

LEETSDALE BOROUGH COUNCIL met in Workshop Session July 12, 2016 in the Council Chambers

Council President James called the meeting to order and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Council President W. James; Councilors M. Nobers, T. Belcastro, J. Weatherby, J. McGurk and L. Jones

EXCUSED: Councilor L. Michael

ALSO PRESENT: Mayor P. Poninsky

REPORTS RECEIVED

TAX COLLECTOR'S REPORTS: May & June

MINUTES: June Regular Session

AUDIENCE ADDRESSING COUNCIL

Henry Sallusti, RBC Capital Markets, LLC, provided council with refinancing options

Carol Poninsky, 17 Main Street, thanked all who participated in the 4th of July Celebration

Mary Kay Dschuhan, 66 Beaver Street, confirmed the Borough's trash and recycling were sent out for bid for the services to be provided by an outside company.

SOLICITOR

Megan Ott, Esq.

- Ms. Ott's office prepared the demolition liens for 10 Rapp Street and 45 First Street.
- Motion to accept the property donations at 10 Rapp Street, two parcels and 45 First Street contingent on the demolition liens being abolished
- Council will approve the Ordinance to be advertised for the August meeting and adopting a resolution to set fines associated with violation tickets, to be issued by the Code Enforcement Officer
- Council is in the process of creating a Beekeeping Ordinance for consideration
- Comcast Cable Franchise Agreement Proposal update
- Motion to accept the insurance payment to the claimant in the amount of \$2,000.00 for an injury that occurred at 27 Spencer Street on October 2, 2013
- Motion to accept the Developer's Agreement for the Three Rivers Trust Development

ENGINEER

Daniel B. Slagle, P.E.

- Review the Engineer's Monthly Report
- Broad Street Gas/Water Project Update – Columbia Gas will be doing a walk along Broad Street and invited council to join this Thursday, July 14, 2016 between 9:00 and 10:00 a.m.
- Washington Street Sewer Project Update
- Henle Park Gazebo Grant Update - Rob Frank with Allegheny County Economic Development, Janet Wenger with QVCOG and Dan Slagle met with Joe McGurk, Jeff Weatherby, Mayor Poninsky and Jennifer Simek on June 30, 2016 and was able to finalize the options for the gazebo
- The Planning Commission met on February 5, 2016 and motioned to recommend the Maintenance Facility for the Leetsdale Municipal Authority to Borough Council for approval pending the Engineer's review

MAYOR'S REPORT

Peter A. Poninsky

- Council discussed hiring a part-timer to paint the curbs and fire hydrants. The employee would work less than 30 hours weekly for four weeks at the prior part-time wage.

FINANCE/BENEFITS**Wesley James, Chairperson**

- The Approved 2016 Workshop and Regular Session Minutes have been added to the Borough's website
- Motion to transfer \$185,333.50 from the General Fund to the Road Reconstruction Account for the May Real Estate Taxes received.
- Motion to transfer \$7,637.62 from the General Fund to the Road Reconstruction Account for the June Real Estate Taxes received.
- Reviewed the current Budget with Linda Michael, Joe McGurk and Jennifer Simek. The budget is on track for mid-year. There were additional out-standing taxes collected by Keystone Collections.

ADMINISTRATION, BENEFITS & PENSIONS**Mike Nobers, Chairperson**

- Jack Onodi of the HDH Group, Inc. delivered the 2016-17 workers compensation quote from AmeriHealth Casualty Insurance Company. New quote is \$56,227.00 and 2015-16 was \$55,059.00. The Workplace Safety Committee application was approved by the Department of Labor & Industry, the quote reflects the 5% discount.
- An office meeting will be held this Friday, July 15, 2016 at 8:00 a.m.

PUBLIC SAFETY/POLICE & FIRE**Jeffery Weatherby, Chairperson**

- The Leetsdale Fire Department and the American Red Cross are offering up to three smoke alarms per Leetsdale household free of charge. If interested, please contact the Borough Office to sign up.
- Received an application for a handicap parking space from Edward Poola, 96 Ohio River Blvd. (space to be reserved in rear of home) that was reviewed by Chief Raible who recommended approval.
- Council discussed having a Medication Box located at the Police Department for the disposal of old prescription drugs and decided to move forward at the next meeting
- Quaker Valley COG is considering hiring a new Executive Director which will increase the yearly dues.
- Review the Police Department's and Fire Department's Monthly Reports

STREET DEPARTMENT/BOROUGH PROPERTY**Joseph McGurk, Chairperson**

- Duquesne Light installed a new pole and power in Henle Park for use during the carnival and other large functions.
- The 4th of July Committee held the parade and fireworks on the 4th and the celebration continued through the week
- Letters were prepared for the excess amounts of trash left for Public Works to collect. It is the owner's responsibility to have a dumpster on hand when cleaning out properties, etc.
- An estimate will be provided to replace the roof on the pavilion at Henle Park. Council discussed purchasing new picnic table for the Henle Park Pavilion.

PARKS & RECREATION**Lauren Jones, Chairperson**

- Henle Park Concession Stand will be open this Saturday, July 16, 2016 from Noon until 6:00 p.m.
- Ms. Jones suggested a sign be placed at the donation box located at the Henle Park Concession Stand. Doug Ford will handle.
- The bathroom sink handles were replaced in Henle Park.
- The Recreation Board will be meeting the 1st Thursday of each month at 7:00 p.m. here at the Borough Office.

PLANNING, ZONING, CODE ENFORCEMENT & ORDINANCES**Tom Belcastro, Chairperson**

- Motion to accept The Planning Commission's recommendation to approve the reverse subdivision for the Three Rivers Trust as presented by Mr. Steven Victor to the Planning Commission on June 28, 2016

- Received the monthly code enforcement report by Jim Ivancik and the monthly building inspection report by Joe Luff.

NEW BUSINESS

- Contact Jeff Weatherby if interested in joining the American Red Cross Community Shelter Team
- Council discussed the refinance options that were present at tonight's meeting and decided to have Jennifer Simek contact First National Bank for a comparison
- Council discussed the handicap ramp that will be placed in the rear of the Borough Building to be utilized by the rear parking lot and as needed when the elevator is not in working order

OLD BUSINESS

- Mayor Poninsky will get an estimate for the repairs at the Fire Department and Rear Steps of the Borough Building
- Estimates are needed for the proposed maintenance on the Michele Maruca Memorial Overpass
- Vacancy remaining:
 - a. Recreation Board – 3 vacancies - Terms exp. 2020

CORRESPONDENCE

- The Joint Fall Conference of Townships, Boroughs and Authorities will be held September 15 – 18 at Seven Springs Mountain Resort
- The Allegheny County Vacant Property Recovery Program will be accepting applications to acquire vacant properties for side yards to an owner-occupied primary residence. Applications must be postmarked by August 31, 2016.

ADJOURNMENT

MOTION BY Mr. Weatherby to adjourn, second by Mr. McGurk
MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Jennifer Simek

Jennifer Simek
Borough Secretary/Treasurer

