

LEETSDALE BOROUGH COUNCIL met in Regular Session, February 11, 2016 at 7:00 PM in the Council Chambers

Council President James called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Council President W. James; Councilors T. Belcastro, L. Michael, J. Weatherby J. McGurk, M. Nobers and L. Jones

ALSO PRESENT: Mayor P. Poninsky; M. Ott, Esq., Goehring, Rutter and Boehm; D. Slagle, P.E., Nichols & Slagle Engineering, Inc.; Daniel Raible, Acting Chief

MOTION BY Weatherby to add Officer DeSimone to the part-time Officer's list, second by Mr. Belcastro
MOTION APPROVED UNANIMOUSLY

REPORTS RECEIVED

TAX COLLECTOR'S REPORTS: January

MINUTES: December Regular and January Reorganization & General Business Sessions

MOTION BY Mr. Weatherby to accept the January Tax's Collector's Report and the December Regular Session and January Reorganization & General Business Session Minutes, second by Mr. McGurk
MOTION APPROVED UNANIMOUSLY

AUDIENCE ADDRESSING COUNCIL

Shawn Scott, Edgeworth Water Authority, discussed the upcoming water project along Broad Street that will begin in May or June. Mr. Slagle, Mr. Weatherby and Mr. McGurk will meet tomorrow with Mr. Scott and Columbia Gas to discuss both proposed projects.

Osman Awad, 46 First Street, discussed the dilapidated property located at 45 First Street.

SOLICITOR

Megan Ott, Esq.

- The Civil Service Commission met today, February 11th and by unanimous vote the commission is recommending, Acting Chief Raible to be appointed to Chief of Police.

MOTION BY Weatherby to accept the Civil Service Commission's recommendation of appointing Acting Chief Daniel Raible as the Leetsdale Borough's Police Chief, second by Ms. Michael
MOTION APPROVED UNANIMOUSLY

- Mayor Poninsky presented Chief Raible with his stars. Chief Raible thanked the community and council for his almost 15 years on the department. President W. James thanked Civil Service for their commitment to the community.
- Bill Gamble will be conducting the written portion of the test for the police candidates this Friday, February 12th at 10:00 a.m. for the eligibility list for full-time officer.
- Ms. Ott confirmed the title is clean for the possible property donation from Mr. Yasick located at 268 Beaver Street and a letter to the county would exonerate the demolition lien. Council discussed the possibility of making a community garden with benches. Mr. Slagle suggested that contact be made with the county to make sure they would waive the lien if the Borough would use the property as a park or garden.
- The Planning Commission met on January 26, 2016 and discussed the building plans for Building 180 and reviewed the Wireless Ordinance. The commission denied Building 180 plans until the environmental documents are received and reviewed.

MOTION BY Mr. Weatherby to advertise the Wireless Ordinance, second by Mr. Belcastro
MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Belcastro to set the Amusement Device Fees in the following amounts; Jukeboxes \$100.00, Poker and other devices \$250.00, second by Mr. Weatherby
Question on the motion by Mr. McGurk to confirm the amounts for each device and confirmed the Borough Office will collect the money.
MOTION APPROVED UNANIMOUSLY

ENGINEER**Daniel B. Slagle, P.E.**

- Mr. Slagle reviewed the Engineer's Monthly Report
- The Borough's next MS4 Annual Report is due May 30, 2016
- The QVCOG/ACDD denied funding the local share for the DCNR Boat Launch Ramp
- Updated the letter of Final Matters with the language regarding the future sidewalk and raising the buried manhole prior to the final release of the retainage
- ACDD/QVCOG denied the reallocation of the \$44,000 grant for the Kohlmeyer Park Gazebo Project to the Henle Park Gazebo Project. Council needs to decide how to proceed.
- The Washington Street Paving Project will be prepared and ready for advertisement in March. Mr. Slagle will confirm with Columbia Gas whether or not gas lines need replaced along Washington Street.
- 2016 Demolition Grant in the amount of \$15,000 has been granted
- A Phased program at approximately \$25,000.00 a year for replacing the ADA Sidewalks along Washington Street over the next six years, phase one would begin once approved. Mr. Slagle discussed the possibility of this being 100 to 150 feet.

MOTION BY Mr. Belcastro to accept the ACDD Phased ADA Sidewalks proposal along Washington Street, second by Ms. Michael
MOTION APPROVED UNANIMOUSLY

- Met with Giles Engineer on January 14, 2016 to discuss the proposed sewer route. Once the plans are received they will be provided to council.
- Met with Leetsdale Industrial Park Environmental Engineer on February 10, 2016 to discuss their interim report. Mr. Slagle requested council's permission to have Kate Diersen present at the next Planning Commission Meeting and council agreed. Mr. Slagle's office did a site plan review.
- Columbia Gas submitted plans for the Broad Street Project. The drawings show the actual cuts. Mr. Slagle will be discussing with the gas company and the water authority paving Broad Street once the projects are complete.
- Begun the Borough Building's ADA Ramp Project design for next year.
- No information to provide for the proposed maintenance repairs on the Michele Maruca Memorial Overpass
- A list of Grant Programs was provided to council for consideration
- The 2014 Housing Demolition Project is schedule to be completed in the coming weeks.

MAYOR'S REPORT**Peter A. Poninsky**

- The Leetsdale Community Food Bank received an anonymous donation in the amount of \$490.00 from a resident.

MOTION BY Mr. Belcastro to purchase a new freezer for the Leetsdale Community Food Bank from the General Fund as a Borough Expense in the amount of \$545.00, second by Ms. Jones
MOTION APPROVED UNANIMOUSLY

- Received an estimate from RC Brothers in the amount of \$8,581.25 to clean, touch up, stain and seal the concrete floors inside the Borough Building. Mr. Weatherby will secure another estimate to compare since the cost is so high.

MOTION BY Mr. McGurk to adopt the Resolution to petition the general assembly to amend the PennDOT Policy regarding maintenance of drainage facilities within State Road Right-of-Ways, second by Mr. Nobers

MOTION APPROVED UNANIMOUSLY

FINANCE/BENEFITS

Wesley James, Chairperson

MOTION BY Mr. Belcastro to accept the 2015 Delinquent Real Estate Tax List and to exonerate Mr. Perciavalle, Tax Collector from further collection and to forward the 2015 Delinquent Real Estate Tax List to Jordan Tax Service, Inc., second by Weatherby

MOTION APPROVED UNANIMOUSLY

- PNC Bank charged the Police Pension in the amount of \$375.00 and the Non-Uniform Pension in the amount of \$875.00, for quarterly service.
- Council discussed the Borough using Paychex and Mr. Weatherby will provide more information with the costs with QuickBooks.

ADMINISTRATION, BENEFITS & PENSIONS

Mike Nobers, Chairperson

- Mary Adkins and Jennifer Simek viewed a two day webinar, The Role of the Municipal Secretary/Administrator.

MOTION BY Mr. Nobers to accept payments made to ALOM in the amount of \$670.00 and to Seven Springs in the amount of \$200.00 for Mary Adkins and Jennifer Simek to attend the Spring Conference at Seven Springs, April 7 – 9, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

- Council discussed and agreed that the office will be closed at noon on Thursday, April 7th and all day Friday, April 8th for Ms. Simek and Ms. Adkins to attend the Spring Conference in Seven Springs.
- Council discussed the possibility of having Mary Adkins attend classes to become a notary public for Borough use and the costs associated with being a notary. The costs outweighed the benefits since Ms. Ott and Judge Ford are able to notarize documents as needed for the Borough.

PUBLIC SAFETY/POLICE & FIRE

Jeffery Weatherby, Chairperson

- Mr. Weatherby discussed renewing the vehicle detail contract with Glat Auto Detailing at \$375.00 per Police Vehicle for one year and all of council agreed.

MOTION BY Mr. Weatherby to adopt the updated Resolution for the Hazard Mitigation Plan, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

- A letter was received from the QVCOG stating John Jakiela is no longer employed at the COG and they are currently looking to hire a new Expectative Director.
- Red Cross Training – Disaster Shelter Training is complete and new trainings are coming up.

MOTION BY Mr. Weatherby to purchase a new police vehicle in the amount of \$35,337.00, second by Mr. McGurk

Question on the Motion by Ms. Michael, will the total cost include the police outfitting? This was confirmed by Mr. Weatherby that the cost includes the vehicle and the police outfitting.

Mr. Weatherby amended the motion to include that the payment for the police vehicle will be paid from the Capital Reverse Fund.

MOTION APPROVED UNANIMOUSLY

- Chief Raible reviewed the Police Department's Monthly Report

MOTION BY Mr. Weatherby to sell the black dodge charger online through Municipal Bid; with a minimum bid set, advertise as needed and the proceeds being deposited into the Capital Reserve Fund, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

- Mr. James reviewed the Fire Department's Monthly Report
- Traffic Control Equipment & Supplies is providing an estimate for the pole that was struck at Village and Route 65 South. Driver's insurance company has accepted liability for the damages.

STREET DEPARTMENT/BOROUGH PROPERTY

Joseph McGurk, Chairperson

- Mr. McGurk, Mr. Weatherby and Mr. Slagle will be meeting with the water authority and the gas company tomorrow at 1:00 p.m. to discuss the projects along Broad Street.
- Mr. McGurk discussed the possibility of an outdoor display sign along Beaver Street at the Leetsdale VFW. This will be presented again once an estimate is obtained.

MOTION BY Mr. McGurk to accept the estimate from Knighthawk Alarm Services in the amount of \$619.00; Yearly monitoring fee \$324.00 and an optional extended service \$295.00, second by Mr. Nobers

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. McGurk to accept the estimate from Choice Window Cleaning in the amount of \$315.00 to clean the Borough Windows, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

PARKS & RECREATION

Lauren Jones, Chairperson

- The committee is working on a solution for the Splash Pad; possibly charging nonresidents, cutting days and/or hours.
- Easter Egg Hunt will take place on Saturday, March 16th at 2:00 p.m.
- Ms. Jones attended the Newly Elected Officials Boot Camp.

PLANNING, ZONING, CODE ENFORCEMENT & ORDINANCES

Tom Belcastro, Chairperson

- Received the monthly code enforcement report by Jim Ivancik and the monthly building inspection report by Joe Luff.
- Ms. Ott will review the Delinquent Tax List and will report to council since properties are changing hands without payments.

NEW BUSINESS

- Ms. Jones discussed the Jr. Councilor Program and feels this program would be a good opportunity for a local student.
- Allegheny County League of Municipalities Spring Conference will be held at Seven Springs, April 7-10, 2016.
- PSAB Annual Conference & Exhibition will be held on June 5 – 8, 2016 at Hershey Lodge.

MOTION BY Ms. Jones to write a letter of support for the Quaker Valley Recreation Board for a grant to build a soccer field located at Bell Acres Park, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

- Following vacancies are remaining:
 - a. Recreation Board – 3 vacancies - Terms exp. 2020
 - b. Planning Commission – 1 vacancy – Term exp. 2021

CORRESPONDENCE

- State Senator Guy Reschenthaler invited Borough Council and staff to join himself and Rep. Mark Mustio for an joint District Open House on Friday, February 12, 2016 from 10 – 3 located at their offices.

OLD BUSINESS

- Ms. Michael asked what the plans are for the properties that are owned by the school on the Sewickley side of town. Mr. McGurk discussed the properties, stating that the school has decided not to build at this location.

LIST OF BILLS

MOTION BY Mr. Weatherby to accept the list of bills, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

ADJOURNMENT

MOTION BY Mr. Weatherby to adjourn, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Jennifer Simek



Jennifer Simek
Borough Secretary/Treasurer