

LEETSDALE BOROUGH COUNCIL met in Workshop, February 9, 2016 at 7:00 PM in the Council Chambers

Council President James called the meeting to order and announced the meeting was being recorded.

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

**PRESENT:** Council President W. James; Councilors T. Belcastro, L. Michael, J. Weatherby J. McGurk and L. Jones.

**EXCUSED:** M. Nobers and Mayor P. Poninsky

A motion will take place on Thursday to add Officer DeSimone to the Part-Time Officer's List.

#### **REPORTS RECEIVED**

**TAX COLLECTOR'S REPORTS:** January

**MINUTES:** December Regular and January Reorganization & General Business Sessions

#### **AUDIENCE ADDRESSING COUNCIL**

**Shawn Scott, Edgeworth Water Authority**, discussed the water project that will take place along Broad Street. Mr. Scott will attend the Regular Session Meeting to discuss further with Dan Slagle.

**Brittney Nolfi, Paychex**, discussed the Borough using Paychex for payroll and all liabilities and the costs that would be charged for the services.

**Thomas James, Leetsdale VFW**, discussed the amusement device license fees and suggested that the prices be adjusted accordingly.

**Bob Kushnerick, Leetsdale**, discussed the upcoming work that is planned by Columbia Gas and the Water Authority along Broad Street and expressed concern with the increase cost of water since the pipes being replaced will be larger. Mr. Kushnerick suggested that Public Works only pick up recycling once every other week since the crew is only picking up 2 tons weekly.

#### **SOLICITOR**

**Megan Ott, Esq.**

- The Civil Service Commission is meeting on Thursday, February 11<sup>th</sup> at 9:00 a.m. to discuss general business here at the Borough Office.
- Bill Gamble will be conducting the written portion of the test for the police candidates this Friday, February 12<sup>th</sup> at 10:00 a.m.
- Ms. Ott will discuss the Borough accepting the property donation from Mr. Yasick located at 268 Beaver Street
- The Planning Commission met on January 26, 2016 and discussed the building plans for Building 180 and reviewed the Wireless Ordinance.
- Ms. Ott will review the Amusement Device License Fees with Council on Thursday.

#### **ENGINEER**

**Daniel B. Slagle, P.E.**

- Mr. Slagle will review the Engineer's Monthly Report on Thursday
- Council will discuss moving forward with the proposed maintenance repairs on the Michele Maruca Memorial Overpass in the amount of \$3,770.00 on Thursday
- Mr. Slagle will present the options for the Kohlmeyer Park Gazebo Grant
- The 2014 Housing Demolition Project is schedule to be completed in the coming weeks.
- Council discussed future grant projects; types available and new ideas to present Dan Slagle on Thursday.

#### **MAYOR'S REPORT**

**Peter A. Poninsky**

- The Leetsdale Community Food Bank received an anonymous donation in the amount of \$490.00
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- The Leetsdale Community Food Bank needs to purchase a new freezer for food received from local vendors and the Allegheny Co Food Bank. A verbal quote was obtained in the amount of \$545.00, this includes delivery.
- Received an estimate from RC Brothers in the amount of \$8,581.25 to clean, touch up, stain and seal the concrete floors inside the Borough Building. Mr. Weatherby will secure another estimate to compare since the cost is so high.
- Motion to accept the Resolution to petition the general assembly to amend the PennDOT Policy regarding maintenance of drainage facilities within State Road Right-of-Ways.

**FINANCE/BENEFITS****Wesley James, Chairperson**

- Motion to accept the 2015 Delinquent Real Estate Tax List and to exonerate Mr. Perciavalle, Tax Collector from further collection and to forward the 2015 Delinquent Real Estate Tax List to Jordan Tax Service, Inc.
- PNC Bank charged the Police Pension in the amount of \$375.00 and the Non-Uniform Pension in the amount of \$875.00, for quarterly service.
- Council discussed the Borough using Paychex and will provide more information about the costs with QuickBooks; Council will review again on Thursday.

**ADMINISTRATION, BENEFITS & PENSIONS****Mike Nobers, Chairperson**

- Mary Adkins and Jennifer Simek viewed a two day webinar, The Role of the Municipal Secretary/Administrator.
- Motion to accept payments made to ALOM in the amount of \$670.00 and to Seven Springs in the amount of \$200.00 for Mary Adkins and Jennifer Simek to attend the Spring Conference at Seven Springs, April 7 – 9.
- Council discussed the possibility of having Mary Adkins attend classes to become a notary public. If decided this would be for Borough use only.

**PUBLIC SAFETY/POLICE & FIRE****Jeffery Weatherby, Chairperson**

- Review the Police Department's Monthly Report
- Review the Fire Department's Monthly Report
- Motion to adopt the updated Resolution for the Hazard Mitigation Plan
- Mr. Weatherby discussed purchasing a new police vehicle this year and one next year. The vehicle will be paid for from the Capital Reserve Fund.

**STREET DEPARTMENT/BOROUGH PROPERTY****Joseph McGurk, Chairperson**

- Council discussed the upcoming water and gas projects along Broad Street and will address any further questions with Dan Slagle on Thursday.
- Mr. McGurk discussed the possibility of an outdoor display sign along Beaver Street at the Leetsdale VFW. This will be presented again once an estimate is obtained.
- The rear entry door is not in working order. Vector Security will replace the part this Friday. While here Vector will look at the Fire Department Door to see why the door doesn't open on every entry.
- Traffic Control Equipment & Supplies is providing an estimate for the pole that was struck at Village and 65S. Driver's insurance company has accepted liability for the damages.
- Motion to pay Knighthawk Alarm Services in the amount of \$619.00. Yearly monitoring fee \$324.00 and an optional extended service \$295.00.
- Received two estimates to clean the windows at the Borough Building; Choice Window Cleaning in the amount of \$315.00 and A Clearvue in the amount of \$375.00.

**PARKS & RECREATION**

**Lauren Jones, Chairperson**

- Council discussed charging non-residents for the use of the Splash Pad. Ms. Jones and Mr. Nobers are in the process of figuring out the water bill charges and cutting the hours of the splash pad, possible way of saving money.
- Ms. Jones attended the Newly Elected training and there was a program introduced for a Junior Councilor and suggested the student be from Leetsdale.
- Easter Egg Hunt will take place on Saturday, March 16<sup>th</sup> at 2:00 pm

**PLANNING, ZONING, CODE ENFORCEMENT & ORDINANCES**

**Tom Belcastro, Chairperson**

- Received the monthly code enforcement report by Jim Ivancik and the monthly building inspection report by Joe Luff.
- The Planning Commission met and discussed Building 180 with Tony Rosenberger, Dan Slagle and Kate Diersen. The Commission also reviewed the Wireless Ordinance for Council’s consideration. Mr. Belcastro thanked the commission for their commitment to the Borough.
- Mr. Weatherby, Mr. Belcastro and Jones attended the Community Shelter Training with American Red Cross. There will be more training in the future.

**NEW BUSINESS**

- Allegheny County League of Municipalities Spring Conference will be held at Seven Springs, April 7-10, 2016.
- PSAB Annual Conference & Exhibition will be held on June 5 – 8, 2016 at Hershey Lodge.
- Received a request from Quaker Valley Recreation Board for a support letter to Allegheny County for a soccer field grant that will be located at Bell Acres Park.
- Following vacancies are remaining:
  - a. Recreation Board – 3 vacancies - Terms exp. 2020
  - b. Planning Commission – 1 vacancy – Term exp. 2021

**CORRESPONDENCE**

- Received the Environmental Report from Tony Rosenberger, Chapman Properties for Building 180. Planning Commission will review if needed.
- State Senator Guy Reschenthaler invited Borough Council and staff to join himself and Rep. Mark Mustio for an joint District Open House on Friday, February 12, 2016 from 10 – 3 located at their offices.

**ADJOURNMENT**

MOTION BY Mr. Weatherby to adjourn, second by Ms. Jones  
MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

*Jennifer Simek*



Jennifer Simek  
Borough Secretary/Treasurer