



BOROUGH OF LEETSDALE
373 Beaver Street
Suite A
Leetsdale, PA 15056

WORKSHOP SESSION – December 7, 2023 – 7 P.M.

CALL TO ORDER: Announcement that the meeting is being recorded

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORTS RECEIVED

TREASURER'S: October

TAX COLLECTOR'S: November

LIST OF BILLS

AUDIENCE ADDRESSING AGENDA ITEMS

when addressing Council, you will be asked to state your name and address, please restrict your comments to observe our five-minute maximum

Agenda

SOLICITOR – Daniel C. Conlon, Esq.

1. Monthly Update

ENGINEER – Daniel B. Slagle, P.E.

1. Review the Engineer's monthly report

MAYOR – Sandra J. Ford

1. Community Shoutouts and Recognitions
2. Hosting a Senior Christmas Party at the high rise on Friday, December 8, 2023

FINANCE/BUDGET/TAXES – Mr. Weatherby

1. A motion to ratify the purchase of 58 - \$25.00 Gift Cards in the amount of \$1,450.00 will be considered next meeting
2. A motion to adopt the 2024 Proposed Budget will be considered next meeting
3. A motion to transfer \$58,000 from the General Fund to the Capital Reserve Account before December 31, 2023; Police Department \$20,000, Fire Department \$16,000, Public Works \$20,000 and Office \$2,000 will be considered next meeting
4. A motion to transfer the Liquid Fuels to reimburse the General Fund for Public Lighting, Street Signs and Line Painting before December 31, 2023 in the amount of \$TBD will be considered next meeting
5. A motion to transfer the Police Reports Income from the General Fund to the Police Pension before December 31, 2023 in the amount of \$TBD will be considered next meeting
6. A motion to transfer \$8,743.63 from the Road Reconstruction Fund to reimburse the General Fund for the payment to Folino in the amount of \$8,743.63 will be considered next meeting
7. A motion to transfer \$1,074.07 from the escrow account to reimburse the General Fund for the Free Lunches in Henle Park will be considered next meeting

ORGANIZATION ADMINISTRATION – Ms. Carroll

1. Researching Council Chamber sound system and streaming options
2. TreeVitalize Grant submitted
3. Discuss the 2024 Council, Committee and Board Meetings to be advertised

PUBLIC SAFETY/POLICE – Mr. Weatherby

1. Review the Police Department's monthly report
2. A motion to approve the purchase of one speed table for \$2,500.00 will be considered next meeting
3. A motion to renew the RAVE Alert subscription for 5-years at \$1,250.00 yearly will be considered next meeting

PUBLIC SAFETY/FIRE – Mr. James

1. Review the Fire Department's monthly report

STREET DEPARTMENT/BOROUGH PROPERTY – Mr. Awad

1. Code Enforcement Officer Job Description
2. Quote received for the Oak Drive sewer repair in the amount of \$10,980.00

PARKS, RECREATION & COMMUNITY – Ms. Carroll

1. Hosting Christmas Caroling this Sunday, December 10, 2023 on the rear patio at 5:30 PM

PLANNING/ZONING & ORDINANCES – Ms. Napolitano

1. Received the Building Inspections and Code Enforcement Monthly Report
2. A motion to adopt the Comprehensive Plan Resolution will be considered next meeting
3. A motion to advise Zoning Officer on RM Zoning interpretation and determination will be considered next meeting
4. Discuss the QVSD Preliminary Plan
5. Discuss the Zoning Officer Appointment for 2024
6. Zoning Board Update

OTHER BUSINESS

1. Washington Street Alternative Exit update
2. One vacancy on the Zoning Hearing Board, Alternate, term ending 2023
3. Two vacancies on the Parks & Rec Board, terms ending 2024

CORRESPONDENCE

1. Local Government Academy Newly Elected Officials Course started December 2, 2023
2. PSAB is offering Newly Elected Municipal Officials Boot Camp, January 26-27, 2024 located in Greensburg
3. PSAB is offering Newly Elected Municipal Officials Boot Camp on February 16 & 17, 2024 located in Cranberry
4. The ACBA Annual Banquet is February 3, 2024 at the Rivers Casino, tickets are \$85.00
5. A motion to purchase a Half Page Ad in the ACBA Yearbook for \$350.00 will be considered next meeting
6. ALOM is hosting the Spring Conference at Seven Springs, April 4-7, 2024

AUDIENCE ADDRESSING COUNCIL

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ADJOURNMENT

1. Motion to adjourn