

LEETSDALE BOROUGH COUNCIL met in Workshop Session at 7:00 PM on Thursday, March 7, 2024 in Council Chambers.

Council President Napolitano called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Council President M. Napolitano; Councilors A. Awad, B. Frederick, P. Lee and S. Zahner

EXCUSED: Councilors B. Carroll and R. Nanni

ALSO PRESENT: Mayor S. Ford, attended by phone

REPORTS RECEIVED

MINUTES: February Workshop and Regular Sessions

TREASURER'S: January

TAX COLLECTOR'S: February

LIST OF BILLS

AUDIENCE ADDRESSING COUNCIL ON AGENDA ITEMS

Katy Harper, 3 Elm Lane, requested that Council consider amending the Chicken Ordinance to allow coops 3-feet from the property line, as opposed to 12-feet. Ms. Napolitano confirmed that the existing coop does not comply with the current ordinance.

SOLICITOR

D. Conlon, Esq.

- Mr. Conlon will provide a monthly update at the next meeting

ENGINEER

D. Slagle, P.E.

- Mr. Slagle will review the Engineer's monthly report next meeting
- The following motions will be considered at the next meeting
 - a. Motion to accept the Gaming Economic Development and Tourism Fund Grant in the amount of \$228,000.00 to replace the existing Leetsdale Boat Launch Ramp
 - b. Motion to authorize the engineer to design the Leetsdale Boat Launch Ramp
 - c. Motion to continue the Washington Street Realignment Project

MAYOR'S REPORT

Sandra J. Ford

- Mayor Ford will announce Community Shoutouts and Recognitions at the next meeting
- The Annual Cleanup Day will be hosted on April 27th, meet in the community room at 9:00 am

FINANCE/BUDGET/TAXES

Scott Zahner, Chairperson

- Consider a motion next meeting to purchase the lunch food and shirts for the cleanup day not to exceed \$700.00 as Ms. Napolitano will try to get a donation for breakfast.
- Council discussed the possibility of a non-residential income tax opportunity for ticketed events by ordinance and will continue the discussion at the next workshop meeting.

ORGANIZATION ADMINISTRATION

Patricia Lee, Chairperson

- The Borough was awarded the TreeVitalize Grant, Planting Day is scheduled for March 23rd, meet at the Leetsdale VFW at 9:00 AM
- Received the LGA Municipal Internship Grant, interviewing candidates on March 20, 2024

- Council discussed a conference attendance policy for council members and the mayor to limit the attendance to one conference a year. Council discussed whether or not the policy would apply to employees and the importance of their attendance.
- Council discussed the part-time office assistant job description and making a motion next meeting to advertise for the hiring of the position.

PUBLIC SAFETY/POLICE**Benjamin Frederick, Chairperson**

- Chief Raible will review the Police Department's monthly report at the next meeting

PUBLIC SAFETY/FIRE**Roger Nanni, Chairperson**

- Chief Wesley James will review the Fire Department's monthly report at the next meeting

STREET DEPARTMENT/BOROUGH PROPERTY**Osman Awad, Chairperson**

- The cameras are being installed at Henle Park
- Mr. Awad will request that Doug Ford, Street Commissioner creates a formal Maintenance / Stewardship plan for the borough

PARKS, RECREATION AND COMMUNITY**Scott Zahner, Chairperson**

- Council discussed a motion to be considered next meeting to donate \$12,500 to the 4th of July Committee for the upcoming 4th of July Celebration
- The Rec Board is hosting an Easter Egg Hunt in Henle Park at 2:00 PM on Sunday, March 24, 2024 and also planning a Mother's Day Tea Party in May.

PLANNING/ZONING & CODE ENFORCEMENT**Maria Napolitano, Chairperson**

- Council received the Building Inspections and Code Enforcement Monthly Report
- Zoning Ordinance Update, a Motion will be considered next meeting to accept PC recommendation to adopt Solicitor recommendations, and forward the amendments to another round of review by ACED. Dominic Napolitano provided additional information on the proposed changes.
- Council will consider a motion to advertise the Knox Box Ordinance at the next meeting
- Council discussed a motion to appoint Harshman Group as the zoning officer per Borough Ordinance, and hire them for this position next meeting
- Council will consider the motion to hire Harshman Group as the Borough building inspector at the next meeting
- Council discussed the following motions to adopt the Leetsdale Boat Dock Master Site Plan Resolution and a motion to adopt the Henle Park Revitalization Project Resolution
- Council will discuss a possible Chicken Ordinance amendment

ONGOING PROJECTS

- Henle Park 2024 strategy plan
- Washington St. Alternate Exit 2024 strategy plan
- Blight Remediation 2024 strategy plan

OTHER BUSINESS

- One vacancy on the Zoning Hearing Board, Alternate, term ending 2023
- Two vacancies on the Parks & Rec Board, terms ending 2024

CORRESPONDENCE

- Received the QVCOG Monthly Report from Patrick Conners, Executive Director
- A verbal request was received for Council to consider the sale of borough owned property on Beaver Street, parcel 704-A-44

AUDIENCE ADDRESSING COUNCIL

James DeGori, Washington Street, expressed concern with the industrial park sound test being completed without his knowledge

ADJOURNMENT

MOTION BY Mr. Frederick to adjourn at 8:46 P.M., second by Ms. Lee
MOTION CARRIES

Respectfully submitted,

Jennifer Simek



Jennifer Simek
Borough Secretary/Treasurer