



**BOROUGH OF LEETSDALE**  
**373 Beaver Street**  
**Suite A**  
**Leetsdale, PA 15056**

## **REGULAR SESSION – January 11, 2024 – 7 P.M.**

**CALL TO ORDER:** Announcement that the meeting is being recorded

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Motion to accept the Civil Service Certified List to hire Full-time Officer Celina Kelly

Motion to hire Full-time Officer Celina Kelly with a start date of February 1, 2024

### **REPORTS RECEIVED**

**MINUTES:** December Regular and January Reorganization Sessions

**TREASURER'S:** November

**TAX COLLECTOR'S:** December

### **LIST OF BILLS**

### **COUNCIL COMMITTEES:**

- a. Finance/Budget/Taxes
  - i. Chair: Scott Zahner
  - ii. Members: Maria Napolitano & Roger Nanni
- b. Organization Administration (Admin/Pensions/Benefits)
  - i. Chair: Patricia Lee
  - ii. Members: Beth Carroll & Maria Napolitano
- c. Public Safety – Police
  - i. Chair: Ben Frederick
  - ii. Members: Patricia Lee & Beth Carroll
- d. Public Safety – Fire
  - i. Chair: Roger Nanni
  - ii. Members: Ben Frederick & Patricia Lee
- e. Public Works
  - i. Chair: Osman Awad
  - ii. Members: Roger Nanni & Ben Frederick
- f. Parks & Rec & Community
  - i. Chair: Beth Carroll
  - ii. Members: Osman Awad & Scott Zahner
- g. Planning/Zoning & Ordinances
  - i. Chair: Maria Napolitano
  - ii. Members: Scott Zahner & Osman Awad

### **AUDIENCE ADDRESSING AGENDA ITEMS**

when addressing Council, you will be asked to state your name and address, please restrict your comments to observe our five-minute maximum

## **Agenda**

### **SOLICITOR – Daniel C. Conlon, Esq.**

1. Monthly Update

### **ENGINEER – Daniel B. Slagle, P.E.**

1. Review the Engineer's monthly report

### **MAYOR – Sandra J. Ford**

1. Community Shoutouts and Recognitions

### **FINANCE/BUDGET/TAXES – Scott Zahner**

1. Motion to participate in the QVCOG/Cohon Law Group to perform the Comcast Cable Franchise Renewal Services
2. Motion for the Finance/Budget & taxes Committee to be check signers on all Borough Accounts and approvers of both pensions

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3. Motion to transfer the Road Tax Refunds to the General Fund in the amount of \$339.86 for the overpayment refunds
4. Motion to transfer the Road Tax Collected from the General Fund to the Road Reconstruction Fund in the amount of \$133.65
5. Motion to exonerate Thomas Belcastro from collecting the 2023 Real Estate Tax and submit the Real Estate Delinquent List to Jordan Tax Service for further collection

**ORGANIZATION ADMINISTRATION – Patricia Lee**

1. Motion to reappoint Mayor Ford as the Delegate and appoint \_\_\_\_\_ as the Alternate Delegate for the Allegheny County Boroughs Association
2. Motion to appoint \_\_\_\_\_ as the Delegate and \_\_\_\_\_ as the Alternate Delegate to the Quaker Valley Council of Governments
3. Motion to submit a grant application for the LGA Municipal Internship Program
4. Motion to apply for the DCNR Small Communities Grant for park improvements and DCNR Rivers Conservation, Communities and Watershed Master Site Plan Grant for the Leetsdale Boat Dock Area

**PUBLIC SAFETY/POLICE – Ben Frederick**

1. Review the Police Department's monthly report

**PUBLIC SAFETY/FIRE – Roger Nanni**

1. Review the Fire Department's monthly report

**STREET DEPARTMENT/BOROUGH PROPERTY – Osman Awad**

1. Code Enforcement Officer Job Description
2. Motion to approve the COSTAR quotes to purchase a new 2024 F-550 Chassis, \$70,750.00 and upfit, \$49,354.00, total amount \$120,104.00

**PARKS, RECREATION & COMMUNITY – Beth Carroll**

1. Monthly Update

**PLANNING/ZONING & ORDINANCES – Maria Napolitano**

1. Received the Building Inspections and Code Enforcement Monthly Report
2. Motion to appoint Douglas Ford as the Borough's Animal Control Officer
3. Motion to reappoint Tim Hall to the Planning Commission with a term ending December 31, 2025

**OTHER BUSINESS**

1. Washington Street Alternative Exit update
2. One vacancy on the Zoning Hearing Board, Alternate, term ending 2023
3. Two vacancies on the Parks & Rec Board, terms ending 2024
4. One vacancy on the Planning Commission, term ending 2028

**CORRESPONDENCE**

1. PSAB is offering Newly Elected Municipal Officials Boot Camp, January 26-27, 2024 located in Greensburg
2. PSAB is offering Newly Elected Municipal Officials Boot Camp on February 16 & 17, 2024 located in Cranberry

**AUDIENCE ADDRESSING COUNCIL**

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**ADJOURNMENT**

1. Motion to adjourn