

**LEETSDALE BOROUGH COUNCIL** met in Regular Session at 7:08 PM on Thursday, March 14, 2024 in Council Chambers.

Council President Napolitano called the meeting to order and announced the meeting was being recorded.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

**PRESENT:** Council President M. Napolitano; Councilors A. Awad, B. Carroll, B. Frederick, P. Lee, R. Nanni and S. Zahner

**ALSO PRESENT:** Mayor S. Ford; J. Hosa, Esq., Tucker Arensberg Attorneys; D. Slagle, P.E., Nichols & Sagle Engineering, Inc.; Chief D. Raible; Wesley James, Fire Chief; Junior Councilor R. Fowler

### **REPORTS RECEIVED**

**MINUTES:** February Workshop and Regular Sessions

**TREASURER'S:** January

**TAX COLLECTOR'S:** February

### **LIST OF BILLS**

**MOTION BY** Mr. Frederick to accept the February Workshop and Regular Session Minutes, second by Mr. Awad

Mr. Nanni Abstained from the motion as he was not in attendance of the workshop meeting.

**MOTION CARRIES**

**MOTION BY** Ms. Lee to accept the January Treasurer's Report and the February Tax Collector's Report, second by Mr. Awad

**MOTION CARRIES**

**MOTION BY** Mr. Zahner accept the list bills, second Mr. Nanni

**MOTION CARRIES**

Mayor Ford presented a recognition award to Officer Schreckengost

Ms. Napolitano asked for a moment of silence for "Buddy" Walter Kretzler, III and his wife who were involved in a fatal auto accident

### **AUDIENCE ADDRESSING COUNCIL ON AGENDA ITEMS**

**Raegan Fowler, Junior Councilor**, provide an update on his research on the historical marker for the Victory Gardens in Kohlmeyer Park

**James DeGori, 481 Washington Street**, questioned the results of the Rize Sports building sound test, Mr. Slagle stated that the results were under the 60 decibels, waiting on the final report. Mr. Slagle discussed the landscaping barrier and replacing it with a privacy fence at Rize Sprots.

**Jim Gilbert, 3 Main Street**, questioned the bids received for trimming trees, council explained that the borough currently works with Bartlett Tree Service

### **SOLICITOR**

**J. Hosa, Esq.**

- Mr. Hosa announced that council met in Executive Session prior to this meeting to discuss personnel issue and litigation

**MOTION BY** Mr. Frederick to authorize the Engineer to reduce the performance bond for the Pilsie Site Plan development to an amount recommended by the Borough Engineer, second by Ms. Lee  
Question on the motion by Mr. Slagle suggesting the borough mail the letter the engineer  
Mr. Frederick withdrew the motion

**MOTION BY** Ms. Lee to authorize the Borough to reduce the performance bond for the Pilsie Site Plan development to an amount recommended by the Borough Engineer, second by Mr. Frederick

ROLL CALL: Mr. Awad, yes; Ms. Carroll, yes; Mr. Frederick, yes; Ms. Lee, yes; Mr. Nanni, yes; Mr. Zahner, yes; Ms. Napolitano, yes

MOTION CARRIES

**MOTION BY** Mr. Frederick to approve Resolution No. 03-2024, to convey a parking drainage and access easement to Centerville Industrial, LP and accept the dedication of an easement from Centerville Industrial, LP to expand Monroe Way, second by Ms. Lee

MOTION CARRIES

**MOTION BY** Mr. Zahner to authorize Ron Mulchay, BIU Building Inspector, to issue the Occupancy Permit and the Zoning Certificate to Rize Sports, second by Mr. Frederick

MOTION CARRIES

#### **ENGINEER**

**Dan Slagle, P.E.**

- Mr. Slagle reviewed the Engineer's monthly report

**MOTION BY** Mr. Nanni to accept the Gaming Economic Development and Tourism Fund Grant in the amount of \$228,000.00 to replace the existing Leetsdale Boat Launch Ramp, second by Ms. Lee

MOTION CARRIES

**MOTION BY** Mr. Frederick to authorize the engineer to update the design of the Leetsdale Boat Launch Ramp, second by Mr. Awad

MOTION CARRIES

**MOTION BY** Ms. Lee to continue the Washington Street Realignment Project, second by Mr. Nanni

MOTION CARRIES

#### **MAYOR'S REPORT**

**Sandra J. Ford**

- Mayor Ford gave a shoutout to the Leetsdale Volunteer Fire Department for being recognized by the PA Auditor General for outstanding bookkeeping
- The Annual Cleanup Day will be hosted on April 27<sup>th</sup>, meet in the community room at 9:00 am
- A quote will be presented for council's consideration to cover cost of delivery for the foodbank
- The foodbank delivery day has changed to Mondays

#### **FINANCE/BUDGET/TAXES**

**Scott Zahner, Chairperson**

**MOTION BY** Mr. Zahner to purchase and install a historical marker for the victory gardens in Kohlmeyer Park, not to exceed \$500.00, second by Mr. Nanni

Question on the motion by Ms. Napolitano asking if Council had a preference in what style

MOTION CARRIES

**MOTION BY** Mr. Nanni to purchase the food and shirts for the cleanup day, not to exceed \$700.00, second by Mr. Frederick

MOTION CARRIES

**MOTION BY** Mr. Frederick to appraise the Borough owned property on Beaver Street, parcel 704-A-44, second by Mr. Nanni  
**MOTION CARRIES**

**ORGANIZATION ADMINISTRATION****Patricia Lee, Chairperson**

- Awarded the TreeVitalize Grant, Planting Day scheduled for March 23<sup>rd</sup> meet at the VFW
- Awarded the LGA Municipal Internship Grant, begin interviewing candidates on March 20<sup>th</sup>

**MOTION BY** Ms. Lee to advertise the hiring of a part-time office clerk, resumes will be accepted until Wednesday, April 10, 2024, second Mr. Zahner  
**MOTION CARRIES**

**MOTION BY** Ms. Lee to table the motion to accept the quote for the Public Officials & Police Professional Renewals

**MOTION CARRIES**

**PUBLIC SAFETY/POLICE****Benjamin Frederick, Chairperson**

- Chief Raible reviewed the Police Department's monthly report

**PUBLIC SAFETY/FIRE****Roger Nanni, Chairperson**

- Chief Wesley James reviewed the Fire Department's monthly report

**STREET DEPARTMENT/BOROUGH PROPERTY****Osman Awad, Chairperson**

**MOTION BY** Mr. Awad to purchase a tractor attachment for debris pickup, not to exceed \$5,000.00, second by Ms. Carroll

Questions on the motion by Mr. Frederick confirmed the quote was from a CoSTARS dealer and Mr. Awad confirmed from the same dealer where the tractor was purchased. Ms. Lee questioned if Doug Ford, Street Commissioner requested the purchase of the attachment? It was confirmed that the department was requesting the attachment.

ROLL CALL: Mr. Awad, yes; Ms. Carroll, yes; Mr. Frederick, yes; Ms. Lee, yes; Mr. Nanni, yes; Mr. Zahner, yes; Ms. Napolitano, yes

**MOTION CARRIES**

**MOTION BY** Mr. Awad to accept the Barlett Tree Experts proposals; Henle Park \$1,914.00, Kohlmeyer Park \$3,836.00, Borough Building \$3,535.00, second by Mr. Nanni

**MOTION CARRIES**

- Mr. Awad suggested that council consider purchasing a laptop for the conference room to be used by council for online training

**PARKS, RECREATION AND COMMUNITY****Scott Zahner, Chairperson**

**MOTION BY** Mr. Zahner to approve a donation of \$12,500 to the 4<sup>th</sup> of July Committee, second by Mr. Nanni

Question on the motion by Mr. Awad suggesting that Council consider a \$15,000.00 donation. Ms. Carroll confirmed fire works total to be \$25,000.00

**MOTION CARRIES**

- Easter Egg Hunt is being held in Henle Park on Sunday, March 24<sup>th</sup>
- Mother's Day Tea is being held on Saturday, May 11<sup>th</sup>
- Father's Day Dance will be held in June, date to be determined

Councilwomen Ms. Lee left the meeting at 8:30 PM

**PLANNING/ZONING & CODE ENFORCEMENT****Maria Napolitano, Chairperson**

- Received the Building Inspections and Code Enforcement Monthly Report
- Zoning Ordinance Update

**MOTION BY** Mr. Nanni to accept PC recommendation to adopt Solicitor recommendations of the Zoning Ordinance Update and forward the amendments to another round of review by ACED, second by Mr. Awad

MOTION CARRIES

**MOTION BY** Mr. Nanni to advertise the Knox Box Ordinance for adoption next month, second by Ms. Carroll

MOTION CARRIES

**MOTION BY** Mr. Awad to hire Harshman Group as the Borough's Building Inspector, second by Ms. Carroll

MOTION CARRIES

**MOTION BY** Mr. Frederick to hire Harshman Group as the Borough's Code Enforcement Officer, second by Mr. Zahner

MOTION CARRIES

**MOTION BY** Mr. Nanni to appoint Harshman Group as the Borough's Zoning Officer, second by Mr. Frederick

MOTION CARRIES

**MOTION BY** Mr. Nanni to adopt the Leetsdale Boat Dock Master Site Plan Resolution, second by Mr. Awad

MOTION CARRIES

**MOTION BY** Mr. Zahner to adopt the Henle Park Revitalization Project Resolution, second by Ms. Carroll

MOTION CARRIES

**MOTION BY** Mr. Nanni to authorize Ms. Napolitano and the Borough Solicitor to research requirements for creating a Community Development Corporation 501(3)c nonprofit, second by Mr. Frederick

MOTION CARRIES

**ONGOING PROJECTS**

- Applying for a grant for the Henle Park 2024 strategy plan
- Washington St. Alternate Exit 2024 strategy plan
- Blight Remediation 2024 strategy plan

**OTHER BUSINESS**

**MOTION BY** Mr. Nanni to ratify the purchase of the memorial tree plaque in the amount of \$43 for Walter P. Kretzler, III, second by Mr. Frederick

MOTION CARRIES

- One vacancy on the Zoning Hearing Board, Alternate, term ending 2027
- Two vacancies on the Parks & Rec Board, terms ending 2024

**CORRESPONDENCE**

- Received the QVCOG Monthly Report from Patrick Connors, Executive Director

**AUDIENCE ADDRESSING COUNCIL**

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**Tim Hall, 200 Board Street**, requested that council consider an ordinance to limit trailer parking on the borough streets

**Jim Gilbert, 3 Main Street**, questioned whether or not donations were received from neighboring municipalities to support the splash pad cost

**Barb Herman, 28 Victory Lane**, requested information on the 4<sup>th</sup> of July yard sale and if the committee was mailing donation request letters

**ADJOURNMENT**

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**MOTION BY** Mr. Frederick to adjourn at 8:50 P.M., second by Mr. Awad

MOTION CARRIES

Respectfully submitted,

*Jennifer Simek*



Jennifer Simek  
Borough Secretary/Treasurer