

LEETSDALE BOROUGH COUNCIL met in Workshop Session, March 8, 2016 at 7:00 PM in the Council Chambers

Council President James called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE**ROLL CALL**

PRESENT: Council President W. James; Councilors T. Belcastro, L. Michael, J. McGurk, M. Nobers and L. Jones

EXCUSED: Mayor P. Poninsky and J. Weatherby

Recognize Chief Raible**Swearing In of New Part-Time Officer, Anna Jandric and Full-Time Officer, NAME****REPORTS RECEIVED**

TAX COLLECTOR'S REPORTS: February

MINUTES: January Regular Session

TREASURER'S: Accept the amended December Report and January & February Reports

AUDIENCE ADDRESSING COUNCIL

Shawn Scott, Edgeworth Water Authority, discussed the water project planned along Broad Street.

SOLICITOR**Megan Ott, Esq.**

- The Civil Service Commission met Friday, March 4th and certified the Officer Eligibility List for Council's consideration.
- Council discussed accepting the property donation from Mr. Yasick located at 268 Beaver Street.
- The Planning Commission met on Monday, March 7th to discuss the Environmental Reports for Building 180 and 70.
- Motion to accept the Wireless Ordinance
- Received the Cable Franchise Agreement Proposal from Comcast.

ENGINEER**Daniel B. Slagle, P.E.**

- Review the Engineer's Monthly Report
- Estimates are needed for the proposed maintenance to Michele Maruca Memorial Overpass
- Discuss the Kohlmeyer Park Gazebo Grant with ACED and the QVCOG
- The 2014 Housing Demolition Project at 10 Rapp Street is complete
- Emergency Demolition Grant update for 45 First Street
- Send the Washington Street and Broad Street Paving Projects out for bid. Council discussed the Street Opening Permit along Broad Street for the work being completed by Columbia Gas

MAYOR'S REPORT**Peter A. Poninsky**

- The new freezer for The Leetsdale Community Food Bank was delivered and placed in the foodbank room.
- The Borough has been awarded the designation of a 2016 Banner Community and Mr. James plans on attending the announcement at the Allegheny County Court House.

FINANCE/BENEFITS**Wesley James, Chairperson**

- Discuss accepting the terms to use Paychex as the payroll vendor for the Borough. Council decided to table this option for now since there are no longer any issues with the payroll.
- Ms. Michael and Mr. James met with Mark Schuster, Turnkey Taxes on Friday, March 4th. Council will invite Mr. Schuster to the workshop next month to provide more information.

- Motion to transfer \$1,328.90 from the Road Reconstruction Fund to the General Fund for payment made for the 2016 Washington Street Paving Project
- Motion to accept the transfer that was made in the amount of \$4,000.00 to the Health Saving Account.

ADMINISTRATION, BENEFITS & PENSIONS**Mike Nobers, Chairperson**

- In the process of setting a pension review with PNC Bank. No date set at this time.
- Mr. Nobers said that an office meeting will be scheduled in the near future. There has not been a need since the office has been providing a weekly office update and everything has been moving smoothly.

PUBLIC SAFETY/POLICE & FIRE**Jeffery Weatherby, Chairperson**

- Received the Emergency Evacuation Shelter Certificate from American Red Cross.
- Review the Police Department's Monthly Report
- Review the Fire Department's Monthly Report
- A company is in the process of providing an estimate for repairing the floors in the Borough Building
- Received an estimate from Toshiba to replace the printer/copier in the Borough Office, monthly charge will be \$212.25. Council discussed and has questions about the maintenance and if there is a current agreement on the Sharp that is currently in the office.

STREET DEPARTMENT/BOROUGH PROPERTY**Joseph McGurk, Chairperson**

- Estimates received from Bartlett Tree Experts for the Borough Building, Henle and Kohlmeyer Parks. Mr. McGurk will discuss with Public Works since Bob Cromer may be able to do some of the required work.
- Broad Street construction update
- Received an estimate from Sign Innovation for a digital display sign in the amount of \$15,267.22 to be located at the bottom of Camp Meeting Road. The cost would be divided five ways; the Borough, the 4th of July Committee, Leetsdale Fire Department, Leetsdale Garden Club and the Leetsdale VFW with a share amount of \$3,000.00 each. It has been discussed to rent the board for local business advertisements and events messages. The amount of money it will cost to run and upkeep of the sign still needs to be determined.
- Vector Security repaired the rear entry door
- State Farm is in the process of getting their own estimate for the damaged sign pole along Route 65
- Panic Bar will cost \$723.00 for an emergency exit into the Fire Department from the hallway near the food bank

PARKS & RECREATION**Lauren Jones, Chairperson**

- Discussed options for the Splash Pad and the committee will have a plan in place by June
- The Easter Egg Hunt will be held on Saturday, March 19th at 2:00 p.m. in Henle Park
- Discussed the YMCA using the Splash Pad and having the splash pad open on two or three days this summer

PLANNING, ZONING, CODE ENFORCEMENT & ORDINANCES**Tom Belcastro, Chairperson**

- Received the monthly code enforcement report by Jim Ivancik and the monthly building inspection report by Joe Luff.
- Planning Commission discussed and approved the Little Sewickley Creek Road Sewer Extension.

NEW BUSINESS

- Please have newsletter information to Mary Adkins by Monday, March 21, 2016

OLD BUSINESS

- Ms. Jones contacted Mr. Jon Kuzma for a possible candidate to participate in the Jr Councilor Program and is currently waiting for a return call.
- Allegheny County League of Municipalities Spring Conference will be held at Seven Springs, April 7-10, 2016.
- PSAB Annual Conference & Exhibition will be held on June 5 – 8, 2016 at Hershey Lodge.
- Letter of support was sent to the Quaker Valley Recreation Board for a soccer field grant that will be located at Bell Acres Park.
- PA State Ethics Commission Act 170 Forms are due to the Borough Office by May 1, 2016
- Following vacancies are remaining:
 - a) Recreation Board – 3 vacancies - Terms exp. 2020
 - b) Planning Commission – 1 vacancy – Term exp. 2021

CORRESPONDENCE

- Received the Environmental Report from Tony Rosenberger, Chapman Properties for Building 180. Planning Commission reviewed Monday, March 7, 2016

EXECUTIVE SESSION

Executive Session to discuss Personnel Matters

MOTION BY Mr. Belcastro to break for executive session to discuss Personnel matters, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Belcastro to return to regular session from executive session at 8:54 p.m., second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

ADJOURNMENT

MOTION BY Ms. Michael to adjourn, second by Mr. McGurk

MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Jennifer Simek

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Borough Secretary/Treasurer

