

LEETSDALE BOROUGH COUNCIL met in Workshop Session at 7:00 PM on Thursday, December 7, 2023 in Council Chambers.

Council President Napolitano called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Council President M. Napolitano; Councilor A. Awad

ALSO PRESENT: Mayor S. Ford; Reagan Fowler, Junior Councilor

EXCUSED: Councilor W. James

ABSENT: Councilor P. Lee, R. Nanni and J. Weatherby

Ms. Napolitano announced that Ms. Carrol will be arriving around 7:30 PM

REPORTS RECEIVED

TREASURER'S: October

TAX COLLECTOR'S: November

LIST OF BILLS

Ms. Napolitano advised that the borough received the splash pad water bill and Council will need to discuss the days and hours for next year. It was confirmed that the water was on seven days a week this summer compared to past years only being on three or four days a week.

AUDIENCE ADDRESSING COUNCIL

Tim Hall, 200 Broad Street, requested that Council reconsider the adoption of an Ordinance that would not allow trailers and such to be parked on Borough roadways for more than 72 hours at a time.

Judy Felicion, Broad Street, suggested that the seasonal equipment that is parked on the street could be placed in a storage facility until the owner needs it again.

SOLICITOR

D. Conlon, Esq.

- Mr. Conlon will provide a monthly update next meeting

ENGINEER

Dan Slagle, P.E.

- Mr. Slagle will review the Engineer's monthly report next meeting

MAYOR'S REPORT

Sandra J. Ford

- Will have Community Shoutouts and Recognitions next meeting
- Hosting a Senior Christmas Party at the high rise on Friday, December 8, 2023
- Food Pantry donations will be acknowledged next meeting

FINANCE/BUDGET/TAXES

Jeffery Weatherby, Chairperson

- A motion to ratify the purchase of 58 - \$25.00 Gift Cards in the amount of \$1,450.00 will be considered next meeting
- A motion to adopt the 2024 Proposed Budget will be considered next meeting.
- A motion to transfer \$58,000 from the General Fund to the Capital Reserve Account before December 31, 2023; Police Department \$20,000, Fire Department \$16,000, Public Works \$20,000 and Office \$2,000 will be considered next meeting

- A motion to transfer the Liquid Fuels to reimburse the General Fund for Public Lighting, Street Signs and Line Painting before December 31, 2023 in the amount of \$TBD will be considered next meeting
- A motion to transfer the Police Reports Income from the General Fund to the Police Pension before December 31, 2023 in the amount of \$TBD will be considered next meeting
- A motion to transfer \$8,743.63 from the Road Reconstruction Fund to reimburse the General Fund for the payment to Folino in the amount of \$8,743.63 will be considered next meeting
- A motion to transfer \$1,074.07 from the escrow account to reimburse the General Fund for the Free Lunches in Henle Park will be considered next meeting

ORGANIZATION ADMINISTRATION**Beth Carroll, Chairperson**

- Researching Council Chamber sound system and streaming options
- TreeVitalize Grant submitted
- Council discussed the 2024 Council, Committee and Board Meetings to be advertised. Ms. Napolitano confirmed Reorganization Meeting will be January 2nd and no January Workshop.

PUBLIC SAFETY/POLICE**Jeffery Weatherby, Chairperson**

- Chief Raible will review the Police Department's monthly report next meeting
- A motion to approve the purchase of one speed table for \$2,500.00 will be considered next meeting to placed along Beech Street
- A motion to renew the RAVE Alert subscription for 5-years at \$1,250.00 yearly will be considered next meeting

Councilor B. Carroll arrived at 7:44 PM

- Ms. Carrol advised that the motion to transfer \$1,074.07 from the escrow account to reimburse the General Fund for the Free Lunches in Henle Park is from the donations received

PUBLIC SAFETY/FIRE**Wesley James, Chairperson**

- Mr. James will review the Fire Department's monthly report next meeting

STREET DEPARTMENT/BOROUGH PROPERTY**Osman Awad, Chairperson**

- Ms. Napolitano advised that the contract with BIU automatically renews annually. The Borough would need to notify BIU in writing 30-days prior to renewal if borough is releasing BIU of their duties in the borough. A Zoning Officer was interviewed with the QVCOG, Harshman CE Group, LLC and he will attend the next meeting to be introduced. Mr. Awad suggested contract all work with the same company as the borough does now with BIU.
- Received a quote for the Oak Drive Sewer Repair in the amount of \$10,980.00 to be considered next meeting
- Follow up on the status of the parking lines along Broad Street

PARKS, RECREATION AND COMMUNITY**Beth Carroll, Chairperson**

- The Parks & Rec is hosting Christmas Caroling this Sunday, December 10, 2023 on the rear patio at 5:30 PM
- Council discussed additional dates for the meeting advertisement

PLANNING/ZONING & CODE ENFORCEMENT**Maria Napolitano, Chairperson**

- Received the Building Inspections and Code Enforcement Monthly Report
- A motion to adopt the Comprehensive Plan Resolution will be considered next meeting
- Council discussed the Zoning Officer Appointment for 2024 and the options moving forward
- Council discussed the QVSD Preliminary Plan for the widening of Camp Meeting Road and the options of denying the plan

- Zoning Hearing Board Update
 - a. Aughinbaugh, 50 Ohio River Blvd., was granted variance to install a driveway on their empty parcel
 - b. Centerville Industrial LP, 1201 Brickworks Drive, no decision. Board will meet again on January 10, 2024
 - c. Citizen's Bank ATM will be submitting an application for a hearing to appeal the Zoning Officer's decision

OTHER BUSINESS

- No Update on the Washington Street Alternative Exit letter from Hussey Copper
- One vacancy on the Zoning Hearing Board, Alternate, term ending 2023
- Two vacancies on the Parks & Rec Board, terms ending 2024

CORRESPONDENCE

- Local Government Academy Newly Elected Officials Course started December 2, 2023
- PSAB is offering Newly Elected Municipal Officials Boot Camp, January 26-27, 2024 located in Greensburg
- PSAB is offering Newly Elected Municipal Officials Boot Camp on February 16 & 17, 2024 located in Cranberry
- The ACBA Annual Banquet is February 3, 2024 at the Rivers Casino, tickets are \$85.00
- A motion to purchase a Half Page Ad in the ACBA Yearbook for \$350.00 will be considered next meeting
- ALOM is hosting the Spring Conference at Seven Springs, April 4-7, 2024

AUDIENCE ADDRESSING COUNCIL

No Audience addressing Council

ADJOURNMENT

MOTION BY Mr. Awad to adjourn at 8:51 P.M.
MOTION CARRIES

Respectfully submitted,

Jennifer Simek



Jennifer Simek
Borough Secretary/Treasurer