

LEETSDALE BOROUGH COUNCIL met in Workshop Session, April 12, 2016 at 7:00 PM in the Council Chambers

Council President James called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE**ROLL CALL**

PRESENT: Council President W. James; Councilors T. Belcastro, J. Weatherby, M. Nobers L. Michael, J. McGurk and L. Jones

ALSO PRESENT: Mayor P. Poninsky

REPORT RECEIVED

MINUTES: February Regular Session

AUDIENCE ADDRESSING COUNCIL

Donna Flagg, Victory Lane, discussed enforcing the upkeep of properties in the Borough by an Ordinance; property is located at 101 Victory Terrace. Mr. Belcastro will ask Jim Ivancik, Code Enforcement Officer to follow up on the property.

Mark Schuster, TurnKey Taxes, explained the business of TurnKey Taxes and how the Borough will benefit from his services to generate more collected tax dollars.

SPECIAL BUSINESS

- Open the Bids received for the Washington Street and Broad Street Repaving Projects
- The Civil Service Commission met Friday, April 1st and recommended Corporal Slawianowski for the Sergeant Position.
- Motion to accept the Civil Service recommendation to promote Corporal Slawianowski to Sergeant of the Leetsdale Police Department

SOLICITOR**Megan Ott, Esq.**

- Discuss adopting a Beekeeping and Little House Ordinances
- Will remove for the Regular Session Meeting since council has already discussed accepting the property donation from Mr. Yasick located at 268 Beaver Street and decided to table it for now. It was decided that council may want to come up with guidelines to accepting property donations
- Update on the Cable Franchise Agreement Proposal from Comcast
- Sent a copy of the WTF Ordinance in response to an ad in the paper for the construction of two 60 foot positive train control towers
- Discuss the volunteer participation agreement

ENGINEER**Daniel B. Slagle, P.E.**

- Review the Engineer's Monthly Report
- Building #180 update
- Broad Street Project Update
 - Columbia Gas provided a Street Opening Permit. Charges will apply once the project is complete
- Estimates are needed for the proposed maintenance on the Michele Maruca Memorial Overpass
- The Emergency House Demolition Project at 45 1st Street has been approved and will move forward in the coming weeks.

MAYOR'S REPORT**Peter A. Poninsky**

- Leetsdale Cleanup Day will be held on Saturday, April 23rd at 8:00 a.m.
- Accept the Resolution for the EZ Program

- Mayor and Mrs. Poninsky attended the Spring Conference at Seven Springs
- The Public Safety Meeting was held on April 12, 2016
- Council discussed changing the garbage truck route along the Alley Ways at Spencer, Ferry and Broad because of the dangerous situations being getting in the Alleys.
- Mayor Poninsky advised council that the annual Worker's Compensation Insurance renewal with MRM is approaching and he would like the Borough to look into outside garbage pickup since this would save the Borough money for insurance.

FINANCE/BENEFITS**Wesley James, Chairperson**

- Received the dividend payout in the amount of \$25,810.17 from MRM Property & Liability Trust
- Received the Liquid Fuels payment in the amount of \$44,880.38, deposited directly to the Liquid Fuels Account.
- Motion to accept the renewal quote with HDH Group for the Public Officials, Employment Practices Liability & Police Professional Liability in the amount of \$8,983.00. The cost for this coverage for 2015 was \$8,512.00 and 2014 was \$8,898.00.
- Received an estimate from General Code to codify Ordinance No. 657 between the amount of \$1,410 and \$1815. This can be done now or wait until next year when the Borough will need to codify more ordinances possibility making it more cost effective.

ADMINISTRATION, BENEFITS & PENSIONS**Mike Nobers, Chairperson**

- SonicWALL renewal with Midnight Blue; One Year for \$230.00 or Two Years for \$295.00
- John Hagen with PNC Bank will be meeting at the Borough Office on Wednesday, April 13th at 8:00 am to review pensions with Doug Ford, Mike Slawianowski and Jennifer Simek.
- Received the random drug testing renewal for Non-DOT and DOT employees with eScreen in the amount of \$200.00
- Mary Adkins has completed the newsletter and it was mailed on Friday, April 1st
- Jennifer Simek and Mary Adkins attended the Spring Conference at Seven Springs.

PUBLIC SAFETY/POLICE & FIRE**Jeffery Weatherby, Chairperson**

- Mr. Weatherby will meet with the Allegheny County Economic Development on Friday, April 22, 2016 at 9:30 a.m. to discuss the Kohlmeyer Park Gazebo and a possible CTIF Grant for Alleys in the Borough
- The QVCOG will be in the office this Thursday to conduct two interviews for the Executive Director Position.
- Review the Police Department's and Fire Department's Monthly Report
- Red Cross Training is cancelled for April 16, 2016, postpone until more members join
- Chief Raible is in the process of making a Traffic Safety Awareness Program to slow traffic along Route 65.

STREET DEPARTMENT/BOROUGH PROPERTY**Joseph McGurk, Chairperson**

- Discussed hiring a part-timer to assist the Public Works Department for the summer months to mow grass. The employee would be hired to work seven days in two weeks at \$12.00 an hour.
- Received a check in the amount of \$29,024.00 to repair the damaged signal pole at Rt. 65 and Village Drive. The pole has been ordered.
- Panic Bar for an emergency exit into the Fire Department from the hallway near the food bank was ordered and received, total cost \$261.00. Mike Herman will install.
- Mr. McGurk watched the webinar for Understanding the Benefits of Complete Streets Policies on Thursday, April 7, 2016.
- The Leaf Compost passed inspection on March 30, 2016

- Discuss the proposal from Bartlett to care for the trees at the Borough Office, Henle and Kohlmeyer Parks. Council has already approved the winter maintenance and will need to approve the Spring, Summer and Fall.

PARKS & RECREATION**Lauren Jones, Chairperson**

- Splash Pad/Concession Stand Update; the splash pad will be open Thursday, Friday, Saturday and Sunday from noon to 6:00 p.m., volunteer groups will be staffing the concession stand on YMCA visits and Saturdays only. The 4th of July Committee will be staffing the concession stand when the YMCA uses Henle Park. These changes will be updated on the rental agreement. It will be discussed to close the Splash Pad on July 3rd and July 10th for setup and teardown for the 4th of July Celebration and that the supplies for the concession stand will be provided by the Borough.
- Ms. Jones met with Dan Slagle at Kohlmeyer Park to discuss the possibility of a gazebo and sidewalks in the park. The gazebo will be discussed further after the meeting with DCED.

PLANNING, ZONING, CODE ENFORCEMENT & ORDINANCES**Tom Belcastro, Chairperson**

- Received the monthly code enforcement report by Jim Ivancik and the monthly building inspection report by Joe Luff.
- Jim Ivancik met with Megan Ott and discussed some new effective ways of warning owners of their code violations.

NEW BUSINESS

- Mark Schuster, TurnKey Taxes
- Borough to share the cost of an Electronic Sign to be located at the bottom of Camp Meeting Rd
- Handicap Ramp to be located at the rear of the Borough Building
- The Ambridge Eagles is having a wing cook off and is asking for a \$100 donation.

OLD BUSINESS

- Update on the Jr Councilor Program
- PSAB Annual Conference & Exhibition will be held on June 5 – 8, 2016 at Hershey Lodge.
- PA State Ethics Commission Act 170 Forms are due to the Borough Office by May 1, 2016
- Following vacancies are remaining:
 - Recreation Board – 3 vacancies - Terms exp. 2020
 - Planning Commission – 1 vacancy – Term exp. 2021

CORRESPONDENCE

- Land Use letter received from Gateway Engineers, Inc. for the new residents along Little Sewickley Road.
- Received letter from Allegheny County Department of Economic Development advising of a new grant program that offers support for the implementation of active transportation projects throughout Allegheny County

ADJOURNMENT

MOTION BY Mr. Weatherby to adjourn, second by Mr. Belcastro
MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Jennifer Simek

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Borough Secretary/Treasurer

