



BOROUGH OF LEETSDALE
373 Beaver Street
Suite A
Leetsdale, PA 15056

REGULAR SESSION – December 14, 2023 – 7 P.M.

CALL TO ORDER: Announcement that the meeting is being recorded

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORTS RECEIVED

MINUTES: November Special Hearing, November Regular and December Workshop Sessions

TREASURER'S: October

TAX COLLECTOR'S: November

LIST OF BILLS

AUDIENCE ADDRESSING AGENDA ITEMS

Jarrod d'Amico, Harshman LLC, professional service options

when addressing Council, you will be asked to state your name and address, please restrict your comments to observe our five-minute maximum

Agenda

SOLICITOR – Daniel C. Conlon, Esq.

1. Monthly Update

ENGINEER – Daniel B. Slagle, P.E.

1. Review the Engineer's monthly report

MAYOR – Sandra J. Ford

1. Community Shoutouts and Recognitions
2. Hosted a Senior Christmas Party at the high rise on December 8, 2023

FINANCE/BUDGET/TAXES – Mr. Weatherby

1. Motion to ratify the purchase of 58 - \$25.00 Gift Cards in the amount of \$1,450.00
2. Motion to adopt the 2024 Proposed Budget
3. Motion to transfer \$58,000 from the General Fund to the Capital Reserve Account before December 31, 2023; Police Department \$20,000, Fire Department \$16,000, Public Works \$20,000 and Office \$2,000
4. Motion to transfer the Liquid Fuels to reimburse the General Fund for Public Lighting, Street Signs, Line Painting and Traffic Signals before December 31, 2023 in the amount of \$68,752.59
5. Motion to transfer the Police Reports Income from the General Fund to the Police Pension before December 31, 2023 in the amount of \$945.00
6. Motion to transfer \$8,743.63 from the Road Reconstruction Fund to reimburse the General Fund for the payment to Folino
7. Motion to transfer \$1,074.07 from the Escrow Account to reimburse the General Fund for the Free Lunches in Henle Park
8. Consider a motion to participate in the QVCOG/Cohon Law Group to perform the Comcast Cable Franchise Renewal Services

ORGANIZATION ADMINISTRATION – Ms. Carroll

1. TreeVitalize Grant submitted
2. Motion to advertise the 2024 Council, Committee and Board Meetings

PUBLIC SAFETY/POLICE – Mr. Weatherby

1. Review the Police Department's monthly report
2. Motion to approve the purchase of one speed table for \$2,500.00
3. Motion to renew the RAVE Alert subscription for 5-years at \$1,250.00 yearly
4. Consider a motion to approve Jeffery Weatherby to receive a monthly cell phone allowance as the Emergency Management Deputy in the amount of \$65.00

PUBLIC SAFETY/FIRE – Mr. James

1. Review the Fire Department's monthly report
2. Received the Quaker Valley Ambulance Authority Annual Report

STREET DEPARTMENT/BOROUGH PROPERTY – Mr. Awad

1. Code Enforcement Officer Job Description
2. Motion to accept the quote from Hill Top Paving for the Oak Drive sewer repair in the amount of \$10,980.00

PARKS, RECREATION & COMMUNITY – Ms. Carroll

1. The Rec Board hosted Christmas Caroling on December 10, 2023

PLANNING/ZONING & ORDINANCES – Ms. Napolitano

1. Received the Building Inspections and Code Enforcement Monthly Report
2. Motion to adopt the Comprehensive Plan Resolution
3. QVSD plan update
4. Discuss the Zoning Officer Appointment for 2024
5. Motion to adopt the Resolution for the Buncher Building #27 Subdivision/Consolidation Plan for parcels 601-A-170 and 601-G-20, approved April 13, 2023

OTHER BUSINESS

1. Washington Street Alternative Exit update
2. One vacancy on the Zoning Hearing Board, Alternate, term ending 2023
3. Two vacancies on the Parks & Rec Board, terms ending 2024

CORRESPONDENCE

1. Local Government Academy Newly Elected Officials Course started December 2, 2023
2. PSAB is offering Newly Elected Municipal Officials Boot Camp, January 26-27, 2024 located in Greensburg
3. PSAB is offering Newly Elected Municipal Officials Boot Camp on February 16 & 17, 2024 located in Cranberry
4. The ACBA Annual Banquet is February 3, 2024 at the Rivers Casino, tickets are \$85.00
5. Motion to purchase a Half Page Ad in the ACBA Yearbook for \$350.00
6. Motion to attend the ALOM Spring Conference at Seven Springs, April 4-7, at a cost of \$1,185.00 per person
7. Received the December QVCOG Executive Director's Report

AUDIENCE ADDRESSING COUNCIL

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ADJOURNMENT

1. Motion to adjourn