

LEETSDALE BOROUGH COUNCIL met in Workshop Session September 6, 2016 in the Council Chambers

Council President James called the meeting to order and announced the meeting was being recorded.

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

**PRESENT:** Council President W. James; Councilors T. Belcastro, L. Michael, J. Weatherby, J. McGurk and L. Jones

**EXCUSED:** Councilor M. Nobers and Mayor P. Poninsky

#### **REPORTS RECEIVED**

**TAX COLLECTOR'S REPORTS:** July

**TREASURER'S REPORTS:** July

**MINUTES:** July Workshop Session

#### **AUDIENCE ADDRESSING COUNCIL**

**John Linko, Broad Street**, discussed the process and the documentation of the Non Traffic Ticketing for violations that are handled by the Code Enforcement Officer

**Bob Kusnirak, 179 Broad Street**, discussed garbage and the possibility of an outside hauler

**Judy Felicion, 186 Broad Street**, discussed the ratio of renters and owners living in the Borough

**Barb Span, 190 Broad Street**, discussed garbage collection and the current tax rate

#### **SOLICITOR**

**Megan Ott, Esq.**

- No Tax Liens on the property donations at 10 Rapp Street, two parcels and 45 First Street, contingent on the demolition liens being abolished by the county
- Update on the Comcast Cable Franchise Agreement Proposal
- Council discussed giving a cancellation letter to Keystone Collections and gather more information to get quotes for next month
- Ms. Ott will prepare the Police Pension Deferred Retirement Option Plan (DROP) for consideration

#### **ENGINEER**

**Daniel B. Slagle, P.E.**

- Review the Engineer's Monthly Report
- Broad Street Gas/Water Project Update
- Henle Park Gazebo Grant Update
- Specs are being prepared to advertise for garbage bids

#### **MAYOR'S REPORT**

**Peter A. Poninsky**

- The Community Day Picnic was held on Monday, September 5<sup>th</sup> at Henle Park
- Motion to sign an agreement with Mr. John to provide a porta potty at the boat docks for the 2017 season at the 2016 rate
- Mayor Poninsky, Police Chief Raible and Fire Chief Logan met with PennDOT to discuss the guiderail being relocated further away from the roadway along the Broad Street Ramp to enter Route 65 North. Chief Logan stated that PennDOT will no longer replace the guiderail and that they would be discussing the pricing of jersey barrier to replace the guiderails.

#### **FINANCE/BENEFITS**

**Wesley James, Chairperson**

- Motion to sign the engagement letter with Cohen Law Group for the Cable Franchise Renewal with Verizon
- Motion to sign the engagement letter with Cohen Law Group for the Wireless Lease Agreement with Verizon Wireless for installing cell antennas

- Received two quotes for Bond Council; Ronald Brown, Esq in the amount of \$5,400 and Sean Garin, Esq in the amount of \$11,000.00.
- Motion to transfer \$3,769.90 to the Road Reconstruction Fund for August Taxes collected
- Motion to transfer the following from the Road Reconstruction Fund to the General Fund to reimburse for the invoices from Nichols & Slagle Engineering;
  - \$3,192.95 for the Washington Street Storm Sewer Project
  - \$596.05 for the Washington Street Paving Project
  - \$8,590.25 for the Washington Street Storm Sewer Project
- Certify the 2017 Minimum Municipal Obligation to the Leetsdale Police Pension Plan of \$75,197 and the Leetsdale Non-Uniform Pension Plan of \$33,919.
- Motion to allow Jennifer Simek to get proposals for the 2017 TAN Loan in the amount of \$250,000 with an option of \$300,000
- Hallett Associates is bringing the Pension Plans in compliance with GASB 67/68 and the Borough's Annual Audit
- Department Budget Proposals will be needed this month

**ADMINISTRATION, BENEFITS & PENSIONS****Mike Nobers, Chairperson**

- The Police and Non-Uniform Pension Audits for 2013 – 2016 has started and will take 30 days to complete
- The Leetsdale Newsbytes was delivered last Friday. Copies are available in the Borough Office

**PUBLIC SAFETY/POLICE & FIRE****Jeffery Weatherby, Chairperson**

- The medicine recycle box has been installed in the Borough Office and is ready for use
- Review the Police Department's and Fire Department's Monthly Reports
- Council decided to table a new IT Company for the Borough Office and PD
- Council will need to decide whether or not to have a representative come and speak about the Shared Liability Health Care

**STREET DEPARTMENT/BOROUGH PROPERTY****Joseph McGurk, Chairperson**

- The 4<sup>th</sup> Annual Snowflake Classic will be held Saturday, November 19<sup>th</sup>
- Received the annual snow agreement from PennDOT in the amount of \$729.20 payable to the Borough for snow removal along Cross Street.
- Council discussed purchasing garbage can lids for Henle Park and the Boat Dock to keep rain from entering the garbage bags
- Council discussed the refusal bids with the QVCOG, letter needs sent to the COG to accept or not to accept the garbage bids by October 12<sup>th</sup> and it was decided that the Borough will not participate.

**PARKS & RECREATION****Lauren Jones, Chairperson**

- Motion to appoint Osman Awad to the Parks, Recreation & Community Board with a term to expire 12/31/2020
- Autumn Fest will be held Saturday, September 17<sup>th</sup> from 9:00 until 3:00 at Henle Park
- A Neighborly Gathering for adults and children will be held during Trick or Treat on Monday, October 31<sup>st</sup> in Henle Park

**PLANNING, ZONING, CODE ENFORCEMENT & ORDINANCES****Tom Belcastro, Chairperson**

- Received the Monthly Code Enforcement Report by Jim Ivancik and the Monthly Building Inspection Report by Joe Luff
- Motion to update the Borough's Fee Schedule to include the \$55.00 fee for a Zoning Certificate
- Council will discuss with Ms. Ott, Esq., adopting a Policy and Procedures to allow for an appeal process for the Non Traffic Ticketing Ordinance that Jim Ivancik will enforce and to have Mayor Poninsky be the hearing officer

**NEW BUSINESS**

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- The Leetsdale 4<sup>th</sup> of July Committee will host the Election Day Baked Goods Sale on November 8<sup>th</sup>, please contact Phyllis Belcastro to volunteer and/or bake.

**OLD BUSINESS**

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- Estimates are needed for the proposed maintenance on the Michele Maruca Memorial Overpass
- Contact Jeff Weatherby if interested in joining the American Red Cross Community Shelter Team. A Shelter meeting is being held on October 15, 2016 here at the Borough.
- The Leetsdale Fire Department and the American Red Cross are offering up to three smoke alarms per Leetsdale household free of charge. If interested, there is a sign up in the lobby
- Vacancy remaining:
  - a. Recreation Board – 1 vacancy - Terms exp. 2020

**CORRESPONDENCE**

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- Sewickley United Methodist Church invited council to a worship service to recognize our local heroes at 11:00 a.m. on September 11<sup>th</sup>.
- Community Tire Collection will be held Saturday, October 8<sup>th</sup> from 9 until Noon at the Ambridge Borough Building for a small fee
- PSAB is hosting the Fall Leadership Conference October 14 – 16 in Gettysburg

**ADJOURNMENT**

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MOTION BY Mr. Weatherby to adjourn, second by Mr. Belcastro

MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

*Jennifer Simek*

Jennifer Simek  
Borough Secretary/Treasurer

