

LEETSDALE BOROUGH COUNCIL met in Regular Session July 14, 2016 in the Council Chambers

Council President James called the meeting to order and announced the meeting was being recorded.

### PLEDGE OF ALLEGIANCE

#### ROLL CALL

**PRESENT:** Council President W. James; Councilors M. Nobers, T. Belcastro, J. Weatherby, J. McGurk and L. Jones

**EXCUSED:** Mayor P. Poninsky and Councilor L. Michael

**ALSO PRESENT:** K. Janocsko, Esq., Goehring, Rutter and Boehm; D. Slagle, P.E., Nichols & Slagle Engineering, Inc.; Daniel Raible, Police Chief

### REPORTS RECEIVED

**TAX COLLECTOR'S REPORTS:** May & June

**MINUTES:** June Regular Session

MOTION BY Mr. McGurk to accept the May and June Tax Collector's Reports, second by Mr. Belcastro  
MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. McGurk to accept the June Regular Session Minutes, second by Mr. Belcastro  
MOTION APPROVED UNANIMOUSLY

### AUDIENCE ADDRESSING COUNCIL

**Mike Basic, 359 Beaver Street**, confirmed that the trash/recycle was being bid on by outside collectors  
**Henrietta Kretzler, 343 Washington Street**, discussed the future site of Building #803. The Borough approved the plans on December 13, 2012 with conditions.

**Barb Span, Broad Street**, confirmed that the Borough is currently paying to recycle

**Melanie Dun, 111 Broad Street**, confirmed the budget review was complete and that the Borough was on track for year end

### SOLICITOR

**Megan Ott, Esq.**

- Ms. Ott's office prepared the demolition liens for 10 Rapp Street and 45 First Street.

MOTION BY Mr. Weatherby to accept the property donations at 10 Rapp Street, two parcels and 45 First Street contingent on the demolition liens being abolished and a title search completed, second by Mr. McGurk

Question on the Motion by Mr. Belcastro, if a lien is present on the property how would the Borough proceed with accepting the donation of the properties, Ms. Janocsko stated that the bank would be contacted for further information if needed.

MOTION APPROVED UNANIMOUSLY

- Mr. Weatherby and Mr. Belcastro to review the Ordinance with Jim Ivancik, Code Enforcement Officer. The resolution would be adopted to set the ticket fee.

MOTION BY Mr. Belcastro to advertise the Ordinance to set fines associated with Non-Traffic Violation Tickets, to be issued by the Code Enforcement Officer, second by Mr. Nobers

MOTION APPROVED UNANIMOUSLY

- Council is in the process of creating a Beekeeping Ordinance for consideration
- The office is still working on the Comcast Cable Franchise Agreement Proposal

MOTION BY Mr. McGurk to accept the insurance payment to the claimant in the amount of \$2,000.00 for an injury that occurred at 27 Spencer Street on October 2, 2013, second by Mr. Belcastro  
Question on the Motion by Mr. Weatherby, does this amount include the deductible? Ms. Janocsko confirmed that the Borough paid the deductible already. The payment was being made to the claimant for injuries.

MOTION APPROVED UNANIMOUSLY

- Mr. Mike Wetzel, Victor-Wetzel Associates presented the reverse subdivision for the Three Rivers Trust Plan of Lots. There are currently five parcels that would become one. Mr. Slagle requested the Planning Commission's decision. Ms. Henrietta Kretzler presented the commission's decision to recommend the reverse subdivision for approval. Mr. Slagle sent a letter to the Borough Office and Mr. Wetzel dated June 16, 2016 for the commission's review. This letter was not received by Mr. Wetzel's office and was provided a copy.

MOTION BY Mr. Belcastro to approve the consolidation plan of the Three Rivers Estates condition on the letter dated June 16, 2016 from Mr. Slagle's office met along with the provisions of the plans that the structures cannot be rented or sold individually, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

MOTION BY Ms. Belcastro to accept The Planning Commission's recommendation to approve the reverse subdivision for the Three Rivers Trust as presented by Mr. Steven Victor to the Planning Commission on June 28, 2016, these properties will not be used as rentals, second by Mr. Jones  
Question on the Motion by Mr. Nobers, why would the property owner sale the houses if it's all one parcel, Mr. Slagle stated that things happen and it needs to be included.

MOTION BY Mr. Belcastro to accept the Developer's Agreement for the Three Rivers Trust Development upon the Engineer's Review and Approval stated in letter dated June 16, 2016 from Slagle's office, second by Ms. Jones

Question on the motion by Mr. Weatherby to confirm the Estate's plan to farm and have livestock on the property, Mr. Stephen Wetzel confirmed. Leet Township Zoning Hearing took place and once finalized the Site Plan will be provided to Leetsdale Borough Council. It was agreed upon at the Leet Township meeting that the Estate would not rent the houses or sale the houses individually.

#### **ENGINEER**

**Daniel B. Slagle, P.E.**

- Review the Engineer's Monthly Report

MOTION BY Mr. Nobers to accept the Planning Commission recommendation to approval the plans for the new Maintenance Facility for the Leetsdale Municipal Authority pending the Engineer's review, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

- The Three Rivers Trust Estate consolidation Plan was submitted on 6/13/2016 for consideration at the last Planning Commission Meeting on 06/28/2016. The Plan basically consists of the Consolidating five lots into one 91.566 Acre lot off Camp Meeting Road. Our concern is three principle structures on one consolidated lot.
- Centerville Development Site Plan, Building No. 803, met with developer on May, 27, 2016 to discuss starting Building No. 803. This plan was approved by the Borough on December 13, 2012 with conditions. We understand that the project started over 4 months ago. The Solicitor was authorized to prepare a Developer's Agreement with bonding on June 09, 2016.
- Three Rivers Trust Estate Sewer/Storm Sewer Project, the sewer/storm sewer will be owned by the Borough. The net assets to the Borough totals \$175,879. A Developer's Agreement was prepared by the Solicitor and Bonding was posted.

- Three Rivers Trust Estate Roadway Permit was reviewed and issued the required Roadway Bonding
- The main gas line and service lines have been replaced and tested along Broad Street by Columbia/NiSource Gas Company. The sidewalks were completed and an inspection took place on July 14, 2016. Several things still need addressed before the performance bond will be returned.

MOTION BY Mr. Weatherby to approval Final Estimate No. 1 from Excavation Solutions, Washington Street Sewer Project, in the amount of \$53,068.90, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

- Youngblood Paving will complete the Washington Street Paving Project based on Alternative Bid 1 at a unit price cost of \$68,806.50 and completing the entire street as recommended by council on April 28, 2016, at a unit price increase of \$44,000.
- The Broad Street Paving Project was awarded to Youngblood Paving in the unit price cost of \$83,991.90 for Alternative No. 1. This project will be paid for by Columbia/NiSource Gas and Edgeworth Water Authority. Edgeworth Water is bidding out their project with construction to start in September and end in October. The project is scheduled to start upon completion of the waterline.
- The QVCOG/ACDD awarded the 2016 Demolition Project (\$15,000) and Washington Street ADA Sidewalk Project (\$26,000) in phases.

MOTION BY Ms. Jones to accept the amended CD41, Henle Park Gazebo Grant and Resolution for up to \$44,000, second by Mr. Nobers

MOTION APPROVED UNANIMOUSLY

- The design and plans for the Henle Park gazebo Project are complete. The Gazebo will be 24' diameter. The project will be bid out by the QVCOG/ACDD.
- Prepared a revised preliminary design for the Bough Building ADA Ramp to serve the first floor near the Fire Department. This project should be considered for the next round of QVCOG/ACDD grants.
- In the process of designing the Boat Launch Ramp Project utilizing only the DCNR 50% Grant
- The Borough's MS4 Annual Progress Report was completed and submitted. The MS4 Outfall Inspection book was also prepared. The Borough should continue to assemble/document MS4 action by the Borough. The next Annual Progress Report is due May 30, 2018.

### **MAYOR'S REPORT**

**Peter A. Poninsky**

MOTION BY Mr. McGurk to hire a part-timer to paint the curbs and fire hydrants, to work less than 30 hours weekly for four weeks at \$12.00 an hour, second by Mr. Belcastro

Question on the motion by Mr. Weatherby, the new part-timer will be a part of the Borough Road Crew and will utilize the Borough's equipment as needed to complete the tasks at hand, confirmed by Mr. James

MOTION APPROVED UNANIMOUSLY

### **FINANCE/BENEFITS**

**Wesley James, Chairperson**

- Council discussed the refinance options that were presented on Tuesday by Henry Sallusti, RBC Capital Markets, LLC and decided to review again next month before making a decision
- The Approved 2016 Workshop and Regular Session Minutes have been added to the Borough's website

MOTION BY Mr. Weatherby to transfer \$185,333.50 from the General Fund to the Road Reconstruction Account for the May Real Estate Taxes received, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

MOTION BY Ms. Jones to transfer \$7,637.62 from the General Fund to the Road Reconstruction Account for the June Real Estate Taxes received, second by Mr. Weatherby

MOTION APPROVED UNANIMOUSLY

- The Finance Committee met with Jennifer Simek and completed a budget review on July 8, 2016

#### **ADMINISTRATION, BENEFITS & PENSIONS**

**Mike Nobers, Chairperson**

MOTION BY Mr. Nobers to accept the 2016-17 workers compensation quote from AmeriHealth Casualty Insurance Company in the amount of \$56,227.00, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

- An office meeting will be held this Friday, July 15, 2016 and will be scheduled monthly going forward.

#### **PUBLIC SAFETY/POLICE & FIRE**

**Jeffery Weatherby, Chairperson**

- The Leetsdale Fire Department and the American Red Cross are offering up to three smoke alarms per Leetsdale household free of charge. If interested, please contact the Borough Office to sign up.

MOTION BY Mr. Weatherby to approve the application for a handicap parking space from Edward Poola, 96 Ohio River Blvd. (space to be reserved in rear of home) that was reviewed by Chief Raible who recommended approval, second by Ms. Jones

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Weatherby to approve the Medication Box located at the Police Department for the disposal of old prescription drugs, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

- Quotes were received for new phones in the Borough for consideration. This will be postponed until August for discussion.
- Quaker Valley COG is considering hiring a new Executive Director which will increase the yearly dues.
- Review the Police Department's and Fire Department's Monthly Reports
- The Leetsdale Fire Department has website [www.leetsdalefire.org](http://www.leetsdalefire.org)

MOTION BY Mr. Weatherby to approve the purchase of new tasers for the Police Department up to the amount of \$10,298.66, second by Ms. Jones

Question on the motion by Mr. Belcastro, what was the budgeted amount for this purchase, Chief Raible stated \$7,000.00.

MOTION APPROVED UNANIMOUSLY

MOTION BY Mr. Weatherby to accept the resignation of Officer Gregory Mayo as of August 1, 2016, second by Mr. McGurk

MOTION APPROVED UNANIMOUSLY

#### **STREET DEPARTMENT/BOROUGH PROPERTY**

**Joseph McGurk, Chairperson**

- Duquesne Light installed a new pole and power in Henle Park for use during the carnival and other large functions.
- The 4<sup>th</sup> of July Committee held the parade and fireworks on the 4th and the Carnival continued through the week
- Letters were prepared for the excess amounts of trash left for Public Works to collect. It is the owner's responsibility to have a dumpster on site when cleaning out properties, etc.

- An estimate will be provided to replace the roof on the pavilion at Henle Park and to replace the boards on the picnic tables

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**PARKS & RECREATION****Lauren Jones, Chairperson**

- The Recreation Board will be meeting on the first Thursday monthly; the next meeting will be August 4, 2016 at 7:00 p.m. There are currently three vacancies on the Rec Board
- Henle Park Concession Stand will be open Saturdays from Noon until 6:00 and ran by the Leetsdale VFD. Ms. Jones Thanked the department for their time and effects.

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**PLANNING, ZONING, CODE ENFORCEMENT & ORDINANCES****Tom Belcastro, Chairperson**

- Received the monthly code enforcement report by Jim Ivancik and the monthly building inspection report by Joe Luff.

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**NEW BUSINESS**

- Contact Jeff Weatherby if interested in joining the American Red Cross Community Shelter Team
- Mr. James recognized Jennifer Simek for being with the Borough for two years today.

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**OLD BUSINESS**

- Mayor Poninsky will get an estimate for the repairs at the Fire Department and Rear Steps of the Borough Building
- Estimates are needed for the proposed maintenance on the Michele Maruca Memorial Overpass
- Vacancy remaining:
  - a. Recreation Board – 3 vacancies - Terms exp. 2020

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**CORRESPONDENCE**

- The Joint Fall Conference of Townships, Boroughs and Authorities will be held September 15 – 18 at Seven Springs Mountain Resort
- The Allegheny County Vacant Property Recovery Program will be accepting applications to acquire vacant properties for side yards to an owner-occupied primary residence. Applications must be postmarked by August 31, 2016.

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**LIST OF BILLS**

MOTION BY Mr. McGurk to accept the list of bills, second by Mr. Nobers

MOTION APPROVED UNANIMOUSLY

- Mr. James presented Mr. McGurk with a plaque for his 10 years of Commitment and Dedication for the Government Work he has provided to the Borough of Leetsdale

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**ADJOURNMENT**

MOTION BY Mr. Weatherby to adjourn, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

*Jennifer Simek*

Jennifer Simek  
Borough Secretary/Treasurer

