

LEETSDALE BOROUGH COUNCIL met in Regular Session, March 10, 2016 at 7:00 PM in the Council Chambers

Council President James called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Council President W. James; Councilors T. Belcastro, J. Weatherby and M. Nobers

EXCUSED: Councilor L. Michael, J. McGurk and L. Jones

ALSO PRESENT: Mayor P. Poninsky; M. Ott, Esq., Goehring, Rutter and Boehm; D. Slagle, P.E., Nichols & Slagle Engineering, Inc.; Daniel Raible, Police Chief

REPORTS RECEIVED

TAX COLLECTOR'S REPORTS: February

MINUTES: January Regular Session and February Workshop Session

TREASURER'S: Accept the amended December Report and January & February Reports

MOTION BY Mr. Weatherby to accept the February Tax Collector's Report, second by Mr. Belcastro
MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Weatherby to accept the January Regular and February Workshop Sessions, the Treasurer's Reports for January and February and the amended December Treasurer's Report, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

AUDIENCE ADDRESSING COUNCIL

Shawn Scott, Edgeworth Water Authority, discussed the water project that is planned along Broad Street and advised that the service lines have been completed along Washington Street.

Rosemary Steward, Camp Meeting Road, invited Council and residents to a "Protect Your Water Forum" on April 20, 2016.

Barb Herman, 28 Victory Lane, requested approval for the Sewickley YMCA to use Henle Park on three days from 10:00 a.m. to 12:30 p.m. The YMCA is requesting the concession stand be open on these days and they will make a \$100.00 donation for each visit.

SPECIAL BUSINESS

MOTION BY Mr. Weatherby to add Officer Anna Jandric to the part-time list, second by Mr. Belcastro
MOTION APPROVED UNANIMOUSLY

- Swearing In of new Part-Time Officer, Anna Jandric by Mayor Poninsky
- The Civil Service Commission met Friday, March 4th and certified the top three Officer Eligibility List for Council's consideration. Terry Gensel was the top scoring officer.

MOTION BY Mr. Weatherby to add Officer Terry Gensel as a Full-Time Officer, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

- Swearing In of new Full-Time Officer, Terry Gensel by Mayor Poninsky
- Council presented Police Chief, Daniel Raible with a Certificate of Registration for Promotion of Chief of Police in the 37th District from Guy Reschenthaler

MOTION BY Mr. Weatherby to approve the Police Chief's Contract subject to review by the Solicitor, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

SOLICITOR

Megan Ott, Esq.

- Council discussed adopting a Beekeeping Ordinance with the increased interest in the Borough and Ms. Ott advised that the current Animal Ordinance is outdated and made some suggestions how council could make changes.
- Ms. Ott discussed the possibility of adopting a Tiny House Ordinance.
- Council discussed the benefits of accepting the property donation from Mr. Yasick located at 268 Beaver Street and the possibility of getting the demolition lien on the property abolished. Council decided that they will not accept the donation at this time. Ms. Ott will communicate the same to Mr. Yasick.

MOTION BY Mr. Belcastro to accept the Wireless Ordinance as recommended by the Planning Commission, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

- Received the Cable Franchise Agreement Proposal from Comcast and Chuck Means, Esq. is handling for the Borough.

ENGINEER

Daniel B. Slagle, P.E.

- Mr. Slagle reviewed the Engineer's Monthly Report
- The Borough's next MS4 Annual report is due May 30, 2016.
- We are proceeding with the design of the Boat launch ramp project since the grant request to fund the local share in the amount of \$30,000.00 with the QVCOG/ACDD was denied. The Borough will be responsible for this amount.
- The 2014 Housing Demolition Project at 10 Rapp Street is complete, but the site needs Final Restoration, Close-Out Documents and Utility Certifications.
- The Henle Park Gazebo Grant is still undecided and council will need to make a decision in the next month.

MOTION BY Mr. Belcastro to advertise the Washington Street Paving Project, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

- The 2016 Emergency House Demolition has been awarded, as well as the Washington Street ADA Sidewalk Project
- Giles Subdivision – met with the Developer's Engineer on 3/10/2016 to discuss the proposed building layout. Mr. Slagle presented the plans to council.
- Columbia/NiSource Gas Line Replacement – We attended a joint meeting with the Columbia Gas and Edgeworth Water Authority to discuss their project and restoration to Broad Street. All parties agreed to resurface Broad Street based on bids received by the Borough. Mr. Slagle suggested that the Borough get a street opening permit from Columbia Gas as well as a Developer's Agreement. Ms. Ott advised that a Developer's Agreement would not be necessary since a street opening permit would be required.

MOTION BY Mr. Weatherby to advertise the Broad Street Paving Project and the Borough be reimbursed by Columbia Gas and Edgeworth Water Authority as well as authorizing the Borough Solicitor to put together a developers agreement, second by Mr. Belcastro

Question on the Motion by Mr. James, should the borough enforce a street opening permit for the water Authority. Mr. Slagle suggested treating all that open the streets the same and request a permit from the Edgeworth Water Authority for each opening made going forward.

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Weatherby to award the lowest bidder, A.W. McNabb, LLC with a bid of \$21,900 leaving a local share of \$4,000, for the 2016 Housing Demolition Project located at 45 First Street, second by Mr. Belcastro

Question on the motion by Mr. Belcastro, can the Borough gain ownership of these properties that have been demoed? Ms. Ott advised that if the property owner wanted to make a property donation that council could accept the donation.

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Weatherby to enter into agreement with the QVCOG to demo the property located at 45 First Street, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Belcastro to accept the Little Sewickley Creek Road Force Main Planning Module for house numbers 42, 44 and 52 to construct a force main that would connect/discharge into Leetsdale Borough's Sewer System as recommended by the Planning Commission, second by Mr. Weatherby

Question on the motion by Mayor Poninsky, who is responsible for the upkeep on the force main? Mr. Slagle stated that the force main will be maintained by Edgeworth, it will only discharge to Leetsdale.

MOTION APPROVED UNANIMOUSLY

MAYOR'S REPORT

Peter A. Poninsky

- The new freezer for the Leetsdale Community Food Bank was received
- The Borough has been awarded the designation of a 2016 Banner Community; this will be recognized at the Seven Springs Conference on April 7th

MOTION BY Mr. Nobers to accept the M.A.D.D. Proclamation, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Nobers to accept the rental contract with Mr. John in the amount \$205.00 monthly plus a \$60.00 delivery fee to be located at the boat dock from Memorial Day to Labor Day, second by Mr. Nobers

MOTION APPROVED UNANIMOUSLY

- Mayor Poninsky will be working with the VFW to organize a Memorial Day Celebration.

MOTION BY Mr. Weatherby to accept the resolution that supports the use of radar guns in the borough, second by Mr. Nobers

MOTION APPROVED UNANIMOUSLY

FINANCE/BENEFITS

Wesley James, Chairperson

- Ms. Michael, Mr. James and Jennifer Simek met with Turnkey Taxes on Friday, March 4th. Council agreed to invite Mark Shuster next month to provide more information to council.

MOTION BY Mr. Belcastro to transfer \$1,328.90 from the Road Reconstruction Fund to the General Fund for payment made for the 2016 Paving Project, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

MOTION BY Weatherby to accept the transfer that was made in the amount of \$4,000.00 to the Health Saving Account, second by Mr. Belcastro.

MOTION APPROVED UNANIMOUSLY

ADMINISTRATION, BENEFITS & PENSIONS**Mike Nobers, Chairperson**

- In the process of setting a pension review with PNC Bank
- Monthly office meetings

PARKS & RECREATION**Lauren Jones, Chairperson**

- The Easter Egg Hunt will be held on Saturday, March 19th at 2:00 p.m. in Henle Park. The recreation committee will be handing out packet of seeds and the Easter Bunny will visit.
- Mr. Nobers mentioned the YMCA will be using the Splash Pad three days this summer
- The recreation committee is in the process of setting days to have the splash pad and concession stand open. Once this is decided it will be advertised in the paper and online so the community is aware of the changes. Mr. Weatherby mentioned there might be the possibility of getting companies to sponsor the park and banners can be placed along the fence to advertise the business.

PUBLIC SAFETY/POLICE & FIRE**Jeffery Weatherby, Chairperson**

- Received the Emergency Evacuation Shelter Certificate from American Red Cross and is on display in the community room
- Reviewed the Police Department's Monthly Report
- Reviewed the Fire Department's Monthly Report
- A company is in the process of providing an estimate for repairing the floors in the Borough Building

STREET DEPARTMENT/BOROUGH PROPERTY**Joseph McGurk, Chairperson**

- Vector Security repaired the rear entry door
- State Farm is in the process of getting their own estimate for the damaged sign pole along Route 65
- Received an estimate from Sign Innovation for a digital display sign in the amount of \$15,267.22, funding is still being discussed.

MOTION BY Mr. Weatherby to purchase a panic bar will cost \$723.00 for an emergency exit into the Fire Department from the hallway near the food bank, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Weatherby to accept the estimates from Bartlett Tree Experts for the Borough Building, Henle and Kohlmeyer Parks in the amount of \$1,576.00, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

PLANNING, ZONING, CODE ENFORCEMENT & ORDINANCES**Tom Belcastro, Chairperson**

- Received the monthly code enforcement report by Jim Ivancik and the monthly building inspection report by Joe Luff.
- The Planning Commission met on March 7th to discuss the Environmental Reports for Building 180 and reviewed the Planning Module allowing the four houses proposed on Little Sewickley Creek Road to tie into Leetsdale's sewer system. By unanimous vote the Commission recommended to Council the approval of the plans for rebuilding building #180 and the Planning Module.

MOTION BY Mr. Belcastro to approve the Chapman Properties Primary and Preliminary Site Plan for Building #180 based on the conditions recommended by the Planning Commission meeting that took place on March 7, 2016 as set forth to the Nicholas and Slagle Engineering letter dated March 8, 2016, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

NEW BUSINESS

- Please have newsletter information to Mary Adkins by Monday, March 21, 2016.

- A Public Safety meeting was held on March 1, 2016. Hussey Copper has agreed to allow a site evaluation and plan to be completed for an emergency exit. Next meeting will be held on April 5, 2016 at 6:00 p.m. The committee will walk the site prior to the meeting so they can discuss further plans. The committee discussed the speed limit along Rt. 65, the scheduling for the part-time officers, re-numbering of Buncher Industrial Park, updating the contact list for the businesses in town, MSD reporting, notified departments of HAZMAT for prevention and inspections. Also discussed different HOTLINES and important phone numbers to include on a possible magnet for the residents.

OLD BUSINESS

- Ms. Jones is waiting for a return call from a member of the school board for a possible interest in the Jr Councilor Program.
- Allegheny County League of Municipalities Spring Conference will be held at Seven Springs, April 7-10, 2016.
- PSAB Annual Conference & Exhibition will be held on June 5 – 8, 2016 at Hershey Lodge.
- A Letter of support was sent to the Quaker Valley Recreation Board for a soccer field grant that will be located at Bell Acres Park.
- PA State Ethics Commission Act 170 Forms are due to the Borough Office by May 1, 2016
- Following vacancies are remaining:
 - Recreation Board – 3 vacancies - Terms exp. 2020
 - Planning Commission – 1 vacancy – Term exp. 2021

CORRESPONDENCE

- Received the Environmental Report from Tony Rosenberger, Chapman Properties for Building 180. Planning Commission reviewed Monday, March 7, 2016
- The Civil Service Commission is recommending a fifth Full-Time Officer for the Leetsdale Police Department and Council will discuss in the future.
- Thank You letters will be prepared and sent to the members of the Civil Service for their time spent hiring and promoting the officers in the Borough.

LIST OF BILLS

MOTION BY Mr. Weatherby to accept the List of Bills, second by Mr. Belcastro
MOTION APPROVED UNANIMOUSLY

ADJOURNMENT

MOTION BY Mr. Weatherby to adjourn, second by Mr. Belcastro
MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Jennifer Simek

Jennifer Simek
Borough Secretary/Treasurer

