

**LEETSDALE BOROUGH COUNCIL** met in Regular Session, April 14, 2016 at 7:00 PM in the Council Chambers

Council President James called the meeting to order and announced the meeting was being recorded.

**PLEDGE OF ALLEGIANCE****ROLL CALL**

**PRESENT:** Council President W. James; Councilors M. Nobers, J. Weatherby, L. Michael, J. McGurk and L. Jones

**EXCUSED:** Councilor T. Belcastro

**ALSO PRESENT:** Mayor P. Poninsky; K. Diersen, Esq., Goehring, Rutter and Boehm; D. Slagle, P.E., Nichols & Slagle Engineering, Inc.

**REPORTS RECEIVED**

**MINUTES:** February Regular and March Workshop & Regular Sessions

**TREASURER'S:** March

MOTION BY Mr. McGurk to accept the February Regular, March Workshop and Regular Session Minutes, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. McGurk to accept the Treasurer's Report for March, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

**AUDIENCE ADDRESSING COUNCIL**

**Robert Ford, 714 Beaver Street,** suggested Council Members show support by attending the Quaker Valley School Board Meetings.

**Sandi Wraith, American Red Cross,** provided local Red Cross information for the Borough's Community Shelter Team and advised that the contact for Leetsdale is Jeffery Weatherby.

**SPECIAL BUSINESS**

- The Civil Service Commission met Friday, April 1, 2016 and recommended Corporal Slawianowski for the Sergeant position.

MOTION BY Mr. Weatherby to accept the recommendation of the Civil Service Commission to promote Corporal Slawianowski to Sergeant of the Leetsdale Police Department, second by Mr. McGurk

MOTION APPROVED UNANIMOUSLY

- Swearing In of Sergeant Michael Slawianowski by Mayor Poninsky

MOTION BY Mr. McGurk to hire Randy Rall for the seasonal part-time position on the Public Works Department at \$12.00 an hour with a start date of Monday, April 18, 2016, second by Mr. Nobers

MOTION APPROVED UNANIMOUSLY

**SOLICITOR**

**Megan Ott, Esq.**

- The Beekeeping Ordinance is still being reviewed
- The Solicitor's Office is finalizing the Cable Franchise Agreement Proposal with Comcast
- The Borough Secretary sent a copy of the WTF Ordinance in response to an ad in the paper for the construction of two 60 foot positive train control towers
- Ms. Ott prepared a volunteer participation agreement for those volunteering in the Borough

**ENGINEER****Daniel B. Slagle, P.E.**

- Mr. Slagle reviewed the Engineer's Monthly Report
- The Borough's next MS4 Annual Report is due May 30, 2016. The Borough Engineer held a MS4 Public Meeting April 14, 2016 at 6:45 p.m. as required by the permit.
- We are proceeding with the design of the Boat Launch Ramp Project since we did not get a grant from QVCOG/ACDD to fund the local share.
- The 2014 Housing Demolition located at 10 Rapp Street started on February 12, 2016 and was completed on February 18, 2016. The site needs Final Restoration, Close-Out Documents and Utility Certifications.
- The ACDD/QVCOG has denied the reallocation of the \$44,000 grant for the Kohlmeyer Park Gazebo Project to the Henle Park Gazebo Project. Council will either need to reject the funding or proceed with the project.
- The plans and specifications have been prepared to rehabilitate the storm sewer on Washington Street as well as the Broad Street Paving Project. The projects were advertised for a bid opening today.
- Columbia/NiSource Gas Company has replaced and tested the main gas line along Broad Street. The company has posted the performance bond but not entered into the Developer's Agreement Road Opening Permit.
- The QVCOG/ACDD awarded the 2016 Demolition Project (\$15,000) and the Washington Street ADA Sidewalk Project (\$26,000) in phases.
- The Developer's Agreement was reviewed for the Leetsdale Industrial Park Building #180 Site Plan and established the required bonding.
- We have started the design of the ADA Ramp to serve the first floor of the Borough Building. Due to elevation requirements the ramp will need to wrap up and around the building to the main floor fire exit located at the rear of Council Chambers.
- We met with the Developer's Engineer for the Giles Subdivision on March 10, 2016 to discuss the proposed building layout.

**MAYOR'S REPORT****Peter A. Poninsky**

- Leetsdale Cleanup Day will be held on Saturday, April 23, 2016 at 8:00 a.m.

MOTION BY Mr. Weatherby to accept the Resolution for the Enterprise Zone Program, second by Mr. McGurk

MOTION APPROVED UNANIMOUSLY

- Mayor Poninsky and Mrs. Poninsky attended the Spring Conference at Seven Springs
- The Public Safety Meeting was held on Tuesday, April 12, 2016
- The Leetsdale Food Bank received \$540.00 in donations from Curves.

**FINANCE/BENEFITS****Wesley James, Chairperson**

MOTION BY Mr. Weatherby to hire Mark Schuster with TurnKey Taxes, contingent a review of the contract by the Borough Solicitor, second by Ms. Michael

Questions on the motion by Mr. Weatherby, is TurnKey Taxes different than Keystone Collections? Council discussed how TurnKey Taxes will locate uncollected tax money and the differences between the two companies.

MOTION APPROVED UNANIMOUSLY

- Received the dividend payout in the amount of \$25,810.17 from MRM Property & Liability Trust
- Received the Liquid Fuels as a direct deposit in the amount of \$44,880.38

MOTION BY Mr. McGurk to accept the renewal quote with HDH Group for the Public Officials, Employment Practices Liability & Police Professional Liability in the amount of \$8,983.00, second by Ms. Michael

MOTION APPROVED UNANIMOUSLY

- Council agreed not to proceed with the estimate from General Code to codify Ordinance No. 657 at a cost of \$1,410 to \$1,815.00.

---

**ADMINISTRATION, BENEFITS & PENSIONS****Mike Nobers, Chairperson**

MOTION BY Mr. Nobers to accept the SonicWALL renewal with Midnight Blue for two years in the amount of \$295.00, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

- John Hagen with PNC Bank met at the Borough Office on Wednesday, April 13, 2016 and reviewed both pensions with Mr. Weatherby, Doug Ford, Mike Slawianowski and Jennifer Simek. Mr. Hagen will prepare a revised fee schedule for Council's consideration.

MOTION BY Mr. Nobers to renew the random drug testing for Non-DOT and DOT employees with eScreen in the amount of \$200.00, second by Mr. McGurk

MOTION APPROVED UNANIMOUSLY

- Mary Adkins completed the newsletter and it was mailed on Friday, April 1, 2016
- Jennifer Simek and Mary Adkins attended the Spring Conference at Seven Springs. Mary Adkins provided a letter that was included in Council's packet that described the experience.

---

**PUBLIC SAFETY/POLICE & FIRE****Jeffery Weatherby, Chairperson**

- Mr. Weatherby will meet with the Allegheny County Economic Development on April 27, 2016 to discuss the Kohlmeyer Park Gazebo and a possible CTIF Grant to repave Monroe Way.
- The QVCOG conducted two interviews today for the Executive Director Position here at the Borough Office
- The Red Cross Training has been cancelled for Saturday, April 16, 2016
- Reviewed the Police Department's and Fire Department's Monthly Reports

---

**STREET DEPARTMENT/BOROUGH PROPERTY****Joseph McGurk, Chairperson**

- Received an insurance check in the amount of \$29,024.00 to repair the damaged signal pole at Rt. 65 and Village Drive. Traffic Control has been notified and the pole has been ordered.
- A Panic Bar for an emergency exit into the Fire Department from the hallway near the food bank was ordered and received, total cost \$261.00. Mike Herman will install.
- Mr. McGurk watched the webinar for Understanding the Benefits of Complete Streets Policies on Thursday, April 7, 2016.
- The Leaf Compost passed inspection on March 30, 2016

MOTION BY Mr. McGurk to rescind previous motion approving the incorrect amount payable to Bartlett and to accept the proposal with Bartlett to care for the trees at the Borough Office, Henle and Kohlmeyer Parks through January 2017 with a remaining dollar amount of \$4,344.00 and the paid amount of \$2,690.00, second by Mr. Nobers

MOTION APPROVED UNANIMOUSLY

- Letters will be prepared and sent to residents along Ferry Street, Spencer Street, and Broad Street advising the change of the garbage truck route will no longer pickup in the Alleys along Ferry and Spencer Streets, this will take effect as of Tuesday, April 26, 2016

- Council agreed to provide the Borough's Garbage Specs to the QVCOG for an outside garbage pickup bid to save on the Borough's Insurance Rates
- Estimates will be needed for the repairs of the rear stairs located near the rear parking lot and the roof above the fire station as well as the ledge around the roof.

---

**PARKS & RECREATION****Lauren Jones, Chairperson**

- The Easter Egg Hunt was held on Saturday, March 19, 2016
- The Splash Pad will be open Thursdays, Fridays, Saturdays and Sundays from Noon to 6:00 p.m.
- The Henle Park Concession Stand will be staffed by volunteers on Saturdays

---

**PLANNING, ZONING, CODE ENFORCEMENT & ORDINANCES****Tom Belcastro, Chairperson**

- Received the monthly Code Enforcement Report by Jim Ivancik and the monthly Building Inspection Report by Joe Luff.
- Jim Ivancik met with Megan Ott and discussed some new effective ways of warning owners of their code violations.

---

**NEW BUSINESS**

- Council discussed the options of sharing the cost of a digital sign that would be located at the bottom of Camp Meeting Road. The total cost will be between \$9,000 and \$15,000.00 so the committee is still discussing options.
- Council discussed the possibility of installing a Handicap Ramp at rear of the Borough Building for access to the rear of the Borough Building.

MOTION BY Mr. McGurk to donate \$100.00 to the Ambridge Eagles for the Annual Wing Cook Off, second by Mr. Nobers

MOTION APPROVED UNANIMOUSLY

---

**OLD BUSINESS**

- PSAB Annual Conference & Exhibition will be held on June 5 – 8, 2016 at Hershey Lodge.
- PA State Ethics Commission Act 170 Forms are due to the Borough Office by May 1, 2016
- Following vacancies are remaining:
  - a) Recreation Board – 3 vacancies - Terms exp. 2020
  - b) Planning Commission – 1 vacancy – Term exp. 2021

---

**CORRESPONDENCE**

- Land Use letter received from Gateway Engineers, Inc. for the new residents along Little Sewickley Road.
- Received letter from Allegheny County Department of Economic Development advising of a new grant program that offers support for the implementation of active transportation projects throughout Allegheny County.

---

**LIST OF BILLS**

MOTION BY Mr. Weatherby to accept the list of bills, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

---

**BIDS**

All Bids were publically opened and read aloud by Mr. Slagle.

MOTION BY Mr. Weatherby to refer the Washington Street Storm Sewer Project 3-16 Bids to the Borough Solicitor and Engineer for review for consideration at the next Regular Scheduled Meeting, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

---

MOTION BY Mr. McGurk award the base bid for the Washington Street Paving Project 2-16 to Youngblood Paving with the option to be determined by Engineer, second by Ms. Jones

Question on the motion by Mr. Weatherby, why is the bid to add to the already existing roadway and not to remove four inches and replace it with four inches? Mr. Slagle explained not knowing what is under the roadway and making v curbs on the side will give the water a place to flow. Mr. James suggested that Mr. Slagle met with Mr. Weatherby and Ms. Jones along Washington Street to discuss further and choose the option for the residents.

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. McGurk to award Broad Street Paving Project 1-16 to Youngblood Paving with the bid option to be selected by the Borough Engineer with the option that a majority of the project will be paid for by Columbia//NiSource Gas Company and Edgeworth Water Authority, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

### **ADJOURNMENT**

---

MOTION BY Ms. Jones to adjourn, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

*Jennifer Simek*



Jennifer Simek  
Borough Secretary/Treasurer