

**LEETSDALE BOROUGH COUNCIL** met in Regular Session at 7:00 PM on Thursday, January 12, 2023 in Council Chambers.

Council President Lee called the meeting to order and announced the meeting was being recorded.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

**PRESENT:** Council President P. Lee; Councilors O. Awad, M. Carroll, W. James, M. Napolitano and J. Weatherby

**EXCUSED:** Councilor R. Nanni

**ALSO, PRESENT:** Mayor S. Ford; Daniel C. Conlon, Esq., Tucker Arensberg Attorneys; D. Slagle, P.E., Nichols & Sagle Engineering, Inc.; Daniel Raible, Chief of Police

### **REPORTS RECEIVED**

**MINUTES:** October Workshop

**TREASURER'S:** November and December

**TAX COLLECTOR'S:** December

**MOTION BY** Mr. Weatherby to accept the October Workshop Minutes, November and December Treasurer's Reports and the December Tax Collector's Report, second by Ms. Napolitano  
**MOTION CARRIES**

**MOTION BY** Mr. Weatherby to amend the agenda to include a personnel matter, second by Ms. Napolitano  
**MOTION CARRIES**

### **AUDIENCE ADDRESSING COUNCIL**

**Bill Jasper, 24 Winding Road,** Provided Council with an update on the Quaker Valley School District plans for the new high school to be located in Leet Township and advised that Bell Acres is sending a letter to the school district requesting updated budget numbers for this project.

**Suzie Falcon, 11 Winding Road,** confirmed that the minutes will be posted on the borough website once they are approved at the next council meeting.

### **SOLICITOR**

**D. Conlon, Esq.**

- An Executive Session was held at prior to this meeting today to discuss Personnel Issues
- A Public Hearing was held Thursday, January 5, 2023 for Council to consider the possible transfer of a Liquor License to the Borough, consider a motion to allow the transfer

**MOTION BY** Ms. Napolitano to allow the inter-municipal transfer of the liquor license to the Borough of Leetsdale from Duquesne to be located at 99 Ohio River Blvd, second by Mr. Weatherby  
**MOTION CARRIES**

**MOTION BY** Mr. Nanni to adopt the Memorandum of Understanding of the wage and policy unit of the Leetsdale Police Department, second by Mr. Awad  
**MOTION CARRIES**

### **ENGINEER**

**Dan Slagle, P.E.**

- Mr. Slagle reviewed the Engineer's monthly report

**MOTION BY** Mr. Weatherby to approval the final estimate no. 2 for the Overpass Barrier Project in the amount of \$36,765.00 to El Grande Industries, second by Mr. Nanni  
Question on the motion by Mr. Nanni, is the project complete with the gap being left between the roadway and the wall? Mr. Slagle advised that the company will fill in the hole with gravel and over lay the gap  
**MOTION CARRIES**

**MOTION BY** Mr. Nanni to advertise the 2023 Paving Project, second by Mr. Weatherby  
Question on the motion by Mr. Awad, will this project include the holes being repaired that were left from the Columbia Gas and Water Authority Projects, Mr. Slagle confirmed that project are paid at 100% not by the Borough  
**MOTION CARRIES**

**MOTION BY** Mr. Weatherby to award the 1<sup>st</sup> Street Storm Sewer Project to C. Crump in the amount of \$5,800.00, second by Mr. Nanni  
**MOTION CARRIES**

- Mr. Nanni suggested that additional street lighting be added to the overpass

#### **MAYOR'S REPORT**

**Sandra J. Ford**

- Mayor Ford advised that the community room was opened as a warming center for the residents who didn't have electric with the help of Mr. Awad and Deb and Terry Canney, 2 Oak Drive.
- The Leetsdale Food Pantry received another grant for food. The pantry currently serves 44 households with the help of volunteers makes delivery possible.
- Received information for low-income and seniors to receive internet, WIFI and heat assistance. Information is available in the borough lobby.
- Chief Raible provided an update on the Swift 911 emergency contact system that is transferring to RAVE Mobile, the borough is currently registered for the upgrade to continue the service

#### **FINANCE/BUDGET/TAXES**

**Patricia Lee, Chairperson**

**MOTION BY** Mr. Weatherby to accept the 3-year agreement with Case Sabatini Certified Public Accountants to complete the annual audits, second by Ms. Napolitano  
Mr. Awad, no  
**MOTION CARRIES**

**MOTION BY** Ms. Napolitano to advertise the Strategy Meeting for Saturday, February 4, 2023 at 9:00 AM located in Council Chambers, second by Ms. Carroll  
**MOTION CARRIES**

**MOTION BY** Ms. Carroll to exonerate Thomas Belcastro from collecting the 2022 Real Estate Taxes, second by Mr. Awad  
**MOTION CARRIES**

**MOTION BY** Mr. Weatherby to reappoint Jennifer Simek as the Local Service Tax Collector for the 2023 collection year, second by Mr. James  
ROLL CALL: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Mr. Nanni, yes; Ms. Napolitano, no; Mr. Weatherby, yes; Ms. Lee, yes  
**MOTION CARRIES**

**MOTION BY** Mr. Nanni to amend the amount transferred from \$54,469.04 to \$56,967.75 from the Liquid Fuels Account to reimburse the General Fund, second by Mr. Weatherby  
**MOTION CARRIES**

**MOTION BY** Mr. Weatherby to amend the amount transferred from \$1,255.00 to 1,270.00 from the General Fund to the Police Pension for the Income of the 2022 Accident Reports, second by Mr. Nanni  
**MOTION CARRIES**

**MOTION BY** Mr. Nanni to transfer the December Road Tax collected from the General Fund in the amount of \$315.04 to the Road Reconstruction Fund, second by Mr. Weatherby  
**MOTION CARRIES**

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**ORGANIZATION ADMINISTRATION****Maria Napolitano, Chairperson**

- Ms. Napolitano gave a website update, moving forward and hopefully to have a launch date soon
- The TreeVitalize Grant has been approved and a planting date will be planned
- Council discussed applying for the Municipal Intern Program through the Local Government Academy and will research additional duties for the intern

**MOTION BY** Mr. James to adopt the application for appointment requests for Borough Boards and Commissions, second by Mr. Weatherby  
Question on the motion by Ms. Napolitano, should council consider a policy and procedure first, council discussed and will post requirements on the website for the boards and commissions  
**MOTION CARRIES**

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**PUBLIC SAFETY/POLICE****Jeffery Weatherby, Chairperson**

- Chief Raible reviewed the Police Department's monthly report

**MOTION BY** Mr. Weatherby to accept the resignation letter from Officer Terry Gensel, second by Ms. Napolitano  
**MOTION CARRIES**

- The Civil Service Commission is working on updating the Civil Service Rules and Regulations for Council's consideration.
- Mr. Weatherby advised that Leet Township is proposing making Beech Street one-way, the township is having a meeting with public comment

**MOTION BY** Mr. Weatherby to accept Chief of Police recommendation to suspend a full-time police officer of the borough for three days without pay, second by Ms. Napolitano  
**MOTION CARRIES**

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**PUBLIC SAFETY/FIRE****Wesley James, Chairperson**

- Mr. James reviewed the Fire Department's monthly report
- Mr. James was recognized for his most recent appointment to Leetsdale VFD Chief

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**STREET DEPARTMENT/BOROUGH PROPERTY****Osman Awad, Chairperson**

**MOTION BY** Mr. Awad to accept the rental agreement with Mr. John to have a wheelchair accessible pot-a-potty at the boat launch for \$219.00 monthly from Spring until Fall, second by Mr. Nanni  
**MOTION CARRIES**

- Mr. Awad proposed hiring part-time summer help for the public works department and council will review and discuss a plan moving forward

**PARKS, RECREATION AND COMMUNITY****Beth Carroll, Chairperson**

**MOTION BY** Ms. Carroll to accept the resignations of Kristen and Sean O'Kelley from the Parks & Rec Board, second by Ms. Napolitano

MOTION CARRIES

- Two Parks & Rec Board vacancies with terms ending 2024

**PLANNING/ZONING & CODE ENFORCEMENT****Maria Napolitano, Chairperson**

- Council received the Building Inspection and Code Enforcement Monthly Report
- At the last meeting a resident questioned the site plans for the Pilsie Project and Council explained that the plans in question were old and not what council agreed to currently

**NEW BUSINESS**

**MOTION BY** Ms. Napolitano to table the request for reappoint from Deborah Taggart to the Shade Tree Commission with a term ending 2028

- Received an appointment request from Terry Canney for the Vacancy Board Chairperson with a term ending 2024
- One vacancy remains on the Zoning Hearing Board Alternate with a term ending 2023

**CORRESPONDENCE**

- Return your completed Ethics Form to Jennifer Simek by May 1, 2023
- Received the Quaker Valley Council of Governments 2022 Annual Report from Patrick Conners, Executive Director

**LIST OF BILLS**

**MOTION BY** Mr. Weatherby to accept the List of Bills, second by Ms. Napolitano

MOTION CARRIES

- Mr. Awad questioned the current contract with BIU and stated that it was signed December 2018 by Mr. James

**ADJOURNMENT**

**MOTION BY** Mr. Weatherby to adjourn at 8:26 P.M., second by Mr. Awad

MOTION CARRIES

Respectfully submitted,

*Jennifer Simek*



Jennifer Simek  
Borough Secretary/Treasurer