



BOROUGH OF LEETSDALE
373 Beaver Street
Suite A
Leetsdale, PA 15056

REGULAR SESSION – March 14, 2024 – 7 P.M.

CALL TO ORDER: Announcement that the meeting is being recorded

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORTS RECEIVED

MINUTES: February Workshop and Regular Sessions

TREASURER'S: January

TAX COLLECTOR'S: February

LIST OF BILLS

Mayor Ford will present a recognition award to Officer Schreckengost

AUDIENCE ADDRESSING AGENDA ITEMS

Raegan Fowler, Junior Councilor

when addressing Council, you will be asked to state your name and address, please restrict your comments to observe our five-minute maximum

Agenda

SOLICITOR – Daniel C. Conlon, Esq.

1. Motion to authorize the engineer to reduce the performance bond for the Pilsie Site Plan development to an amount recommended by the Borough Engineer
2. Motion to approve Resolution No. 03-2024, to convey a parking drainage and access easement to Centerville Industrial, LP and accept the dedication of an easement from Centerville Industrial, LP to expand Monroe Way
3. Motion to authorize Ron Mulchay, BIU Building Inspector, to issue the Occupancy Permit and the Zoning Certificate to Rize Sports

ENGINEER – Daniel B. Slagle, P.E.

1. Review the Engineer's monthly report
2. Motion to accept the Gaming Economic Development and Tourism Fund Grant in the amount of \$228,000.00 to replace the existing Leetsdale Boat Launch Ramp
3. Motion to authorize the engineer to design the Leetsdale Boat Launch Ramp
4. Motion to continue the Washington Street Realignment Project

MAYOR – Sandra J. Ford

1. Community Shoutouts and Recognitions
2. The Annual Cleanup is Saturday, April 27th meet in the Community Room at 9:00 AM

FINANCE/BUDGET/TAXES – Scott Zahner

1. Motion to purchase and install a historical marker for the victory gardens in Kohlmeyer Park, not to exceed \$500.00
2. Motion to purchase the food and shirts for the cleanup day not to exceed \$700.00
3. Motion to appraise the Borough owned property on Beaver Street, parcel 704-A-44

ORGANIZATION ADMINISTRATION – Patricia Lee

1. Awarded the TreeVitalize Grant, Planting Day scheduled for March 23rd meet at the VFW
2. Awarded the LGA Municipal Internship Grant, begin interviewing candidates on March 20th
3. Motion to advertise the hiring of a part-time office administrator, resumes will be accepted until Wednesday, April 10, 2024
4. Motion to accept the quote for the Public Officials & Police Professional Renewals

PUBLIC SAFETY/POLICE – Ben Frederick

1. Review the Police Department's monthly report

PUBLIC SAFETY/FIRE – Roger Nanni

1. Review the Fire Department's monthly report

STREET DEPARTMENT/BOROUGH PROPERTY – Osman Awad

1. Motion to purchase a tractor attachment for debris pickup, not to exceed \$5,000.00
2. Motion to accept the Barlett Tree Experts proposals
 - a. Henle Park \$1,914.00
 - b. Kohlmeyer Park \$3,836.00
 - c. Borough Building \$3,535.00

PARKS, RECREATION & COMMUNITY – Scott Zahner

1. Motion to approve a donation of \$12,500 to the 4th of July Committee
2. Easter Egg Hunt is being held in Henle Park on Sunday, March 24th
3. Mother's Day Tea is being held on Saturday, May 11th
4. Father's Day Dance will be held in June, date to be determined

PLANNING/ZONING & ORDINANCES – Maria Napolitano

1. Received the Building Inspections and Code Enforcement Monthly Report
2. Zoning Ordinance Update
 - a. Motion to accept PC recommendation to adopt Solicitor recommendations, and forward the amendments to another round of review by ACED
3. Motion to advertise the Knox Box Ordinance
4. Motion to hire Harshman Group as the Borough's Building Inspector
5. Motion to hire Harshman Group as the Borough's Code Enforcement Officer
6. Motion to appoint Harshman Group as the Borough's Zoning Officer
7. Motion to adopt the Leetsdale Boat Dock Master Site Plan Resolution
8. Motion to adopt the Henle Park Revitalization Project Resolution
9. Motion to authorize Ms. Napolitano and the Borough Solicitor to research requirements for creating a Community Development Corporation 501(3)c nonprofit

ONGOING PROJECTS

1. Henle Park 2024 strategy plan
2. Washington St. Alternate Exit 2024 strategy plan
3. Blight Remediation 2024 strategy plan

OTHER BUSINESS

1. Motion to ratify the purchase of the memorial tree plaque in the amount of \$43 for Walter P. Kretzler, III
2. One vacancy on the Zoning Hearing Board, Alternate, term ending 2027
3. Two vacancies on the Parks & Rec Board, terms ending 2024

CORRESPONDENCE

1. Received the QVCOG Monthly Report from Patrick Connors, Executive Director

AUDIENCE ADDRESSING COUNCIL

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ADJOURNMENT

1. Motion to adjourn