENT**Maria Napolitano, Chairperson**

- Once received the Building Inspection and Code Enforcement Monthly Reports will be emailed to council

MOTION BY Mr. Nanni to approve the Centerside Development application for the Pilsie Site subdivision, with conditions that were recommended by the planning commission, second by Mr. Awad
MOTION CARRIES

MOTION BY Mr. Nanni to approve the Buncher Company land development application for Building 27, with conditions that were recommended by the planning commission, second by Mr. Awad. A discussion followed. Mr. Nanni withdrew his motion and no vote was taken regarding the land development application..

- Ms. Napolitano will plan a date for planting the trees awarded by the tree grant

NEW BUSINESS

- A Spring Newsletter is being prepared, please have your article to Jennifer Simek before February 16, 2023
- Received a reappointment request from Deborah Taggart for the Shade Tree Commission with a term ending 2028
- Received an appointment request from Scott Zahner and Judy Felicion for the Vacancy Board Chairperson with a term ending 2024

- Received a reappointment request from Debra Henle for the Zoning Hearing Board with a term ending 2025
- One vacancy remains on the Zoning Hearing Board Alternate with a term ending 2023

CORRESPONDENCE

- Congratulations to Leetsdale Borough for being designated a 2023 Banner Community
- Return your completed Ethics Form to Jennifer Simek by May 1, 2023

LIST OF BILLS

MOTION BY Mr. Weatherby to accept the List of Bills, second by Ms. Carroll

Ms. Napolitano abstained

MOTION CARRIES

ADJOURNMENT

MOTION BY Mr. Weatherby to adjourn at 8:41 P.M., second by Mr. Awad

MOTION CARRIES

Respectfully submitted,

Jennifer Simek



Jennifer Simek
Borough Secretary/Treasurer