

LEETSDALE BOROUGH COUNCIL met in Workshop Session at 7:00 PM on Thursday, June 2, 2022 in Council Chambers.

Council President Lee called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Council President P. Lee; Councilors O. Awad, R. Nanni, M. Napolitano and J. Weatherby

EXCUSED: Councilors B. Carroll and W. James

ALSO, PRESENT: Mayor S. Ford

REPORTS RECEIVED

MINUTES: April Regular and May Workshop Sessions

Councilor W. James arrived at 7:03 PM

AUDIENCE ADDRESSING COUNCIL

Suzie Falcon, 11 Winding Road, inquired if there was an updated on the running water across Winding and was advised that the resident was cited

Jim Gilbert, 3 Main Street, any confirmation or discussion from Sewickley Borough to use their street sweeper in the Borough and swap equipment as stated in an agreement between the Boroughs, Mr. Awad advised that the Engineer was in the process of confirming. Mr. Gilbert questioned the current street sweeping contract and if it could be broken, Mr. Awad responded that he would need to secure the other equipment first before telling someone their service is no longer needed. Ms. Lee advised that a copy of the agreement would be needed for review before making contact with Sewickley Borough.

Clyde Fowler, 307 Beaver Street, expressed being upset with the 4th of July Parade time change to 10:00 AM from 2:00 PM and the route change. Ms. Napolitano advised that the parade route is remaining the same as it was in the past.

Dominic Napolitano, 15 Valley Lane, advised that the storm drains on Valley Lane are clogged and need addressed because it causes flooding in the residents

Suzie Falcon, 15 Winding, questioned the storm drain issues along Winding Road and suggested that the drain walls might be collapsing. Ms. Lee advised that the drainage issues are being handled by Dan Slagle, Borough Engineer.

Barb Herman, 28 Victory Lane, wants to host a flea market at the VFW and would like to have permission to use a portion of the park, if needed, to help with the overflow. Ms. Napolitano advised that it would need approved by Council like a shelter rental.

Audience members discussed the 4th of July and made suggestions to better the process of receiving donations and better communication with the residents.

Judy Felicion, 186 Broad Street, confirmed the date to sign up for the Farmer's Market Vouchers on June 29, 2022 from 1:00 until 3:00 PM at the Leetsdale highrise. Barb Herman confirmed the program requirements to qualify.

SOLICITOR

M. Turnbull, Esq.

- The Special Hearing request from 3 Elm Lane to consider allowing chickens will be held by ZOOM on Tuesday, June 7, 2022 at 6:00 PM
- Review the Draft Ordinance for restrictions for Parking along Church Alley and the rear parking lot. Mr. Awad questioned the parking restrictions for Church Alley and suggested that all Alleys in the

Borough be reviewed not just that one. It was confirmed due to the parking issues in Church Alley, it makes it difficult for emergency vehicles to access the roadway.

- Ms. Turnbull will review and comment on the changes to the Special Exceptions for the Zoning Districts from the Planning Commission
- Ms. Turnbull will provide an update on the Oil and Gas Ordinance

ENGINEER**Dan Slagle, P.E.**

- Mr. Slagle will review the Engineer's Monthly Report next Thursday
- The Overpass center line has been repainted
- Mr. Nanni suggested that street lamps be added to the overpass. Ms. Napolitano questioned if there was enough room for more street lights.

MAYOR'S REPORT**Sandra J. Ford**

- Mayor Ford attended the PSAB Conference in Hersey and won free attendance for next year
- The Public Safety Committee met on June 1, 2022 and discussed the following; Church Alley, the splash pad, Henle Park restrooms being locked by the police department, possible movie shoot at the boat launch, handicap parking renewal letters will be sent to existing permitted holders, 4th of July meeting with the committee and Chief Raible, Sergeant Slawianowski will be attending the Borough Building Open House
- One of the refrigerators in the food pantry broke, a replacement was ordered. Mayor Ford applied for a grant with the Greater Pittsburgh Community Food Bank to reimburse the borough for the purchase.
- Received a \$1,300.00 food grant from the Greater Pittsburgh Community Food Bank for the Leetsdale Food Pantry distribution
- Sign up for the Farmer's Market Vouchers will be June 29, 2022 at the highrise from 1:30 to 3:00
- Mayor Ford joined a new committee that was put together by the Mayor of Sewickley for an Elderly Assistance Program, focused on transportation for the highrise residents, to transport the residents to and from the Quaker Valley Shopping Center.
- Hosting a senior high-rise picnic on June 11, 2022 at 1:00 pm
- Mayor Ford is working with the Sewickley YMCA to provide a monthly activity to help the residents get out of their apartments and exercise
- Mayor Ford attended the Community Leaders Breakfast at the Sewickley YMCA with Mr. Awad.

Henrietta Kretzler, 343 Washington Street, questioned if the elderly program that is going to be offered to the highrise, if it would include other residents that live in the borough? Mayor Ford stated that another program might be available to help the other residents.

FINANCE/BUDGET/TAXES**Patricia Lee, Chairperson**

- With the assistance of the Borough Secretary a revenue pie chart was created and the finance committee is currently reviewing
- Motion to transfer the Road Tax Collected from the General Fund to the Road Reconstruction Fund in the amount of \$17,671.82

ORGANIZATION ADMINISTRATION**Maria Napolitano, Chairperson**

- Council and Mayor Ford are hosting a Borough Building Open House this Sunday, June 5, 2022 from 1:00 PM until 3:00 PM.
- Ms. Napolitano provided an updated on the borough website quotes received.
- Council discussed changing the borough office hours for the summer to 7:00 AM until 3:00 PM and Ms. Lee advised that Ms. Simek, Borough Secretary will start attending the monthly workshop meetings providing additional office hours twice a month.

Robert Ford, 714 Beaver Street, stated that regular business hours are considered to be 8:00 AM to 4:00 PM, 8:30 AM to 4:30 PM or 9:00 AM to 5:00 PM, not 7:00 AM to 3:00 PM seemed more like mill worker working hours or 3:00 PM until 11:00 PM. Ms. Napolitano questioned the amount of traffic in the office during the hours of 3:00 PM and 4:00 PM and suggested that the earlier office hours would help the secretary complete work with less interruptions. Ms. Lee added that the summer hours would give more time with family.

Suzie Falcon, 11 Winding Road, added that her husband works in construction and had trouble being here before the office would close at 4:00 PM and stated the new starting time of 7:00 AM, he might be able to stop first thing in the morning.

- Ms. Lee advised that when using borough employees for volunteer work to be mindful of the time and equipment being used due to liability and not to infringe on the employees work time

Jim Gilbert, 3 Main Street, questioned if speaking in regards of a paid borough employee doing public service work? Mr. Gilbert also confirmed that council was not referring to grass cutting.

Robert Ford, 714 Beaver Street, confirmed that the employees in question are the police and public works departments.

Ms. Napolitano provided an example of the garden club utilizing the public works department for watering plants. Mayor Ford advised that the food pantry utilizes one borough employee and public works vehicle for food delivery to the residents monthly.

- Ms. Lee advised that the organization administration committee is setting best practices and part of this is reviewing vendors with current contracts and agreements, moving forward setting regular intervals for every three-years for the review of the borough's auditor, solicitor and engineer and vendors such as Tudi Mechanical.

Robert Ford, 714 Beaver Street, questioned if this was already done yearly when council reorganizes? Mr. Weatherby stated that reorganization is every two-years. Ms. Napolitano advised that she attended a meeting in Leet Township when they were accepting request for proposals for the engineer and the township received six or seven proposals. Mr. Awad suggested more detailed invoices from the professionals to show additional information for each charge to the borough.

Barb Herman, 28 Victory Lane, suggested that the borough apply for a grant to get new park equipment. Mr. James advised that the engineer tried for such a grant last year. Mr. Nanni suggested a grant for a park's employee and program. Ms. Lee suggested a Junior Intern to take on these special projects to get the momentum going. Mr. Weatherby will contact the Quaker Valley Council of Governments to discuss their intern duties and if the borough can utilize them for such work.

PUBLIC SAFETY/POLICE**Jeffery Weatherby, Chairperson**

- Chief Raible will review the Police Department's monthly report next Thursday

PUBLIC SAFETY/FIRE**Wesley James, Chairperson**

- Mr. James will review the Fire Department's monthly report next Thursday

STREET DEPARTMENT/BOROUGH PROPERTY**Osman Awad, Chairperson**

- The borough received seven job applications for the open position to hire a part-time seasonal employee, these will be reviewed with Doug Ford, Street Commissioner for possible interviews
- Mr. Awad will make a motion next Thursday to have a property survey done of the boat launch area
- Mr. Awad advised that he is working on having a monthly health check for the residents at the highrise and offered to drive the bus to take the highrise residents to the store

PARKS, RECREATION AND COMMUNITY**Beth Carroll, Chairperson**

- The borough received a job application for the open part-time concession stand employee

- Ms. Napolitano provided an update on the Parks & Rec Board hosting events in the park. Every Friday the Sewickley Library will be hosting storytime at 10:30 AM, there will be movies in the park to begin at 8:00 PM on select dates and on Mondays, a few outside organizations will be assisting to provide programs with the Recreation Board from 10:00 to 12:00. A calendar is currently being prepared. These are not drop off programs, parents must stay and assist their children.

PLANNING/ZONING & CODE ENFORCEMENT**Maria Napolitano, Chairperson**

- Ms. Napolitano provided a Planning Commission update and advised that the commission does not have any recommendations for council at this time. The commission discussed e-Code and having the Ordinances updated more frequently, the commission was advised by Jennifer Simek, Borough Secretary that the cost to do so is expensive, this is why the updates were only done once a year or so. The commission received the borough solicitor's comments for the Special Exceptions for the Zoning Districts once reviewed a recommendation will be provided to council for their consideration. The commission will have a table at the Borough Open House and will be collecting survey information from those who attend. The commission will begin working on Act 50, Wireless Ordinance as suggested by the borough solicitor. While working on the comprehensive plan and the Shade Tree Ordinance, the commission will be inviting the Western Pennsylvania Conservancy to attend the next Planning Commission meeting.
- Motion to accept the resignation letter from Ernest Logan to resign from the Planning Commission
- Council received the Code Enforcement and Building Inspector Monthly Report

CORRESPONDENCE

- None received

LIST OF BILLS

- Council received the list of bills to be reviewed and accepted next Thursday. Mr. Awad questioned account 404.13, why two charges and why is one charge more than the other, Mr. Weatherby suggested that Mr. Awad contact Jennifer Simek, Borough Secretary prior to the next meeting.

ADJOURNMENT**MOTION BY** Mr. Weatherby to adjourn at 8:24 PM, second by Mr. Awad**MOTION CARRIES**

Respectfully submitted,

Jennifer SimekJennifer Simek
Borough Secretary/Treasurer