

LEETSDALE BOROUGH COUNCIL met in Workshop Session at 7:00 PM on Tuesday, January 11, 2022 in Council Chambers.

Council President Lee called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Council President P. Lee; Councilors O. Awad, B. Carroll, M. Napolitano, R. Nanni and J. Weatherby

EXCUSED: Councilor W. James

ALSO, PRESENT: Mayor S. Ford

Ms. Lee requested agenda amendments and/or corrections.

Ms. Napolitano stated that the agenda will need amended to include Dominic Napolitano with the Leetsdale Planning Commission who will speak at Regular Session Meeting

REPORTS RECEIVED

MINUTES: December Regular Session and January Reorganization

TREASURER'S: None received

AUDIENCE ADDRESSING COUNCIL

Janet Gilbert, Leetsdale Garden Club, was unable to attend, Mayor Ford advised that Ms. Gilbert is requesting an increase for the Gardening Budget from \$1,000.00 to \$1,500.00 due to a new garden project. Ms. Lee advised that Council will take this under consideration and discuss at the next meeting

Mr. Awad advised that he is interested in the Meeting Owl and would like to invite Patrick Conners, Executive Director of the QVCOG to demonstrate the Meeting Owl to the new members of Council for consideration.

Dominic Napolitano, Leetsdale Planning Commission, explained that the Borough of Leetsdale is in need of a Master Plan that the Planning Commission would be responsible to put together and the cost would be around \$25,000

William Jasper, 24 Winding Road, presented a proposed resolution for Council's consideration to be adopted in regards to the new Quaker Valley High School to be located in Leet Township.

Thomas Belcastro, Real Estate Tax Collector, provided an update on the delinquent taxes

SOLICITOR

Megan Turnbull, Esq.

- The Solicitor will provide an update on The Police Standard Operating Procedure Manual that is being updated with Chief Raible's assistance
- Discuss a possible Motion for Thursday to accept the Oil and Gas Ordinance. Dominic Napolitano, Planning Commission gave an update on the Ordinance and the importance of the adoption.
- The Borough recently demolished the house at 240 Beaver Street, discuss the possibility of accepting this property donation. Council agreed that the Planning and Zoning Committee would explore further and make a recommendation to Council.
- The Pennsylvania Department of Labor & Industry published new municipal bidding thresholds for 2022. Purchase and contracts below \$11,800 require no formal bidding or written/telephonic quotations. Purchases and contracts between \$11,800 and \$21,900 require three written/telephonic

quotations. Purchases and contracts over \$21,900 require formal bidding. These do not replace COSTARS as no other bids are needed when purchasing through the program.

ENGINEER**Dan Slagle, P.E.**

- Mr. Slagle will review the Engineer's Monthly Report on Thursday and the following motions will be requested
 - a. Motion to advertise the Washington Street Realignment Project
 - b. Motion to advertise the Overpass Ramp Barrier Project
 - c. Motion to authorize the Engineer to design the 2022 Paving Project

MAYOR'S REPORT**Sandra J. Ford**

- The current food pantry that is ran by Peter and Carol Poninsky was discussed. Mayor Ford suggested a motion that moves the food bank into the Borough hands.

FINANCE/BUDGET**Patricia Lee, Chairperson**

- Ms. Lee announced the following committee chairs and members.
 - a. Finance/Budget/Taxes
 - i. Chair: Patricia Lee
 - ii. Members: Maria Napolitano & Jeff Weatherby
 - b. Public Safety – Police
 - i. Chair: Jeff Weatherby
 - ii. Members: Beth Carroll & Patricia Lee
 - c. Public Safety – Fire
 - i. Chair: Wesley James
 - ii. Members: Roger Nanni & Patricia Lee
 - d. Public Works
 - i. Chair: Osman Awad
 - ii. Members: Wesley James & Patricia Lee
 - e. Parks & Rec & Community
 - i. Chair: Roger Nanni
 - ii. Members: Beth Carroll & Patricia Lee
 - f. Organization Administration (Admin/Pensions/Benefits)
 - i. Chair: Maria Napolitano
 - ii. Members: Beth Carroll & Patricia Lee
 - g. Planning/Zoning & Ordinances
 - i. Chair: Maria Napolitano
 - ii. Members: Jeffery Weatherby & Patricia Lee
- A Motion will be on the agenda this Thursday for the Finance, Budget and Taxes Committee Members; Ms. Lee, Ms. Napolitano and Mr. Weatherby to be check signers for all Borough Accounts and approvers on the Non-Uniform and Uniform Pensions

ADMINISTRATION, BENEFITS & PENSIONS

- Motion to amend the Police Report deposit amount to the Police Pension from \$3520.00 to \$3580.00, received additional payments after the December meeting
- Received a request for appointment as the Allegheny County Boroughs Association Delegate from Mayor Ford. A Motion will be on the Thursday Agenda for Council's consideration.
- A volunteer is needed for Alternate Delegate for the Allegheny County Boroughs Association, Mr. Weatherby stated that he would continue being the Alternate.
- Received two letters for consideration for the Local Service tax Collector to be reappointed from Jennifer Simek, Borough Secretary/Treasurer and an appointment letter from Thomas Belcastro.

PUBLIC SAFETY/POLICE

- Chief Daniel Raible will have the monthly Police Department's report available for Thursday

PUBLIC SAFETY/FIRE

- Chief Ernie Logan will have the monthly Fire Department's report available for Thursday

STREET DEPARTMENT/BOROUGH PROPERTY

- The following quotes were received from Tudi Mechanical
 - a. Replace the air conditioning unit at the Borough Office in the amount of \$34,950.00
 - b. Search for potential leak in the amount of \$1,136.00 and then submit additional quote after determined what is needed
- The boiler was not working and this is the heat to the Fire Department and supplies hot water to the Borough Building and Police Station as well. This was an emergency repair and the parts were order to be replaced in the amount of \$1,793.00
- While Tudi Mechanical was onsite to determine the boiler issue another issue was discovered and needs addressed as an Emergency as well. The expansion tank failed on the hot water tank and needs replaced in the amount of \$2,098.00

PARKS, RECREATION AND COMMUNITY

- Nothing new to report this month

PLANNING, ZONING & CODE ENFORCEMENT

- Ms. Napolitano reviewed the monthly report for the Building Inspector and the Code Enforcement
- Ms. Napolitano shared information about the opportunity to apply for a PA Department of Conservation and Natural Resources (DCNR) grant for funding that could be used to improve the playground equipment in Henle Park. Applications open on January 18, 2022.
- Ms. Napolitano advised Council that the Planning Commission is requesting an increase in the budget by \$25,000.00 for the commission to complete the Borough's Master Plan.

ORDINANCES & TAX COLLECTION

- Council will need to appoint a Deputy Tax Collector, Mr. Belcastro will be notified by Ms. Turnbull to submit an appointment for consideration.

NEW BUSINESS

- Two vacancies on the Recreation Board, both with terms ending 2024
- One Vacancy on the Planning Commission with a term ending 2028
 - a. Received appointment request letters from Benjimen Frederick and Thomas Belcastro
- One Vacancy on the Zoning Hearing Board with a term ending 2025
 - a. Received appointment request letter from Thomas Michael

CORRESPONDENCE

- Received appointment request for the position of Borough Solicitor from Amato, Start and Associates. Ms. Lee stated a letter of response would be sent to Amato, Start and Associates and the Finance Committee would be reviewing Ms. Turnbull's current rates.
- Received the Quaker Valley Council of Governments monthly report from Patrick Connors, Executive Director
- Allegheny League of Municipalities announced that the Spring Conference at Seven Springs is being held April 7 – 10, 2022. A motion will be on agenda this Thursday to allow those to attend. The following have attended in the past; Mr. Awad, Doug Ford, Secretary Simek, and Chief Raible.
- Please complete the 2021 Ethic Form and return to the Borough Office by May 1, 2022

LIST OF BILLS

- A motion will be on the agenda this Thursday to accept the list of bills.

ADJOURNMENT

MOTION BY Mr. Nanni to adjourn at 9:07 PM, second by Mr. Awad
MOTION CARRIESS

Respectfully submitted,

Jennifer Simek



Jennifer Simek
Borough Secretary/Treasurer