



BOROUGH OF LEETSDALE
373 Beaver Street
Suite A
Leetsdale, PA 15056

SPECIAL/WORKSHOP SESSION – DECEMBER 1, 2022 – 7 P.M

CALL TO ORDER: Announcement that the meeting is being recorded

PLEDGE OF ALLEGIANCE

ROLL CALL

REPORTS RECEIVED

MINUTES:

TREASURER'S: September and October

TAX COLLECTOR'S: November

Message from the Council President, Council and Mayor Ford

AUDIENCE ADDRESSING COUNCIL

Debra Canney, 2 Oak Drive, the possibility of a Borough Manager

Please restrict your comments and questions to observe our five-minute maximum

Agenda

SOLICITOR – Megan Turnbull, Esq.

1. Update from the Borough Solicitor

ENGINEER – Daniel B. Slagle, P.E.

1. Review the Engineer's monthly report

MAYOR – Sandra J. Ford

1. Community Shoutouts and Recognitions

FINANCE/BUDGET/TAXES – Ms. Lee

1. Motion to adopt the resolution to implement Act 57 of 2022 Property Tax Penalty Waiver Provisions
2. Motion to transfer \$112.75 from the General Fund to the Road Reconstruction Fund for the November taxes collected
3. Motion to adopt the 2023 Proposed Budget
4. Motion to adopt the 2023 Real Estate Tax Ordinance levying 8 mills for General Purpose and 1 mill for the Road Reconstruction & Infrastructure
5. Motion to advertise the 2023 Meeting Dates
6. Motion to transfer \$58,000 from the General Fund to the Capital Reserve Account before December 31, 2022; Police Department \$20,000, Fire Department \$16,000, Public Works \$20,000 and the Office \$2,000
7. Motion to transfer \$54,469.04 from the Liquid Fuels to reimburse the General Fund for Public Lighting, Street Signs and Line Painting plus any additional Public Lighting expenses before December 31, 2022
8. Motion to transfer \$154.88 from the General Fund to the Road Reconstruction Fund for the October taxes collected
9. Motion to transfer \$1,255.00 from the General Fund to the Police Pension for the Income of the 2022 Accident Reports plus any additional deposits made before December 31, 2022
10. Motion to (reappoint Jennifer Simek or appoint Thomas Belcastro) for the 2023 and 2024 Local Service Tax Collection years

ORGANIZATION ADMINISTRATION – Ms. Napolitano

1. Website Update
2. Motion to hire a Borough Solicitor
3. TreeVitalize Grant Update: Application Submitted

PUBLIC SAFETY/POLICE – Mr. Weatherby

1. Review the Police Department's monthly report

PUBLIC SAFETY/FIRE – Mr. James

1. Review the Fire Department's monthly report

STREET DEPARTMENT/BOROUGH PROPERTY – Mr. Awad

1. Received a COSTARS Quote to purchase a new leaf machine

PARKS, RECREATION & COMMUNITY – Ms. Carroll

1. Parks and Rec Update

PLANNING/ZONING & ORDINANCES – Ms. Napolitano

1. Received the Building Inspection and Code Enforcement Monthly Report
2. Decision issued on the QVSD vs Leet ZHB appeal
3. Motion to adopt the updated Fence Ordinance
4. Motion to approve the application for the addition to Building 33 in Leetsdale Industrial Park with conditions
5. The Planning Commission reviewed the application for the Buncher Building #27 and found that it is incomplete. The application is thus denied. Possible motion for council to waive application fees for resubmission.
6. Report on the November 6, 2022 Planning Commission Focus Group
7. Motion to authorize the purchase of the address list for a community survey for the Comprehensive Plan from the allocated Planning and Zoning budget, not to exceed \$1,500

NEW BUSINESS

1. Vacancy on the Quaker Valley Ambulance Authority with a term ending 2024
2. Vacancy on the Zoning Hearing Board with a term ending 2023
3. Motion to accept the cleaning quote for the Borough Office and the Community Room

CORRESPONDENCE

4. Possible motion for attendance to the 2023 Allegheny League of Municipalities Spring Educational Conference, April 13 – 16 at Seven Springs
5. The Allegheny League of Municipalities is hosting the Legislative Reception on January 19, 2023 at the Grand Concourse, please let Jennifer know if you're interested in attending

LIST OF BILLS

1. Motion to accept the List of Bills for November and December

ADJOURNMENT

1. Motion to adjourn