



**BOROUGH OF LEETSDALE**  
**373 Beaver Street**  
**Suite A**  
**Leetsdale, PA 15056**

## **WORKSHOP SESSION – February 1, 2024 – 7 P.M.**

**CALL TO ORDER:** Announcement that the meeting is being recorded

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**REPORTS RECEIVED**

**MINUTES:** January Regular Sessions

**TREASURER'S:** December

**TAX COLLECTOR'S:**

**LIST OF BILLS**

**AUDIENCE ADDRESSING AGENDA ITEMS**

when addressing Council, you will be asked to state your name and address, please restrict your comments to observe our five-minute maximum

## **Agenda**

**SOLICITOR – Daniel C. Conlon, Esq.**

1. Monthly Update

**ENGINEER – Daniel B. Slagle, P.E.**

1. Review the Engineer's monthly report

**MAYOR – Sandra J. Ford**

1. Community Shoutouts and Recognitions

**FINANCE/BUDGET/TAXES – Scott Zahner**

1. 2024 Strategy Plan

**ORGANIZATION ADMINISTRATION – Patricia Lee**

1. 2024 Strategy Plan
2. A motion will be considered at the next meeting to send a letter of support requesting attention, funding, etc. regarding the intersection of Route 65 and River Road
3. TreeVitalize Grant update
4. LGA Grant update

**PUBLIC SAFETY/POLICE – Ben Frederick**

1. 2024 Strategy Plan
2. Chief Raible will review the Police Department's monthly report at the next meeting

**PUBLIC SAFETY/FIRE – Roger Nanni**

1. 2024 Strategy Plan
2. The Fire Department's monthly report will be reviewed at the next meeting

**STREET DEPARTMENT/BOROUGH PROPERTY – Osman Awad**

1. 2024 Strategy Plan
2. A motion will be considered at the next meeting to accept the contact with Mr. John to place a port-a-john at the boat launch with a recurring monthly change of \$223.00 from May 1, 2024 until October 1, 2024
3. A Motion will be considered at the next meeting to ratify the COSTAR purchase of a new 2024 F-550 Plow/Salt Spreader in the amount of \$10,535.00
4. Awarded the Gaming Economic Development and Tourism Fund Grant in the amount of \$228,000.00 to replace the existing deteriorated and hazardous Leetsdale Boat Launch Ramp

**PARKS, RECREATION & COMMUNITY – Beth Carroll**

2. 2024 Strategy Plan

**PLANNING/ZONING & ORDINANCES – Maria Napolitano**

1. 2024 Strategy Plan
2. Received the Building Inspections and Code Enforcement Monthly Report
3. A Motion will be considered at the next meeting to accept the resignation from Ben Frederick for the Planning Commission with a term ending 2027
4. A Motion will be considered at the next meeting to appoint James DeGori and William Jasper to the Planning Commission
5. Motion will be considered next meeting to advertise public hearing for zoning ordinance update, pending resubmittal for DCED review
6. Knox Box Ordinance update
7. Discuss a possible ordinance amendment for brake retarders in the industrial park
8. A motion will be considered at the next meeting to appoint Harshman Group/QVCOG ZTA as a zoning officer as per ordinance, and hire them for this position, effective March 2024.
9. A motion will be considered at the next meeting to hire Harshman Group/ extend contract with BIU as a building inspector, effective March 2024.

**ONGOING PROJECTS**

1. Assign working groups to projects
2. Henle Park 2024 strategy plan
3. Washington St. Alternate Exit 2024 strategy plan
4. Blight Remediation 2024 strategy plan
5. PSAB Junior Council project update and goals

**OTHER BUSINESS**

1. Washington Street Alternative Exit update
2. One vacancy on the Zoning Hearing Board, Alternate, term ending 2023
3. Two vacancies on the Parks & Rec Board, terms ending 2024
4. Two vacancies on the Planning Commission, terms ending 2027 and 2028

**CORRESPONDENCE**

1. Received the QVCOG Monthly Report from Patrick Conners, Executive Director
2. Motion will be considered to authorize M. Napolitano to attend 2024 PSAB Annual Conference in Hershey PA
3. Motion will be considered to appoint M. Napolitano as a voting delegate at the 2024 PSAB Annual Conference

**AUDIENCE ADDRESSING COUNCIL**

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**ADJOURNMENT**

1. Motion to adjourn