



BOROUGH OF LEETSDALE
373 Beaver Street
Suite A
Leetsdale, PA 15056

WORKSHOP SESSION – January 11, 2022 – 7 P.M

CALL TO ORDER: Announcement that the meeting is being recorded

PLEDGE OF ALLEGIANCE

ROLL CALL: Mr. Awad, Ms. Carol, Mr. James, Ms. Lee, Mr. Nanni, Ms. Napolitano, Mr. Weatherby, Mayor Ford

ANNOUNCE ANY AGENDA AMENDMENTS AND/OR CORRECTIONS. IF SO, MAKE A MOTION TO ACCEPT

REPORTS RECEIVED

MINUTES: December Regular Session and January Reorganization Meeting

TREASURER'S:

AUDIENCE ADDRESSING COUNCIL

Janet Gilbert, Garden Club President

Dominic Napolitano, Planning Commission

Please restrict your comments and questions to observe our five-minute maximum

Agenda

SOLICITOR – Megan Turnbull, Esq.

1. The Solicitor will provide an update on The Police Standard Operating Procedure Manual that is being updated with Chief Raible's assistance
2. Discuss a possible Motion for Thursday to accept the Oil and Gas Ordinance
3. The Borough recently demolished the house at 240 Beaver Street, discuss the possibility of accepting this property donation
4. The Pennsylvania Department of Labor & Industry published new municipal bidding thresholds for 2022. Purchase and contracts below \$11,800 require no formal bidding or written/telephonic quotations. Purchases and contracts between \$11,800 and \$21,900 require three written/telephonic quotations. Purchases and contracts over \$21,900 require formal bidding. These do not replace COSTARS as no other bids are needed when purchasing through the program.

ENGINEER – Daniel B. Slagle, P.E.

1. Mr. Slagle will review the Engineer's Monthly Report on Thursday and the following motions will be requested
 - a. Motion to advertise the Washington Street Realignment Project
 - b. Motion to advertise the Overpass Ramp Barrier Project
 - c. Motion to authorize the Engineer to design the 2022 Paving Project

MAYOR – Sandra J. Ford

1. Discuss a possible motion to move the Leetsdale Food Pantry from the Borough Building

FINANCE/BUDGET – Ms. Lee

1. Discuss Council's Committees
 - a. Finance/Budget
 - b. Public Safety – Police
 - c. Public Safety – Fire
 - d. Public Works
 - e. Parks & Rec/Community
 - f. Admin/Pensions & Benefits
 - g. Planning and Zoning
 - h. Ordinances and Borough Taxes

2. A Motion will be on the agenda this Thursday for the Finance and Budget Committee to be check signers and on both pensions as approvers

ADMINISTRATION, BENEFITS & PENSIONS

1. Motion to amend the Police Report deposit amount to the Police Pension from \$3520.00 to \$3580.00, received additional payments after the December meeting
2. Received a request for appointment as the Allegheny County Boroughs Association Delegate from Mayor Ford. A Motion will be on the Thursday Agenda for Council's consideration.
3. A volunteer is needed for Alternate Delegate for the Allegheny County Boroughs Association
4. Received two letters for consideration for the Local Service tax Collector to be reappointed from Jennifer Simek, Borough Secretary/Treasurer and a appointment letter from Thomas Belcastro

PUBLIC SAFETY/POLICE

1. Chief Daniel Raible will have a Police Department's report available for Thursday

PUBLIC SAFETY/FIRE

1. Chief Ernie Logan will have a Fire Department's report available for Thursday

STREET DEPARTMENT/BOROUGH PROPERTY

1. Discuss the following quotes from Tudi Mechanical
 - a. Replace the air unit at the Borough Office in the amount of \$34,950.00
 - b. Search for potential leak in the amount of \$1,136.00 and then submit additional quote after determined what is needed
2. The boiler was not working and this is the heat to the Fire Department and supplies hot water to the Borough Building and Police Station as well. This was an emergency repair and the parts were order to be replaced in the amount of \$1,793.00
3. While Tudi Mechanical was onsite to determine the boiler issue another issue was discovered and needs addressed as an Emergency as well. The expansion tank failed on the hot water tank and needs replaced in the amount of \$2,098.00

PARKS, RECREATION & COMMUNITY

1. Nothing new to report this month

PLANNING, ZONING & CODE ENFORCEMENT

1. Council received the Building Inspection and the Code Enforcement Monthly Reports
2. Share the opportunity to apply for a PA Department of Conservation and Natural Resources (DCNR) grant for funding that could be used to improve the playground equipment in Henle Park. Applications open on January 18, 2022

ORDINANCES & TAX COLLECTION

1. Council will need to appoint a Deputy Tax Collector, Mr. Belcastro will be notified by Ms. Turnbull to submit an appointment for consideration.

NEW BUSINESS

1. Two vacancies on the Recreation Board, both with terms ending 2024
2. One Vacancy on the Planning Commission with a term ending 2028.
 - a. Received appointment request letters from Benjimen Frederick and Thomas Belcastro
3. One Vacancy on the Zoning Hearing Board with a term ending 2025
 - a. Received appointment request letter from Thomas Michael

CORRESPONDENCE

1. Received appointment request for the position of Borough Solicitor from Amato, Start and Associates
2. Received the Quaker Valley Council of Governments monthly report from Patrick Connors, Executive Director
3. Allegheny League of Municipalities announced that the Spring Conference at Seven Springs is being held April 7 – 10, 2022. A motion will be on agenda this Thursday to allow those to attend. The following have attended in the past; Mr. Awad, Doug Ford, Secretary Simek, and Chief Raible
4. Please complete the 2021 Ethic Form and return to the Borough Office by May 1, 2022

LIST OF BILLS

1. Council received a DRAFT list of bills; a motion will be on the agenda this Thursday to accept the FINAL list of bills.

ADJOURNMENT

1. Motion to adjourn