

LEETSDALE BOROUGH COUNCIL met in Regular Session at 7:00 PM on Thursday, September 1, 2022 in Council Chambers.

Council President Lee called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Council President P. Lee; Councilors O. Awad, W. James and J. Weatherby

ALSO, PRESENT: Mayor S. Ford; D. Guarascio, Esq., Weiss Burkardt and Kramer LLC; D. Slagle, P.E., Nichols & Sagle Engineering, Inc.; Daniel Raible, Chief of Police

EXCUSED: Councilor B. Carroll, R. Nanni and M. Napolitano

REPORTS RECEIVED

MINUTES: June Regular and July Workshop Sessions

MOTION BY Mr. Weatherby to accept the June Regular and July Workshop Session Minutes, second by Mr. James

MOTION CARRIES

Councilor M. Napolitano arrived at 7:03 PM

Councilor B. Carroll arrived at 7:06 PM

Ms. Guarascio reminded all in attendance that it is not required that Council is not required to take comments from the audience after the comment period is closed, this is in accordance with the PA Sunshine Act 65.

AUDIENCE ADDRESSING COUNCIL

Thomas Belcastro, RE Tax Collector, requested reimbursement to attend a tax collector's convention.

MOTION BY Mr. Awad to allow Mr. Belcastro to submit for reimbursement up to \$650.00 to attend the Tax Collector's Convention in Gettysburg, October 21 - 22, 2022, second by Mr. James

MOTION CARRIES

- Mr. Belcastro provided an update on the pending litigation in Allegheny County for the 2022 Common Level Ratio (CLR), lowering the CLR from 81.1% to 63.53%.

Deb Canney, Parks & Rec Board, Friday, September 9th is movie night and star gazing in the park from 8:00 PM until 11:00 PM; three day Fall Festival in Henle Park with pumpkins, hayrides and corn stalk maze; the band has been cancelled on October 22nd due to another event taking place at the VFW; Hosting Halloween in Henle Park during Trick-or-Treat on October 31st from 6:00 PM until 8:00 PM with a bonfire and treats.

SOLICITOR

D. Guarascio, Esq.

- Ms. Guarascio advised that Council will be considering a motion to accept the Oil & Gas Ordinance amendments and held a public hearing with no public comments.

MOTION BY Mr. Weatherby to adoption of the Oil and Gas Ordinance amendment and SALDO Appendix A amendment, second by Ms. Napolitano

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

MOTION BY Ms. Napolitano to adopt the Fence Ordinance Amendments with the solicitor's final review and definition of the rear added, second by Mr. Weatherby

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

- Ms. Turnbull will provide an update on the Shade Tree Commission Ordinance Amendments at the next meeting
- Ms. Guarascio thanked Mr. Belcastro for the update on the 2022 Allegheny County Common Level Ratio Litigation.

ENGINEER**Dan Slagle, P.E.**

- Mr. Slagle reviewed the Engineer's Monthly Report
- The agreements for the Henle Park ADA Parking and Sidewalk Project have been requested from the QVCOG/ACDD to be bid out

MOTION BY Mr. James to approve Final Estimate No.1 in the amount of \$24,762 to C. Crump for the Route 65 Storm Sewer Cleaning Project, second by Mr. Weatherby

Question on the motion by Ms. Napolitano, is this for the manual cleaning? Mr. Slagle confirmed yes, this estimate is for the manual cleaning

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

MOTION BY Mr. Weatherby to approve Estimate No.1 in the amount of \$70,529.70 to Youngblood Paving for the Village Drive paving project, second by Ms. Napolitano

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

- An MS4 Public Training was held and the following were in attendance; Council President P. Lee; Councilors O. Awad, W. James and J. Weatherby, Mayor S. Ford; D. Guarascio, Esq., Weiss Burkardt and Kramer LLC; D. Slagle, P.E., Nichols & Sagle Engineering, Inc.; Daniel Raible, Chief of Police; residents Barb Herman, 28 Victory Lane; Henrietta Kretzler, 343 Washington Street; Suzie Falcon, 11 Winding Road; Judy Felicion, 186 Broad Street; Judy, 158 Broad Street; James & Megan Degori, 481 Washington Street; Tom Belcastro, 157 Broad Street and Judge R. Ford, Beaver Street.
- Currently designing the Washington Street Realignment Project.
- The Overpass Ramp Barrier Project is scheduled to begin next month
- Reviewing the Mike Maruca Memorial Bridge inspection report

MOTION BY Mr. Weatherby to authorize Engineer to review the Pilsie Site Plan, attend the Zoning Hearing and the Planning Commission Meetings, second by Ms. Napolitano

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

- Columbia Gas requested to video all of the Borough's sewer lines at no cost to the Borough and the data will be given to PaDEP.

- Youngblood paving will be making the repairs to the First Street Inlet Connections to solve the drainage issues.
- Council dissed a possible motion to authorize the Engineer to prepare DCNR Grant Application for the Boat Launch and a Boat Dock Restroom Projects and this will be discussed more at next month's workshop

MOTION BY Ms. Napolitano to authorize the Engineer to prepare pre-applications to the QVCOG/ACDD for the Housing Demolition Projects and the Borough Building ADA Parking Pad, second by Mr. Awad

Question on the Motion by Ms. Carroll, how many house can be submitted for consideration? Mr. Slagle advised that Council can submit for as many demolitions as they want, the property has to be commended have legal clearances to proceed with the demolition

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

MAYOR'S REPORT**Sandra J. Ford**

- Mayor Ford thanked the Free Summer Lunch Program Volunteers for their dedication and hard work to make this successful
- Hosted the Labor Day Picnic in Henle Park and thanked everyone who attended and volunteered

MOTION BY Ms. Napolitano to accept the Proclamation for the garden dedication to Mary Kay Dschuhan located at Broad and Beaver Streets, second by Mr. Weatherby

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Ms. Napolitano, yes; Mr. Weatherby, stepped out of chambers; Ms. Lee, yes

MOTION CARRIES

MOTION BY Ms. Napolitano to have the Borough Solicitor draft an ordinance to limit trailer and boat parking on all borough roadways for Council's consideration next month, second by Mr. Awad

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Ms. Napolitano, yes; Mr. Weatherby, stepped out of chambers; Ms. Lee, yes

MOTION CARRIES

- Mayor Ford received a letter from a highrise resident thanking her and the volunteers for the picnics and activities that have recently been hosted at the highrise for the seniors

FINANCE/BUDGET/TAXES**Patricia Lee, Chairperson**

- Received the QuickBooks Audited files on August 30, 2022

MOTION BY Mr. James to transfer the collected August Road Tax from the General Fund to the Road Reconstruction Fund in the amount of \$529.88, second by Mr. Awad

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

ORGANIZATION ADMINISTRATION**Maria Napolitano, Chairperson**

- The Borough has been approved for the certification renewal of its Workplace Safety Committee and will continue to receive 5% workers' compensation premium discount

PUBLIC SAFETY/POLICE**Jeffery Weatherby, Chairperson**

- Chief Raible reviewed the Police Department's monthly report

MOTION BY Mr. Weatherby to accept the 2023 – 2027 Police Department Collective Bargaining Agreement, second by Mr. Awad

Question on the motion by Ms. Napolitano, does this contract already have the additional officer that is being considered for full-time hire and Mr. Awad questioned if the contract includes the chief as an officer or not? Mr. Weatherby advised that the contract states five full-time officers; chief, sergeant and three officers.

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

MOTION BY Mr. Weatherby to adopt the amended traffic ordinance to limit the Borough Parking Lots for rentals and Borough Business except for street sweeping and add Church Alley as a one-way street, second by Ms. Napolitano

Question on the motion by Ms. Lee, confirmed that parking would be enforced after posted and 30 days of warnings are issued

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

MOTION BY Mr. Weatherby to adopt the updated Police Mutual Aid Agreement and Resolution, second by Ms. Napolitano

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

PUBLIC SAFETY/FIRE**Wesley James, Chairperson**

- Mr. James reviewed the Fire Department's monthly report

STREET DEPARTMENT/BOROUGH PROPERTY**Osman Awad, Chairperson**

MOTION BY Mr. Awad to accept the bid to remove five tree stumps in Henle Park in the amount of \$3,500.00, second by Ms. Napolitano

Question on the motion by Mr. Weatherby, any other bids received? Mr. Awad advised that this is the company the borough has been using the last couple of years and are happy with their work.

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

- Mr. Awad mentioned a possible motion to hire a tree company to evaluate the health of the trees in the parks and it was discussed that service is already provided to the borough by Bartlett Tree Experts

PARKS, RECREATION AND COMMUNITY**Beth Carroll, Chairperson**

- Ms. Carroll provided an end of summer update from having the Henle Park Concession Stand open on the weekends with one employee attending the guest
- Council was to consider a motion to allow the committee to spend additional money on upcoming activities not to exceed \$2,000.00, all agreed that this was not necessary that parks and rec has an existing budget that can be utilized for planning any upcoming events

PLANNING/ZONING & CODE ENFORCEMENT**Maria Napolitano, Chairperson**

- Building Inspection and Code Enforcement Monthly Report were not received this month
- A Zoning Hearing of Centerville Industrial LP will be heard on Monday, September 19, 2022 at 6:30 PM located in Council Chambers.
- Received plans from Centerville Industrial LP to be reviewed by the Planning Commission

- Ms. Napolitano is asking residents to send pictures of the borough to be displayed on the new website, the details will be posted on FaceBook and the current site

CORRESPONDENCE

- The General Election is November 8, 2022 located in the Community Room

LIST OF BILLS

MOTION BY Mr. Weatherby to accept the September List of Bills, second by MS. Napolitano

Roll Call: Mr. Awad, yes; Ms. Carroll, yes; Mr. James, yes; Ms. Napolitano, yes; Mr. Weatherby, yes; Ms. Lee, yes

MOTION CARRIES

ADJOURNMENT

MOTION BY Mr. Weatherby to adjourn at 8:52 PM, second by Ms. Napolitano

MOTION CARRIES

Respectfully submitted,

Jennifer Simek



Jennifer Simek
Borough Secretary/Treasurer