

LEETSDALE BOROUGH COUNCIL met in Regular Session, January 14, 2016 at 7:00 PM in the Council Chambers

Council President James called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Council President W. James; Councilors M. Nobers, T. Belcastro, L. Michael, J. Weatherby and L. Jones.

EXCUSED: J. McGurk

ALSO PRESENT: Mayor P. Poninsky; M. Ott, Esq., Goehring, Rutter and Boehm; D. Slagle, P.E., Nichols & Slagle Engineering, Inc.; Daniel Raible, Acting Chief

REPORTS RECEIVED

TAX COLLECTOR'S REPORTS: December

MINUTES: November Workshop and Regular Sessions & December Workshop Minutes

TREASURER'S REPORT: December

MOTION BY Mr. Weatherby to accept the November Workshop and Regular Sessions and the December Workshop Minutes, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Weatherby to accept the December Treasurer's Report, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Belcastro to accept the December Tax Collector's Report submitted by Phil Perciavalle, second Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

AUDIENCE ADDRESSING COUNCIL

Melanie Dunn, 111 Broad Street, expressed concern with fees that would be charged for using an outside vendor for the Borough's payroll and confirmed that two committees were combined and that Linda Michael will not be a chair on any of the committees.

SOLICITOR

Megan Ott, Esq.

- The Full-time Officer Position was advertised and the test will take place at the Allegheny County Police Academy on Friday, January 29, 2016 at 10:00 A.M. Acting Chief Dan Raible will attend the agility portion of the test at Bill Gamble's request.
- Discussed the property donation from Mr. Yasick located at 268 Beaver Street. There is a Demolition Lien on the property by Quaker Valley COG and the Department of Economic Development, with notification from the solicitor's office the lien would be eliminated. Council will review again after an inspection of the lot by Mr. Belcastro and Doug Ford, Street Commissioner.
- Received confirmation and/or payment from the adjacent property owners for the sale of Borough Owned Properties at 2, 3, 6 & 8 Ohio River Blvd.
- Tony Rosenberger is presenting his building plans to the Planning Commission on Tuesday, January 24, 2016 at 7:00 P.M. in Council Chambers. Dan Slagle, P.E. and Kate Diersen, Esq., Goehring, Rutter and Boehm will both attend the meeting. Mr. Slagle confirmed that Council agreed to pass the Hardship for Stormwater Management Requirements for Building 180.

ENGINEER

Daniel B. Slagle, P.E.

- Review the engineer's Monthly Report

- Mr. Slagle will conduct the required public MS4 Meetings prior to the Regular Council Meetings on April 14, 2016 and August 11, 2016 at 6:45 p.m.
- Prepared and submitted a grant application for QVCOG/ACDD to fund the local share for the DCNR Boat Launch Ramp Grant.
- Reviewed the Centerville Development As-Built drawings which were inaccurate.
- The final close-out documents have been executed for the ADA Sidewalk Ramp Project.
- A notice-to-proceed was issued to Continental Construction & Demo for the 2014 Housing Demo Project, 10 Rapp Street.
- The ACDD/QVCOG has denied the reallocation of the \$44,000 grant for the Kohlmeyer Park Gazebo Project to the Henle Park Gazebo Project. The project will need to remain at Kohlmeyer Park.
- Plans and specifications to rehabilitate Washington Street are being prepared. The project should be out for bid in March 2016.
- The Beaver Street Drainage Project is now ineligible for the 2016 QVCOG/ACDD Final Applications.
- Discussed the Giles Subdivision. Mr. Slagle will update council once more information is received.
- Discussed the future QVCOG/ACDD Grant Applications list. Agreed to modify the list with Council's suggestions. Grant ideas can be searched on the DCNR website.
- A letter was sent to Youngblood Paving advising the invoice was paid with the original bid.
- The Leaf Compost located at the Leetsdale Borough Garage passed the recent inspection
- Discuss moving forward with the proposed maintenance repairs on the Michele Maruca Memorial Overpass in the amount of \$3,770.00. Mr. Slagle will contact contractors.
- Leet Street Bridge Project – no return calls since the project size is so small. No further contact with Hussey Copper for possible access to their bridge as a second exit.

MAYOR'S REPORT**Peter A. Poninsky**

- The Leetsdale Food Bank recently passed its annual inspection. The food bank is currently serving 52 Residents and Families.

MOTION BY Ms. Jones for Mayor Pete Poninsky to attend the ACLOM Spring Conference that is being held at Seven Springs, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Nobers for Mayor Pete Poninsky, Wesley James, Jeffrey Weatherby and Thomas Belcastro to attend the ACBA Annual Banquet on February 6, 2016 at a cost of \$65.00 per person, second by Ms. Michael

MOTION APPROVED UNANIMOUSLY

FINANCE/BENEFITS**Wesley James, Chairperson**

- Confirmed with Phil Perciavalle that the 2015 Delinquent Real Estate Tax List is being prepared. Once received council will need a motion to accept the report and exonerate Mr. Perciavalle from further 2015 collection.

MOTION BY Mr. Belcastro to make Mike Nobers, Wesley James, Jeffrey Weatherby and Jennifer Simek signers for the Uniform and Non-Uniform Pension Plans, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Belcastro to make Wesley James, Joseph McGurk, Linda Michael and Jennifer Simek signers on all Borough checking accounts, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

- Council discussed the options of using an outside payroll service. Mr. Weatherby discussed the charges and confirmed that the service would prepare all liabilities and taxes as needed. Mr. Weatherby will contact a third company for comparison.

MOTION BY Mr. Belcastro to deposit a check from the General Fund to the Road Reconstruction Fund in the amount of \$975.70; for October Taxes Collected, \$84.70 and December Taxes Collected, \$891.00, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

ADMINISTRATION, BENEFITS & PENSIONS**Mike Nobers, Chairperson**

- The server computer is being replaced on Friday, January 15, 2016
- Council agreed for Jennifer Simek, Borough Secretary to attend a meeting for administrator's only discussion that is taking place at the Sewickley Borough on Monday, January 18, 2015 at 9:30 a.m.

PUBLIC SAFETY/POLICE & FIRE**Jeffery Weatherby, Chairperson**

MOTION BY Mr. Weatherby to deposit a check from the General Fund to the Police Pension for the 2015 Police Reports in the amount of \$1,095.00, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

- Daniel Raible, Acting Chief reviewed the Police Department's Monthly Report
- Council discussed the current amounts being charged for the Amusement License Fees and determined that Ms. Ott would need to research how the fees can be updated; either by ordinance or resolution.

MOTION BY Mr. Weatherby to advertise the amended Amusement Device Fee Ordinance, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

- Daniel Raible, Acting Police Chief presented options for purchasing new vehicles for the Leetsdale Police Department. Council suggested contacting First National Bank for current interest rates as another purchasing option.
- Mr. Weatherby reviewed the Fire Department's Monthly report

MOTION BY Mr. Weatherby to make the Leetsdale Fire Department the official fire protection agency for the Borough of Leetsdale, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Weatherby to accept the resignation from Raymon D. Bouyer, Part-Time Officer, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

STREET DEPARTMENT/BOROUGH PROPERTY**Joseph McGurk, Chairperson**

- Columbia Gas to begin work along Broad Street in the coming weeks. Mr. Slagle discussed the possibility of the gas company making cuts through the roadway as well as the sidewalks.
- Council will discuss an outdoor display sign next month
- The rear entry door is not in working order. Vector Security will be here this Friday to reset the control panel in an effort to repair.

PARKS & RECREATION**Lauren Jones, Chairperson**

- The Recreation Board will be meeting next week to discuss the options for charging non-residents for the use of the splash pad.

- The Three Rivers Knitting Guild donated \$150.00 for the use of the community room once a month

PLANNING, ZONING, CODE ENFORCEMENT & ORDINANCES**Tom Belcastro, Chairperson**

- The updated Wireless Telecommunications Facilities Ordinance was sent to the Planning Commission and Dan Slagle, P.E. for review and comment. The commission will meet on Tuesday, January 26, 2016 at 7:00 p.m. in Council Chambers.
- Received the monthly Code Enforcement Report by Jim Ivancik and the Building Inspection Report by Joe Luff
- Mr. Belcastro will request an updated monthly report from Jim Ivancik, Code Enforcement Officer

NEW BUSINESS

- Mayor Pete Poninsky will attend the Allegheny County League of Municipalities Spring Conference at Seven Springs from April 7 – 10, 2016.
- PSAB Annual Conference & Exhibition will be held on June 5 – 8, 2016 at Hershey Lodge.
- Following vacancies are remaining:
 - Recreation Board – 3 vacancies – Term exp. 2020
 - Planning Commission – 1 vacancy – Term exp. 2021

CORRESPONDENCE

- Thank You letter received from the Veterans Service Center for the donation of \$160.00

LIST OF BILLS

MOTION BY Mr. Weatherby to pay the List of Bills, second by Ms. Jones
MOTION APPROVED UNANIMOUSLY

ADJOURNMENT

MOTION BY Ms. Jones to adjourn, second by Mr. Weatherby
MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Jennifer Simek



Jennifer Simek
Borough Secretary/Treasurer